

MEMORANDUM

OFFICE OF THE MAYOR

Proposed Course of Action: 2nd Tranche of ARPA Funding

To: Common Council Members

CC: City Clerk

Re: Vision for the 2nd ARPA Tranche

4/11/22

Vision for the 2nd ARPA Tranche

Allocate ARPA funds in a way that:

- 1.) Builds upon racial and economic equity
- 2.) Preserves financial sustainability and maintains essential services
- 3.) Is community-informed
- 4.) Support Milwaukee's recovery and those communities hardest hit by the COVID-19 pandemic
- 5.) Follows a clear and collaborative process
- 6.) Adheres to federal guidelines

1. Resolution to create a process for the 2nd tranche of ARPA funds

A. The process for the 2nd tranche of ARPA funds is proposed to proceed in the following order:

1. A resolution heard at the Finance and Personnel committee to allocate the amount of ARPA funding needed to account for lost revenue, create an ARPA implementation team, and maintain levels of service in the 2023 and 2024 budgets. Proposed timeline for financial sustainability file is as follows:

- **Finance and Personnel Committee hears file on May 4, 2022**
- **Common Council votes on May 10, 2022**
- **May 19, 2022 - 2nd Tranche of ARPA funds arrive**

2. A resolution heard at the Finance and Personnel committee to form an ARPA Task Force co-chaired by the Common Council President (or designee) and the Mayor (or designee) for leftover discretionary ARPA funding.

i. The ARPA Task Force roles and responsibilities will include:

1. Create a process to engage residents to ensure diverse input and ideas
2. Determine the evaluation criteria for proposed projects in accordance with, at minimum:

- a. Treasury guidance
- b. Racial equity and inclusion

- c. Long-term financial sustainability
 - d. If a program has already been funded in the 1st tranche, additional funding must consider outcomes and if existing funds are on track to be expended
 - ii. Departments and Common Council members will present proposals to the ARPA Task Force for approval.
 - iii. The ARPA Task Force will recommend projects for approval to the Finance and Personnel committee.
 - iv. The Task Force will be staffed by a new ARPA Director, the Budget office, and the Legislative Reference Bureau and may be composed of:
 1. Mayor or designee
 2. Common Council President or designee
 3. Chair of Finance or designee
 4. 2 Common Council members who represent Qualified Census Tracts
 5. Comptroller
 6. Budget Director
 7. Chief Equity Officer
 8. CDGA Director
 - v. Members of the public must secure a Common Council or departmental sponsor for proposals. Recommendations may then be presented to the Finance and Personnel committee and sent to the Common Council on the following timeline:
 - **July 12, 2022 Introduction of file with Task Force recommendations**
 - **July 26, 2022 Finance and Personnel Committee meeting**
 - **July 28, 2022 Common Council vote**
2. The 2023 Proposed Budget presented by the Mayor in September will account for the ARPA allocations adopted by the Common Council in July of 2022.