

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: September 20, 2006

TIME: 9:00 A.M.

PLACE: Committee Room 301-B

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: September 20, 2006

CSC-Status - Under Civil Service Unless Noted as Exempt

Funding Source - 100% Operating Budget Unless Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill
				Authorized	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.		
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>										
<u>DEPT. OF ADMINISTRATION</u>										
<u>BUSINESS OPERATIONS</u>										
6538	Purchasing Agent Senior	4	8/29/06	3	2	1	0	0		int/ext
<u>INFORMATION TECHNOLOGY MANAGEMENT DIVISION</u>										
6539	Operations Analyst	595	8/12/06	1	0	1	0	0		int/ext
<u>COMMON COUNCIL-CITY CLERK</u>										
6549	Legislative Fiscal Analyst Lead	7	TBD	8	7	1	0	0		ext
<u>FIRE DEPARTMENT</u>										
6563	Fire Lieutenant	856	10/22/06	151	148	1	1	1		int
6564	Heavy Equipment Operator	853	1/21/06	180	174	1	5	0		int
6565	Carpenter	986	8/27/06	2	0	1	0	1		int/ext
<u>HEALTH DEPARTMENT</u>										
6568	Office Supervisor II	2	9/23/06	1	0	1	0	0		int/ext
6569	Public Health Nurse	666	9/23/06	88	63	1	0	24		int/ext
6331	Graphics Designer II	535	3/23/06	1	0	1	0	0		int/ext
<u>LIBRARY</u>										
6573	Librarian V	9	9/6/06	6	5	1	0	0		ext
<u>MUNICIPAL COURT</u>										
6540	Accounting Assistant III	460	8/25/06	1	0	1	0	0		int
<u>NEIGHBORHOOD SERVICES</u>										
6541	Code Enforcement Inspector II	541	2/11/06	40	34	1	2	3		int/ext
6542	Environmental Hygienist	555	9/10/06	5	4	1	0	0		ext
<u>POLICE DEPARTMENT</u>										
6574-6617 & 6628-49	Police Officer (66 positions)	801	NA	1536	1359	66	0	111		ext
6618	Systems Analyst Sr.	8	2/27/04	1	0	1	0	0		int/ext
6619	Data Communications Specialist	7	6/7/99	1	0	1	0	0		int/ext
6620	Data Entry Operator II	405	6/19/06	4	3	1	0	0		int
6621	Office Assistant IV	445	4/13/03	12	10	1	0	1		int
6622	Office Assistant III	425	8/27/06	27	23	1	0	3		int
6623-25	Office Assistant II (3 positions)	410	9/2/06	80	58	3	0	19		ext
			8/27/06							
			8/3/06							
6626	Garage Attendant	220	9/11/06	7	6	1	0	0		int
6650-52	Police Telecommunicator	425	NA	52	49	3	0	0		ext
<u>DEPT. OF PUBLIC WORKS</u>										
<u>INFRASTRUCTURE SERVICES</u>										
6551	Electrical Mechanic	978	9/9/06	57	56	1	0	0		int/ext
6552	Electrical Worker	974	8/14/06	28	27	1	0	0		int
6553	Communication Assistant II	435	1/2/06	1	0	1	0	0		int
<u>OPERATIONS DIVISION</u>										
6543	Vehicle Service Tech.-Heavy	260	NA	35	32	1	0	1		int/ext
6545	Urban Forestry Manager	7	3/2/05	9	7	1	1	0		int/ext
6550	Garage Custodian	240	8/5/06	5	3	1	0	1		int/ext

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<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>										
<u>DEPT. OF ADMINISTRATION</u>										
<u>COMMUNITY DEVELOPMENT GRANTS ADMIN.</u>										
6537	Grant Monitor	6	8/12/06	6	5	1	0	0	Exempt, CDBG	int/ext
<u>DEPT. OF CITY DEVELOPMENT</u>										
6566	Office Assistant IV	445	7/29/06	20	18	1	0	1	CDA	int/ext
6567	Office Assistant III	425	7/21/06	7	4	1	0	2	Housing - RAP	int/ext
<u>EMPLOYEES' RETIREMENT SYSTEM</u>										
6546	Records Tech. II	410	8/5/06	1	0	1	0	0	Pension Trust	int/ext
<u>HEALTH DEPARTMENT</u>										
6570	Public Health Nurse	666	9/23/06	88	63	1	0	24	HIV Women's Grant	int/ext
6571-72	Public Health Nurse (2 positions)	666	9/9/06 8/26/06	88	63	2	0	24	Adoles. School Grant	int/ext
<u>POLICE DEPARTMENT</u>										
6627	Administrative Lieutenant of Police	836	9/11/06	1	0	1	0	0	Urban Areas Sec. Initiative	int
<u>DEPT. OF PUBLIC WORKS</u>										
<u>PARKING FUND</u>										
6547	Office Assistant III	425	7/15/06	7	5	1	1	0	Parking Fund	int
<u>DEPT. OF PUBLIC WORKS</u>										
<u>SEWER MAINTENANCE FUND</u>										
6548	Sewer Field Investigator	250	7/23/05	5	4	1	0	0	Sewer Maint. Fund	int
<u>WATER WORKS</u>										
6554	Security Manager	6	NA	1	0	1	0	0	Water Works	int/ext
6555	Field Investigator	254	8/26/06	10	8	1	1	0	Water Works	int
6556-59	Water Distr. Repair Worker I (4 pos.)	235	1/29/05 10/10/05 10/1/05 10/22/05	28	15	4	0		Water Works	int/ext

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel Meeting: September 20, 2006

Department Account Name	Amount of Transfer		Reason
	From	To	
DEPT. OF EMPLOYEE RELATIONS Health Maintenance Org. Health Care Administrative Exp.	\$180,000.00	\$180,000.00	To cover additional administrative fees of the new basic plan administrator for 2006.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters