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Parent Handbook

**DRAFT**

**Milwaukee Neighborhood  
Secondary School**

**Student/Parent Handbook 2012-2013**

Site to be determined

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## Mission of Milwaukee Neighborhood Secondary School

*"The Milwaukee Neighborhood Secondary School (MNSS) will ensure its students meet all state academic standards and graduate from high school empowered to create, define, and take responsibility for themselves, their worlds, and the sustainability of their communities through active citizenship."*

MNSS is dedicated to the belief that learning takes place everywhere. For MNSS to be successful, a group of parents and students in Milwaukee must believe and act on the belief that they have the power to transform the conditions of their community and their educational potential. Everyone with a useful skill to teach must be willing to share it with learners, become a part of MNSS culture, and work to make choices that will positively affect their own lives. The assets of the community will be utilized to their full potential and as a primary focus of this transformation for both students and parents. People must summon the courage to become actors and creators rather than victims and clients. We believe that the energy for a transformation like this comes from the community's children, young adults, parents, and community members working together.

We believe that learning happens at all times, and that education is the process a community uses to keep itself healthy. Directing the energy and learning of young people toward the good of the community ensures that this health is maintained.

We believe a community will be healthy and sustainable when the people living there do the work required to meet their basic needs (feeding themselves, clothing themselves, providing shelter for themselves, educating themselves, and entertaining themselves) as close to home as possible.

MNSS makes rebuilding community its agenda by engaging students in a curriculum that stresses individual freedom, intense intellectual investigation, and teamwork. Students identify issues for change, and develop and implement strategies for creating these positive changes.

From building community and becoming active in one's neighborhood, there will arise renewed energy and hope. Through self-determination, youth will naturally become new leaders who will ensure the future health of their community. As a result, students, parents, and community members mature not only as good neighbors and citizens, but also as thinkers and creators who transform the place they call home.

## **Vision of Milwaukee Neighborhood Secondary School**

MNSS is an innovative, project-based, interest driven school with an integrated curriculum guided by active community rebuilding, as well as the core concepts recognized by the Public Achievement program at the Center for Democracy and Citizenship at the University of Minnesota's Hubert H. Humphrey Institute of Public Affairs. The core concepts of Public Achievement (democracy, freedom, public, free space, accountability, responsibility, public work, interest, power, citizenship, and diversity) will drive each student's work as they create projects and explore the process of community engagement. By empowering youth to be active agents of change, responsible citizens, and collaborative community builders, MNSS will form a learning community that permeates the larger community - a strong foundation for transforming lives, education, and society.

### **Admissions Policy**

Any student is eligible for admission to MNSS as long as the student's needs are served by the neighborhood sustainability focus of the school, and given the family resides within the city of Milwaukee. Prospective students and parents must understand and commit to the school's mission and educational philosophy. Because our educational work and activities are a direct part of the surrounding community, we expect that most students will come from residences located in the target area.

Once a prospective student informs MNSS of an intent to enter, or a referral is made on the student's behalf, an interview is scheduled. The interview is conducted among MNSS staff, the prospective student, and his or her family to build a better understanding of MNSS's unique features. If the student and family decide that the student wants to attend MNSS, and the program meets the student's needs, then the student and parent begin the enrollment process.

Enrollment is on a "first come" basis. When enrollment reaches capacity, new applicants will be placed on a waiting list. As new spots in the school become available, waiting-lists applicants will be admitted through lottery, thereby assuring equal access for all applicants regardless of gender, race, national origin, or disability.

### **Non-discrimination Policy**

MNSS does not discriminate in any manner contrary to law or justice on the basis of race, color, sex, age, religion, sexual orientation, disability, veteran's status, or national origin in its educational programs or activities, including employment and admissions.

### **Fees**

Because MNSS is a public charter school, students are not charged tuition. There may be activity fees for field trips, social events, athletics, and the school prom. There are also senior fees associated with the graduation ceremony.

