

GRANT ANALYSIS FORM OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: **Health Department**

Contact Person & Phone No: **Angie Hagy, 5833**

Category of Request

New Grant

Grant Continuation

Change in Previously Approved Grant

Previous Council File No.

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Project/Program Title: **Advancing Voluntary National Retail Food Regulatory Program Standards Grant**

Grantor Agency: **Department of Health and Human Services, Food and Drug Administration (FDA)**

Grant Application Date: 07/15/15

Anticipated Award Date: 09/10/15

Please provide the following information:

1. Description of Grant Project/Program (Include Target Locations and Populations):

This is year one of a five year grant from the FDA will facilitate the implementation of nine Voluntary National Retail Food Regulatory Program Standards (VNRFRPS) by the Division of Consumer Environmental Health. The standards represent best practices for food inspector training and standardization, program quality assurance and monitoring, inspection content and frequency as well as industry and community relations. Implementation of the standards will result in a significant improvement in the program and position it as a model for other health departments nationally. This grant has 4 distinct projects which are as follows:

- Project 1: Optimizing Retail Food Establishment Plan Review;
- Project 2: Implementing a Retail Food Establishment Grading System;
- Project 3: Optimizing a Commercial Land Management System for Retail Food Inspection and Enforcement; and
- Project 4: Applying Risk Based Inspection Principles to Complaint Investigations.

2. Relationship to City-wide Strategic Goals and Departmental Objectives:

This grant is consistent with departmental strategic goal of promoting food safety and sanitation to prevent the spread of food-borne disease.

3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

The funds will allow MHD to take a critical look at current policies and procedures and provide an opportunity to adopt best practices.

4. Results Measurement/Progress Report (Applies only to Programs):

Progress will be measured towards meeting the benchmarks outlined as part of the VNRFRPS. Annual progress reports and financial reports are to be submitted to the FDA.

5. Grant Period, Timetable and Program Phase-out Plan:

The grant period is 9/10/15 to 6/30/2020.

6. Provide a List of Subgrantees:

Subcontract with Accela for modification/customization to the Land Management System utilized by the city which is a proprietary software.

7. If Possible, Complete Grant Budget Form and Attach.

Attached