

**231616 – CSC ADDENDUM      REV 2/22/2024**  
**(Includes changes made and approved by Fire and Police Commission reports in CCFN 231615)**

**In the 2024 Salary Ordinance:**  
**Effective PP 6, 2024 (March 3<sup>rd</sup>, 2024)**

Under Part I, Section 1 Officials and Administrators

Under Pay Range **1AX**

- Delete the title of ‘Forensic Processor Supervisor’
- Delete the title of Permit Desk Supervisor’
- Delete the title of Police Records Supervisor’
- Delete footnote (3)

Under Pay Range **1BX**

- Delete the title of ‘Administrative Services Supervisor’
- Add the title of ‘Forensic Processor Supervisor’
- Create footnote (2) and apply to the title ‘Forensic Processor Supervisor’:

(2) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,421.50  |
| Annual   | 62,959.00 |

Under Pay Range **1CX**

- Delete the title of ‘License Coordinator’
- Add the title of ‘Police Records Supervisor’
- Create footnote (4) and apply to the title ‘Police Records Supervisor’:

(4) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,567.62  |
| Annual   | 66,758.12 |

Under Pay Range **1DX**

- Delete the title of ‘Police Records Manager’
- Delete the title of ‘Document Services Manager’
- Delete footnotes (2) (3) and (5) and reorder
  
- Add the title of ‘Administrative Services Supervisor’
- Add the title of ‘License Coordinator’
- Add the title of ‘Permit Desk Supervisor’
  
- Create footnote (4) and apply to the title ‘License Coordinator’:

(4) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,681.42  |
| Annual   | 69,716.92 |

- Create footnote (5) and apply to the title ‘Administrative Services Supervisor’:

(5) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,718.85  |
| Annual   | 70,690.10 |

- Apply footnote (5) to the title 'Permit Desk Supervisor'

**Under Pay Range 1EX**

- Add the title of 'Police Records Manager' POLICE RECORDS MANAGER (2)
- Create footnote (12) and apply to the title 'Police Records Manager':

(12) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,878.38  |
| Annual   | 74,837.88 |

**Under Pay Range 1FX**

- Create the following footnotes

(11) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,912.27  |
| Annual   | 75,719.02 |

(12) An employee possessing an ICRM certification to be paid an additional 3%.

(13) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,949.54  |
| Annual   | 76,688.04 |

- Add the title of 'Document Services Manager' and apply footnotes (11) and (12)
- Apply footnote (13) to the title of 'License Division Assistant Manager'

**Under Pay Range 1GX**

- Add the title of 'MKE Parks Manager' and apply (11)

**Under Pay Range 1HX**

- Create footnote (18) and apply to the title 'License Division Manager':

(18) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 3,244.50  |
| Annual   | 84,357.00 |

**Under Pay Range 1IX**

- Delete the title of 'Violence Reduction and Prevention Program Director'
- Add the title of 'Community Wellness and Safety Director' and apply footnotes (1) and (2)
- Add the title of 'Director of African American Affairs'

Under Part I, Section 2 Professionals

Under Pay Range **2BN**

- Delete the title of 'Executive Administrative Assistant I'
- Delete footnote (1) from the title 'Public Health Educator I'
- Create footnote (4) and apply to the title 'Public Health Educator I':

(4) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,870.81  |
| Annual   | 48,641.06 |

Under Pay Range **2CN**

- Delete the title of 'Administrative Specialist'
- Delete the title of 'Document Services Supervisor'
- Delete the title of 'Executive Administrative Assistant II'
- Delete the title of 'Office Supervisor II'
- Delete the title of 'Public Health Educator II'
- Delete the title of 'Records Services Supervisor'
- Delete footnotes (2) and (7) and reorder accordingly

Add the title of 'Executive Administrative Assistant I'

- Create footnote (6) and apply to the title 'Executive Administrative Assistant I':

(6) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,978.46  |
| Annual   | 51,439.96 |

Under Pay Range **2DN**

- Delete the title of 'Accounting Coordinator I'
- Delete the title of 'Accounting Coordinator II'
- Delete the title of 'Business Services Specialist'
- Delete the title of 'Administrative Support Specialist'
- Delete the title of 'Emergency Communications Administrative Support Specialist'
- Delete the title of 'Election Services Coordinator'
- Delete footnotes (3), (6), (7), and (8) and reorder accordingly

- Create the following footnotes

(5) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,073.62  |
| Annual   | 53,914.12 |

(6) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,116.96  |
| Annual   | 55,040.96 |

(7) An employee possessing an ICRM certification to be paid an additional 3%.