MNSS is operated by a tax exempt, charitable organization called TransCenter for Youth, Inc. All contributions to the school are tax deductible. The families of students and friends of MNSS are encouraged to make whatever contributions they can afford. Contributions of time and expertise are welcomed and expected. No student is denied services for financial reasons.

## Attendance

Students are expected to attend and be on time for all required activities at MNSS. MNSS is envisioned as a place where students *want* to be, but the best incentives for attendance are the skills acquired, the diploma earned, and the community created when students attend MNSS regularly.

Students who fail to attend MNSS regularly will be treated accordingly:

- Students who attend MNSS less than 70% of the time will be referred to a school social worker for evaluation. A meeting will be scheduled with the student, parent/guardian, and the Educational Advisor to assess the situation. If no legitimate reason is found for a student's poor attendance, he or she will be assisted in enrolling in another program.
- If a student only attends MNSS between 70% and 90% of the time, staff will review the student's work on a monthly basis to determine if there is a workable solution to his or her poor performance.
- Students who attend MNSS between 90% and 100% of the time are considered in good standing as far as attendance is concerned.

If, due to an illness or some unavoidable conflict, a student misses school:

- 1) The student's parent or guardian should call the school on the day of the absence, and
- 2) The student should bring in a written explanation signed by the parent or guardian the next day. *This absence will be counted in the student's overall monthly percentage.*

Any prolonged illness, will, of course, be excused. The student's Educational Advisor will verify such an excuse.

## Visitors

Parents, community representatives, Public Achievement coaches, Community Mentors, and MNSS graduates are *always* welcome at the school. Visitors should check in with the Administrative Officer and wait in the reception area for a staff member/s and/or student/s they have come for to greet them. MNSS students and staff expect all visitors to respect the school's educational environment.

Students from other schools are *not* allowed in the building unless a previous engagement has been made with the MNSS staff.

With the exception of school picnics, or other occasions when special permission has been granted, students may *not* bring their children to MNSS.

## Bus Passes

MNSS will provide public transportation for all students who live more than two miles away from the school and qualify for free/reduced lunch. For those students who live more than two miles away from MNSS and qualify for free/reduced lunch, there is an initial fee for student permits, which will allow students to receive county bus tickets. The fee is \$4.75. If students lose their permits, they may purchase a new one from MNSS. Each student who lives more than

two miles from MNSS and qualifies for free/reduced lunch receives 2 county bus tickets at the end of each school day. County bus tickets are valid from 5:30 am to 6:30 pm Monday - Friday. In order to use tickets, students must have their permit.

Students who do not live more than two miles away from MNSS and qualify for free/reduced lunch can purchase bus tickets from the co-director in charge of transportation services for \$1.10 per ticket. In order to use purchased student bus tickets, a permit must be purchased for \$4.75.

### **Snow Closing Policy**

MNSS follows the snow closing policy of the Milwaukee Public Schools. Listen for the "NO SCHOOL" announcement on local radio stations. Only when MPS closes its high schools for bad weather will MNSS be closed. Do not call staff at home to find out if there will be school.

### **Curriculum and Instructional Practices**

The primary focus of MNSS is to empower students through the development of advanced literacy, leadership, conceptual, and organizational skills by engaging them in interest-driven project-based learning and meaningful public work projects. The idea is to connect learning to community, make connections with a diverse group of individuals and organizations, and connect academics to individual interest. Projects address these various student interests and student-identified social justice issues, which allow students to meet and exceed state academic performance standards. Furthermore, these interest-driven projects allow students to take ownership of themselves and their education by preparing them to make connections between self-interests and the public's interests throughout their adult lives. In addition to these projects, students address learning gaps in mathematics and reading skills through innovative and individualized programs. By building a solid foundation of basic skills necessary for project research, development, and execution, students will be able to connect learning to meaningful public work and community rebuilding.

