



Department of Employee Relations

Tom Barrett
Mayor

Maria Monteagudo
Director

Renee Joos
Employee Benefits Director

Nicole Fleck
Labor Negotiator

April 27, 2018

To the Honorable
Finance and Personnel Committee
Common Council
City of Milwaukee

Re: Common Council File # 180110: Communication from the Department of Employee Relations amending the Positions Ordinance relative to adding auxiliary Police Services Specialist-Investigators in the Milwaukee Police Department.

Dear Committee Members:

The Milwaukee Police Department is in the process of conducting background investigations for a Police Officer class scheduled to start on July 16th and Police Aide and Fire Cadet classes scheduled to start on August 13th. In addition, background investigations need to be completed for 27 vacant Police District Office Assistants recently approved by this Committee.

This report recommends adding 15 auxiliary Police Services Specialist-Investigator positions to the Milwaukee Police Department to add capacity to complete background investigations needed for the Firefighter class scheduled to start on July 30th. Auxiliary position authority will enable the Police Department to hire personnel, including retired Firefighters, to augment capacity for a period of approximately eight weeks to complete backgrounds by the established timeframe so that the scheduled class can start without delay. To the extent necessary, MFD is also prepared to assign active Firefighters to help with this endeavor.

This plan assumes that personnel hired to fill these Police Services Specialist-Investigators will be assigned to work exclusively on backgrounds for MFD and the MPD Background Investigation Section will provide the training and the oversight needed. The scope of the activities performed under supervision will include scheduling and conducting interviews with references, landlords, and employers and documenting the information received. It is understood that any component of a background investigation that requires special clearance will be conducted by MPD trained investigators and that the final summary reports will also be completed by MPD personnel.

Given the fact that background investigations for this Firefighter class need to be completed by mid-June, MPD and MFD are working with the Fire and Police Commission to approve appointments to these auxiliary positions at the FPC meeting of May 3rd with a tentative start date of May 7th. This compressed timeline will allow for training to commence the week of May 7th as Personal History Questionnaires are expected to be received by May 11th.

Based on the information presented above, we are seeking approval to amend the Positions Ordinance effective Pay Period 10, 2018 (May 6, 2018). If approved, the amendment to the Positions Ordinance would be as follows.

Under the Police Department, Assigned As Needed Within Decision Unit:
Add 15 positions of "Police Services Specialist-Investigator (X)".

Add Footnote (X) to read:

"(X) Private auto allowance may be paid pursuant to Section 350-183 of the Milwaukee Code."

Respectfully submitted,



Maria Monteagudo
Employee Relations Director

C: Mark Rohlfing (MFD), Arvis Williams (MPD), Steve Fronk (FPC)