

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: February 3, 2016
TIME: 9:00 A.M.
PLACE: Committee Room 301-B
City Hall
SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: February 3, 2016

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>DOA-INFORMATION & TECHNOLOGY MANAGEMENT DIVISION</u>											
819	Programmer Analyst	2GN	6/12/14	7	6	1	0	0		Int	x-2a
820	IT Support Specialist	2EN	6/24/13	7	6	1	0	0		Int	x-2a
821	IT Support Associate	5GN	1/30/16	3	2	1	0	0		Int/Ext	x-2b
<u>CITY ATTORNEY</u>											
782	Legal Office Assistant-Senior	6LN	7/30/15	2	1	1	0	0		Int	x-2b
<u>DEPT. OF CITY DEVELOPMENT</u>											
817	Economic Development Spec. (2 pos.)	2GX	2/3/16 1/31/16	3	1	2	0	0		Int/Ext	x-2a
<u>COMPTROLLER</u>											
686	City Payroll Assistant-Senior	5GN	1/9/16	2	1	1	0	0		Int/Ext	x-3
785	Auditor	2GX	1/2/16	3	2	1	0	0		Int/Ext	x-3
<u>FIRE DEPARTMENT</u>											
814	Network Coordinator Associate	2EX	11/3/15	2	1	1	0	0		Int/Ext	x-2b
<u>LIBRARY</u>											
783	Marketing & Public Relations Officer	1FX	1/1/16	1	0	1	0	0		Int/Ext	x-2a
784	Human Resources Officer	1FX	2/2/16	1	0	1	0	0		Int	x-2a
790	Administrative Specialist Sr.	2EX	2/6/16	4	3	1	0	0		Int	x-2b
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
802	Accounting Assistant II (2 positions)	6HN	2/27/16 3/5/16	2	0	2	0	0		Int/Ext	x-2b
<u>POLICE DEPARTMENT</u>											
774	Inspector of Police (3 positions)	4QX	TBD	3	0	3	0	0		Int	x-1
805	Domestic Violence Victim Liaison	2DN	NA	1	0	1	0	0		Int/Ext	x-1
808	Police Services Spec.-Investigator	5EN	2/1/16	43	29	1	0	13		Int/Ext	x-1
810	Sensitive Crimes Project Coordinator	2EX	4/27/15	1	0	1	0	0		Int/Ext	x-1
811	Human Resources Administrator	1HX	12/19/15	1	0	1	0	0		Int/Ext	x-2b
812	Office Assistant IV	6HN	1/17/16	11	8	1	0	2		Int	x-2b
815	Police Dispatcher (3 positions)	6NN	10/31/15 12/29/15	55	49	3	0	3		Int/Ext	x-1
818	Detective (5 positions)	4F-808	NA	190	190	5	0	0		Int	x-1
<u>DPW-INFRASTRUCTURE SERVICES</u>											
742	Inventory Assistant II	6HN	11/7/15	6	4	1	1	0	20% Cap., 20% Reimb	Int/Ext	x-2b
804	Bridge Operator (3 positions)	8GN	11/20/15 11/22/15 12/20/15	22	18	3	0	1		Int/Ext	x-2b
<u>DPW-OPERATIONS DIVISION</u>											
786	Urban Forestry Crew Leader	7IN	1/9/16	22	21	1	0	0		Int	x-2b
794	Fleet Services Welder	7HN	2/6/16	6	5	1	0	0		Int/Ext	x-2b
795	Vehicle Services Technician	7FN	2/19/16	57	53	1	0	3		Int/Ext	x-2a
796	Garage Attendant	8DN	12/22/15	4	2	1	0	1		Int/Ext	x-2b
797	Quality Assurance Coordinator	2IX	2/27/16	1	0	1	0	0		Int	x-2b

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<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
769	<u>DOA-COMMUNITY BLOCK GRANT ADM.</u> Grant Compliance Manager	2JX	1/29/16	3	2	1	0	0	CDBG	Int	x-6
801	<u>EMPLOYEES' RETIREMENT SYSTEM</u> Pension Specialist Senior	2DN	1/17/16	3	2	1	0	0	Pension Trust	Int	x-6
829	Records Technician II	6EN	2/1/16	2	1	1	0	0	Pension Trust	Int/Ext	x-6
776	<u>DPW-WATER WORKS</u> Water Repair Worker (3 positions)	8LN	12/7/15 1/18/16 1/9/16	36	31	3	2	2	Water Works	Int/Ext	x-6
781	Water Distr. Utility Investigator	8IN	12/19/15	11	10	1	0	0	Water Works	Int/Ext	x-6
813	Water Meter Investigator	8IN	1/5/16	7	6	1	0	0	Water Works	Int	x-6