MNSS student projects are overseen by Educational Advisors (Wisconsin certified teaching staff). Each member of the teaching staff is responsible for 15-18 students, as well as integrating academic subjects such as math, science, English, reading, writing, public speaking, and foreign languages into projects.

In order to consistently meet the expectations of students, families, and the state, an adjunct faculty of community experts will work with Educational Advisors (teaching staff) as needed for each project. By nourishing an active community of creative individuals who understand the importance of integrating academics with project-based education, an environment for personal, professional, and civic growth will be fostered. Through purposeful outreach efforts, students will make valuable connections with individuals along with local organizations, thus creating partnerships, and strengthening their communities. Frequently, it is the lack of available networking opportunities that creates obstacles for disadvantaged youth seeking to break through to more productive lives. By helping young people to build their own social capital (as well as academic and intellectual capital), MNSS will be preparing youth for lifetimes of meaningful participation in society's power structure as well as connected them with possible career paths. The result of these efforts will produce well-connected young people who understand what active citizenship is, what power democracy holds, and how important it is to be a lifelong learner.



In order to facilitate an environment conducive to public work and social entrepreneurship, every student will have a work station that is his or her own, complete with a desk, a computer, and a file cabinet. Banks of phone lines will be provided for students to utilize throughout the day as needed for aspects of a given project. Small meeting rooms, presentation areas, and communal gathering spaces will also be provided.

### **Student Project Protocol**

Students will work individually and in small groups, depending upon the given project. There are three main components of each student-chosen project:

- 1) Proposal - the student presents project ideas to his or her coach and issue group. The proposal must outline the project's academic objectives and identify how Public Achievement core concepts will be addressed (democracy, freedom, public, politics, public work, free space, accountability, responsibility, interest, power, citizenship, and diversity). Valid Public Achievement projects must incorporate the core concepts. Proposals will also be used to assess, and monitor each student's development of advanced literary skills.
- 2) Project - the measurable work completed by the student. Projects will be closely assessed and charted daily by each student's Educational Advisor. Along the way, students will be required to evaluate their work, assess the work done by their group, and give feedback to the Educational Advisor on the work they have done. Goals will be formally set twice a month, and expectations will be documented.
- 3) Presentation - sharing projects with the community. In order to make their work truly meaningful and for it to have a lasting and positive impact upon the community, students will present their projects in a self-selected public open space. By making a connection to the larger community, students will not only demonstrate the value of their work, but will show other people the true meaning of asset-based community development and accountability. Public demonstration of each project is a key component to understanding the importance of public work - ensuring that a given project is not only relevant to the student and the community, but also to demonstrate skills evidencing mastery of educational standards. These connections will help each student realize his or her power to constructively transform themselves and their community at the same time.

Because proposal, project, and presentation work is integral to the MNSS curriculum, students will have an opportunity to develop advanced literacy skills. Through interest-driven research, students will write proposals integrating academic standards and Public Achievement core concepts. In this context, students internalize the literacy skills they are gaining. Literacy skills further become meta-cognitive when students take action on their project and present the results to the larger community. The second and third components to student projects require students to interact with their peers and network within the larger community, allowing them to demonstrate in writing and verbally what they have learned.

### **Project Assessment**

Students must demonstrate proficiency in identified state academic standards for each proposed project. Continual quality assessment will be key in determining the proficiency level demonstrated in each project. Students must demonstrate a skill level of proficient or better in all of the required standards and Public Achievement Core Concepts for graduation. If gaps exist, staff and students will create a plan to address the missing competencies.

The proposals , projects, and presentations will be evaluated, assessed, and constantly monitored in order to meet and exceed state educational standards while building skills, and empowering MNSS youth to be active citizens.

### **Student Assessment Plan**

A project-based program incorporating Public Achievement, student interest, and efforts to foster environmental and economic sustainability presents new challenges for assessment. TransCenter for Youth, Inc. has been recognized nationally for its creative and effective approaches to assessment. (America's Education Challenge: Helping All Students Meet High Standards (1997)). In designing assessment models, TransCenter consulted with educational assessment experts, business leaders, community members, teachers, parents, and students, as well as reviewing cutting-edge research.

