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April 13, 2012

The Honorable Common Council  
of the City of Milwaukee  
Room 205, City Hall

Re: Common Council File No. 111729/Resolution authorizing  
the proper City officers to enter into a contract for the  
collection of overdue Municipal Court judgments

Dear Council Members:

In July of 2011, by Common Council File No. 110270, the Common Council authorized the City Attorney to request proposals for the collection contract for overdue Municipal Court judgments. The current contract expires on June 30, 2012.

The City Attorney's office advertised for proposals in four newspapers, three times in each, contacted every firm that had expressed an interest in prior collection procurements, and arranged for the City purchasing director to place an announcement on her department's website.

We received 52 requests for the RFP. Eight firms submitted proposals, one of which was withdrawn before oral presentations.

A team of evaluators consisting of the Presiding Judge of the Municipal Court, the Court's Chief Administrator and its IT director, and two representatives of the City Attorney's Office, reviewed all the proposals and conducted oral interviews with each proposer. The Comptroller's office provided assistance by assessing the financial strength and costs of each proposal. The highest ranked proposer is Harris & Harris LTD, the current contractor, based on: fees; expertise; experience; the extent to which the proposer can accommodate the City's methodology, need for access to information, and SBE capabilities; and service delivery capabilities. No member of the panel ranked any proposer higher.

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Therefore, we have negotiated a contract for Common Council approval with Harris & Harris. During the negotiations, Harris & Harris agreed to certain new provisions advantageous to the City, including fees that are considerably lower than those contained in the current contract. Harris & Harris will provide a location in downtown Milwaukee for payments.

Attached to this letter is a copy of the negotiated contract, and a proposed resolution approving it and authorizing its execution.

Very truly yours,

GRANT F. LANGLEY  
City Attorney

LINDA ULISS BURKE  
Deputy City Attorney

LUB:bl  
Encs.

c: Mr. Ronald Leonhardt  
Ms. Kristine Hinrichs  
1049-2011-1608/180013