

Reply to Common Council File No. 001560

From DOA-Budget and Management Division

March 7, 2001

Ref: 01013 (05)

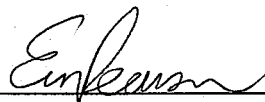
Common Council file 001560 contains a resolution authorizing the City Comptroller to disburse \$5,323 to an employee as compensation for lost vacation accrual.

Certain City of Milwaukee employees receive vacation on an accrual basis. Vacation is earned incrementally with each pay period. Employees are prohibited from accumulating vacation benefits above a maximum amount determined by their years of service. If an employee reaches the maximum amount, they do not earn any additional vacation until they reduce their total vacation time.

Mr. David Schnelz, FMIS Project Manager, Information Specialist, receives vacation on an accrual basis. Between 1999 and 2001, Mr. Schnelz was severely restricted in his ability to take vacation as he was the only employee providing support for certain functions of the City Payroll System. As a result, Mr. Schnelz reached his maximum amount of accrued vacation and lost the ability to accrue additional vacation because his job responsibilities did not allow him to take vacation time. The Comptroller's Office has calculated a net loss of \$5,323.07 in vacation time during 1999, 2000 and 2001 for this employee. Although Mr. Schnelz is still restricted in his ability to take vacation, he is no longer losing vacation accrual. The Comptroller has also taken action to prevent loss of vacation accrual from occurring again.

**The fiscal impact of the file is a payment of \$5,323.07 from the Comptroller's 2001 Salaries and Wages appropriation account to Mr. David Schnelz. The Comptroller will make this payment from their 2001 budget.**

**RECOMMENDATION: APPROVE COMMON COUNCIL FILE 001560  
CONTINGENT UPON THE COMPTROLLER'S OFFICE TAKING ACTION  
TO PREVENT A REOCCURRENCE OF LOST VACATION ACCRUAL.**



---

Eric C. Pearson  
Budget & Management Division

ECP

FINANCE:001560sr.doc