MNSS utilizes multiple methods of assessment to ensure that students acquire the high order academic and leadership skills they need to pursue post-secondary education to become responsible, productive citizens. A detailed assessment plan has been designed by the program's staff. In developing its assessment models, TransCenter uses the following guidelines:

- The process of assessment should focus on student success in meeting high goals and standards.
- The process of assessment should focus on individual learners and their performance.
- Assessment process should be developmentally appropriate.
- Assessment should include multiple modes and methods.
- Assessment instruments should be performance-based and contextualized.
- Assessment criteria should be accessible to students before an assessment is undertaken.
- Assessment is an on-going process.
- The assessment process should provide useful, constructive, and timely feedback.
- The assessment process should develop students' self-assessment skills.
- Assessment practices and instruments should be free of racial, ethnic, and gender bias, as well as accommodating to handicapping conditions.

### **Accountability**

Students at MNSS will be held accountable for the work they are expected to produce. Each student will record the time spent on each aspect of a given project in journals that will be electronically evaluated on a daily basis. Goals will be set and results will be formally assessed at individual development planning meetings held twice a month with the student's Educational Advisor. These meetings will assist students in preparation for the completion of a project, as well as outline the student's learning incrementally and provide insight on a project's progress.

### **Conferences**

Parents and students are expected to meet with the student's Educational Advisor four (4) times during the school year. Conferences will be held in October, December, March, and June. At these conferences, parents will receive evaluations of their student's progress and have a chance to ask questions and view student's work.

Transportation assistance will be provided for parents who request it. Students who are 18 years or older will be expected to meet with the Educational Advisor.

## **Progress Reports**

Parents, guardians, and students will receive official MNSS progress reports four times a year. The timing of these reports coincides with scheduled conferences.

## **Freedom and Citizenship**

Students at MNSS have the opportunity to achieve the kind of freedom most students only imagine at other school. Every student will have access to materials and resources in the school and in the community during the school day. There are four Levels of Citizenship at MNSS that students can achieve. The purpose of creating these structured levels is to create an understanding that with increased freedom comes increased responsibility.

All students at MNSS begin their first day at school with a Citizenship Level of ONE. Level ONE students have access to all resources within MNSS needed to successfully complete a project and create a top-notch presentation. At this level, students can expect supervision or assistance with activities that involve expensive equipment, time outside of school, and use of private space within the facility. Access to phones, computers, and printers is limited to designated times during the day or given amounts of time.

Students may advance a Citizenship Level when they demonstrate daily ability to meet and maintain all necessary Citizenship Requirements as outlined in the Citizenship Handbook. (to be developed)

## **Athletics**

The curricular design of MNSS focuses on student interest. As a result, athletic programs are made available to students who demonstrate interest. If enough students are interested in basketball, flag football, or women's volleyball to form a complete team, these teams are organized to compete in a small schools athletic conference.

If students wish to participate in an athletic program not offered at MNSS, arrangements are made with another local high school to allow the students to try-out for that team.

## **Clubs**

Interested students are encouraged to organize any club in which they wish to participate, e.g. Spanish Club, a Cooking Club, or a Dance Club. There are no limits to what students can create at MNSS. We encourage students to expand their horizons by creating and participating in activities that interest them.

## **The MNSS Governance Model**

Because TransCenter for Youth, Inc. will serve as the legal entity for MNSS, all governance activities will be overseen by the Board of Directors for TransCenter for Youth, Inc. MNSS is itself an example of a public work project. As such, special attention must be paid to the democratic process. Because a governing body should represent the diversity of stakeholders within the MNSS community, the MNSS Community Advisory Council (CAC) will include representation from each of these focus areas:

1. MNSS Staff
2. MNSS Youth
3. Community Partners
4. Parents

The MNSS Staff representatives will include all staff members at MNSS. As MNSS staff grows, the number of Youth and Community Partners represented will grow proportionately in order to maintain an equal balance of power. Each school year, the student body will elect representatives to the CAC. The Community Partners representatives will also be elected democratically at an annual meeting of community partners. All decisions governing the school will be made by a democratic vote of the CAC. Three-fifths of each panel must be present to constitute a quorum.

## **Parental Involvement at MNSS**

Because the central theme of MNSS focuses on community sustainability, parents play a large role in the day-to-day operations of the school. As a result, parents are expected to serve a suggested 36 hours a year in service to MNSS. The staff at MNSS recognizes that not *all* parents or guardians will be able to fulfill the full 36 hours of service. Therefore, each parent or guardian is expected to complete the Parental Involvement Form (*at the back of this handbook*) listing the amount of hours they believe that they can commit to the school.

## **Parent Rights and Responsibilities**

Parents have the right to:

- Advocate for their children
- Examine and receive copies of all official school records pertaining to their children
- Receive regular reports of their child's attendance, academic progress, and social progress
- Request and be granted conferences with MNSS staff or administrators and members of the CAC, and receive explanations of curriculum, evaluation, testing, homework, and discipline
- Visit MNSS to observe the learning process while maintaining respect for the educational environment
- Participate in the development of all school policies, plans, and procedures that have an impact on the learning of their children
- Request home visits from MNSS staff members when attendance at conferences is not possible

Parents have a responsibility to:

- Attend four (4) parent/student staff conferences per year
- Understand and support the unique features of MNSS, such as neighborhood and community building, and the environmental sustainability focus of the curriculum
- Promote prompt attendance, or provide a written explanation for absences and tardiness, and strongly encourage their child to take advantage of MNSS work time
- Inform MNSS in cases of change of address, telephone number, medical information, or emergency contact information
- Understand the discipline strategy of MNSS and encourage children to maintain self-discipline
- Attend parent meetings and participate actively in the MNSS community
- Evaluate their child's progress and strategize with staff concerning their child's learning
- Model community-building and peace-making behaviors
- Believe in their child's ability to achieve academically and socially, and communicate that belief to their child
- Provide a home environment that will foster their child's best academic and social performance at MNSS
- Observe state laws regarding immunizations for their children

### **Disciplinary Procedures**

Simply put, students at MNSS are expected to conduct themselves in a respectful manner. To conduct oneself in a respectful manner, students are to behave appropriately towards other students at MNSS and the school staff, and the MNSS facility and grounds. Appropriate behavior is defined as but not limited to the following:

- Doing the work you need to do on a daily basis without disrupting other students who are doing the same
- Using language that is not vulgar or offensive to any other individual
- Keeping your hands, feet, and other body parts to yourself
- Respecting (not damaging) books, furniture, computers and technology, and all other inanimate objects within or around MNSS
- Containing any mess you make and keeping the school clean
- Interacting with other students and staff respectfully, appropriately, and treating other students and staff as if they are important people in your life

Furthermore, MNSS will enforce the following:

- No drugs, alcohol or tobacco
- No weapons
- No fighting, stealing, physical or verbal abuse, threatening behavior, or harassment of any kind towards other students or staff
- No defacing school property
- No gambling

- No beepers or cellular phones should be brought to MNSS or any MNSS activities without prior arrangement with an MNSS staff member
- No obvious gang-related signifying such as tilted hats or hand signals allowed at any MNSS activities

Any student who fails to conduct him or herself in a respectful, appropriate manner will be given an initial verbal warning. Possible consequences for continuing such behavior will be discussed immediately with the student. Students who continue to violate expectations of appropriate behavior and respect will be asked to leave MNSS for the day at the discretion of the student's Educational Advisor. Students may return on the next school day with the intent of conducting oneself in an appropriate, respectful manner. There are some behaviors that will require a CAC in order to return to school. Those behaviors include but are not limited to:

- Fighting, stealing, physical or verbal abuse, threatening behavior, or harassment of any kind towards other students or staff
- Defacing, destroying, or otherwise defiling school property
- Continued disrespect towards other students or staff

MNSS CAC Hearings consist of the student in question returning to school with a parent or guardian (if the student's parent or guardian chooses to attend the hearing) to appear before three peers and two MNSS staff members who will decide through consensus what action/s should be taken before the student is allowed back in school. The student will have the opportunity to state his or her case regarding his or her behavior and will be accompanied by a staff member who will serve as his or her advocate. All individuals involved will likewise have the opportunity to state their case/s as well.

A decision of action will be reached by the three students and two staff members which must be followed by the student in question as a condition of return to MNSS. Failure to follow the decided action/s will result in MNSS staff working with the student's family to find another school to attend.

Students have the right to appeal the CAC Hearing decision of action. If a student chooses to appeal the decision of the CAC Hearing, the student may present his or her case to two MNSS students, two MNSS staff members, and two TransCenter for Youth Board Members. Action will be decided by the group of above mentioned individuals. Failure to follow the decided action/s will result in MNSS staff working with the student's family to find another school to attend.

Students have the right to a final appeal if the student and the student's parent and guardian feel that the decided action/s are unfair. Such an appeal will be heard by the entire TransCenter Board of Directors. Decisions reached by the TransCenter Board of Directors are final and must be accepted without dispute.

Please note that in the case of Special Education students, an IEP meeting will be held in addition to the hearing to determine how MNSS will integrate the results of a hearing with the student's specific needs at the school.

## "Classroom" Rules

Due to the unique nature of MNSS, "classroom" rules are entirely at the discretion of the cohort and staff, and may change as different projects, activities, and projects occur. Since there are no traditional classrooms at MNSS - each student has his or her own work space with a desk, computer, file cabinet, etc. - community rooms will be used when groups of students working together must be facilitated. Students should actively participate and be courteous, thoughtful, and cooperative at all times. Any student who behaves inappropriately can be removed from the activity and sent home. Parents will be notified, and a conference will follow to resolve the situation.

Any two staff persons can send a student home if he or she appears to be under the influence of drugs or alcohol, or if the student's behavior warrants such an extreme measure. A family conference and/or appearance before the MNSS CAC must be held before a student can resume class.

## School Rules

We expect all students to treat others with respect and concern for each person's dignity and uniqueness at all times. The following guidelines for behavior must be followed at all MNSS activities:

- No drugs, alcohol or tobacco
- No weapons
- No fighting, stealing, physical or verbal abuse, or harassment
- No defacing school property
- No gambling
- No beepers or cellular phones should be brought to MNSS. Cell phones that are brought to schools should be shut off during the entire day. Students using cell phones in school will have them taken away until the end of the day after an initial warning to put it away.
- No obvious gang-related signifying such as tilted hats or hand signals allowed at any MNSS activities
- ABSOLUTELY NO FOOD OR DRINK IN ADVISORY GROUPS
- ABSOLUTELY NO FOOD OR DRINK NEAR COMPUTERS OR EQUIPMENT

## Businesses In The Neighborhood

As you aware of, MNSS is located (name of neighborhood) and is surrounded by businesses - shops, restaurants, banks, public facilities of various sorts, and other schools. It is expected that all MNSS students understand that we must respect the neighborhood and the people in it. What does this mean?

- No standing or hanging out in front of the building at any time. There are other business people who occupy this building who do not want to be blocked on their way in or out
- If you order food from a restaurant in the area, it is expected that you will pay for the food you order. DO NOT be disrespectful to staff or other customers at restaurants and do not hang out in front of restaurants
- If you go to the convenience store or any other retail store, only TWO students are allowed in the store at a time

You are expected to conduct yourself like an adult who has nothing but total respect for other people when you are on lunch break. Police cruise the area around MNSS during lunch hours and have been known to hand out tickets to students for everything from loitering and jay-walking to smoking.

### **Facilities**

To be determined

### **Building Rules**

To be developed (once site is determined)

### **The MNSS School Day**

MNSS will be open from 8:30 am to 5:30 pm Monday through Thursday and 8:00 am to 4:00 pm on Fridays. On predetermined, student-chosen Saturdays or Sundays there may be additional times set up for community presentations and special events.

Monday through Thursday:

8:30 am - 9:30 am	Individual Project Work
9:30 am - 10:00 am	Advisory Group: Students meet with their Educational Advisors - Advisory Meetings
10:00 am - 11:15 am	Math/Reading/English
11:15 - 12 noon	Lunch
12 noon - 3:00 pm	Public Achievement/Individual Project Work
12:40 - 1:15	Documentation of Time/Community Duties

Fridays at MNSS are special days reserved for community building activities. Fridays will look like this:

8:30 am - 9:30 am	Community Breakfast
9:30 am - 10:00 am	Community Clean-up
10:00 am - 11:15 am	Community Meeting
11:15 am - 12 noon	Lunch
12 noon - 1:15 pm	Math/Reading/English
1:15 pm - 3:00 pm	Public Achievement/Individual Projects
3:00 pm - 3:15 pm	Documentation of Time/Community Duties

### **Staff**

To be determined

### **School Calendar**

To be determined



**Parental Involvement Form**

Please fill out this form and return it to your student's Educational Advisor

Name of Student: \_\_\_\_\_

Name of Parent(s) or Guardian(s): \_\_\_\_\_

MNSS expects parents and guardians to commit to 36 hours each year in service to the school. If this is unreasonable or not possible, we ask that you inform us of the number of hours you *will* be able to commit to the school.

I, \_\_\_\_\_, as a parent who is deeply committed to the educational development of  
(parent/guardian)

\_\_\_\_\_, pledge to commit \_\_\_\_\_ hours of service to the students and  
(student name)

staff of MNSS.

\_\_\_\_\_ (signature)

\_\_\_\_\_ (date)

Listed below are ways in which Parental Involvement hours can be fulfilled. Please check any and all categories where you feel that your abilities, interest, and time would be best utilized.

- |   |  |
|---|--|
| <input type="checkbox"/> Become a member of MNSS CAC                          | <input type="checkbox"/> Join a Senate committee                           |
| <input type="checkbox"/> Mentor a student or students                         | <input type="checkbox"/> Become a Public Achievement coach                 |
| <input type="checkbox"/> Become a learning assistant                          | <input type="checkbox"/> Organize events according to student interest     |
| <input type="checkbox"/> Plan student outings and events                      | <input type="checkbox"/> Chaperone student outings and events              |
| <input type="checkbox"/> Share your occupational expertise with MNSS          | <input type="checkbox"/> Share you lifelong experience with MNSS           |
| <input type="checkbox"/> Plan cultural gatherings and presentations           | <input type="checkbox"/> Help maintain MNSS grounds and facility           |
| <input type="checkbox"/> Assist with new student/parent orientation           | <input type="checkbox"/> Organize student presentations                    |
| <input type="checkbox"/> Participate in review and assessment of student work | <input type="checkbox"/> Organize and hold job skills training for parents |
| <input type="checkbox"/> Participate in computer literacy courses             | <input type="checkbox"/> Coach an athletic club or team                    |
| <input type="checkbox"/> Become an adjunct faculty member at MNSS             | <input type="checkbox"/> Recruit new students and parents                  |
| <input type="checkbox"/> Organize community events                            | <input type="checkbox"/> Strengthen community partnerships                 |
| <input type="checkbox"/> Develop community resource center                    | <input type="checkbox"/> Provide transportation to and from MNSS events    |
| <input type="checkbox"/> Other:   |  |

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