- Add the title of 'Administrative Specialist' and apply footnote (6)
- Add the title of 'Document Services Supervisor' and apply footnotes (6) and (7)

- Add the title of 'Executive Administrative Assistant II' and apply footnote (6)
- Add the title of 'Office Supervisor II' and apply footnote (6)
- Add the title of 'Public Health Educator II' and apply footnote (5)
- Add the title of 'Records Services Supervisor' and apply footnote (6)

Under Pay Range **2EN**

- Delete the title of 'Absentee Services Coordinator'
- Delete the title of 'Election Administrative Services Coordinator'
- Delete the title of 'Election Services Field Coordinator'
- Delete footnote (8) from title 'Library Security Investigator'

- Create the following footnotes

(9) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,247.62  |
| Annual   | 58,438.12 |

(10) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,246.77  |
| Annual   | 58,416.02 |

(11) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,345.12  |
| Annual   | 60,973.12 |

(12) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,125.65  |
| Annual   | 55,266.90 |

- Add the title of 'Accounting Coordinator I' and apply footnote (9)
- Add the title of 'Administrative Support Specialist' and apply footnote (10)
- Add the title of 'Election Services Coordinator' and apply footnote (11)
- Apply footnote (12) to title 'Library Security Investigator'

Under Pay Range **2EX**

- Delete the title of 'Administrative Specialist-Senior'

Under Pay Range **2FN**

- Delete the title of 'Healthcare Access Program Coordinator'
- Delete footnote (5) and reorder accordingly

- Create the following footnotes

(9) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,404.96  |
| Annual   | 62,528.96 |

(10) Recruitment is at:

|          |          |
|----------|----------|
| Biweekly | 2,456.15 |
|----------|----------|

|        |           |
|--------|-----------|
| Annual | 63,859.90 |
|--------|-----------|

- Add the title of 'Accounting Coordinator II' and apply footnote (9)
- Add the title of 'Business Services Specialist' and apply footnote (10)

Under Pay Range **2FX**

- Delete the title of 'Legal Administrative Specialist-Senior'
- Delete footnote (3)

Under Pay Range **2GN**

- Create the following footnotes

(11) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,471.69  |
| Annual   | 64,263.94 |

(12) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,504.31  |
| Annual   | 65,112.06 |

- Add the title of 'Absentee Services Coordinator' and apply footnote (11)
- Add the title of 'Election Administrative Services Coordinator' and apply footnote (11)
- Add the title of 'Election Services Field Coordinator' and apply footnote (11)
- Add the title of 'Healthcare Access Program Coordinator' and apply footnote (12)
- Add the title of 'Parking Administrative Services Coordinator' and apply footnote (11)
- Add the title of 'Revenue Collection Specialist' and apply footnote (11)

Under Pay Range **2GX**

- Delete the title of 'Municipal Court Clerk-Lead'
- Update footnote (3) to the following rates:

(3) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,576.62  |
| Annual   | 66,992.12 |

- Add the title of 'Administrative Specialist-Senior' and apply footnote (3)
- Add the title of 'Legal Administrative Specialist-Senior' and apply footnote (3)

Under Pay Range **2HX**

- Add the title of 'MKE Parks Program Coordinator'
- Add the title of 'Racial Equity and Inclusion Coordinator' and apply footnote (1)

Under Pay Range **2IX**

- Add the title of 'Municipal Court Clerk-Lead'
- Create footnote (7) and apply to the title 'Municipal Court Clerk-Lead':

(7) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,612.19  |
| Annual   | 67,916.94 |

Under Pay Range **2LX**

- Add the title of 'Public Health Strategist-Senior' and apply footnote (6)

Under Pay Range **2NX**

- Add the title of 'Policy and Administration Director' and apply footnote (5)

Under Part I, Section 5 Paraprofessionals

Update Pay Range **5AN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 19.63           | 24.53           |
| <b>Biweekly</b> | <b>1,570.23</b> | <b>1,962.77</b> |
| Annual          | 40,825.98       | 51,032.02       |

- Delete the title 'PUBLIC HEALTH AIDE'
- Add the title 'Library Circulation Services Representative'
- Add the title 'Library Technical Services Specialist'

Update Pay Range **5BN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 20.61           | 25.76           |
| <b>Biweekly</b> | <b>1,648.73</b> | <b>2,060.92</b> |
| Annual          | 42,866.98       | 53,583.92       |

- Create the following footnotes

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,657.31  |
| Annual   | 43,090.06 |

(2) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,675.42  |
| Annual   | 43,560.92 |

(3) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,727.27  |
| Annual   | 44,909.02 |

- Apply footnote (1) to the title 'Clinic Assistant'
- Apply footnote (1) to the title 'Community Education Assistant'

- Add the title 'Library Audio Machine Technician' and apply footnote (3)
- Add the title 'Public Health Aide' and apply footnote (2)

Update Pay Range **5CN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 21.64           | 27.05           |
| <b>Biweekly</b> | <b>1,731.19</b> | <b>2,164.00</b> |
| Annual          | 45,010.94       | 56,264.00       |

- Delete all footnotes and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,768.35  |
| Annual   | 45,977.10 |

(2) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,849.38  |
| Annual   | 48,083.88 |

(3) Appointment may be at any rate in the pay range with the approval of DER.

(4) Incumbents assigned to intermittent on-the-job peer training to be paid an additional 5% biweekly.

- Apply footnotes (2) and (3) to the title 'Medical Assistant'
- Add the title 'Emergency Communications Officer I' and apply footnotes (1), (3), and (4)
- Add the title 'Unified Call Center Representative 1' and apply footnote (1)

Update Pay Range **5DN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 22.72           | 28.40           |
| <b>Biweekly</b> | <b>1,817.73</b> | <b>2,272.15</b> |
| Annual          | 47,260.98       | 59,075.90       |

- Delete the title 'LIBRARY CIRCULATION SERVICES REPRESENTATIVE (3)'
- Delete the title 'LIBRARY TECHNICAL SERVICES SPECIALIST (3)'
- Delete the title 'LICENSE SPECIALIST I (1)'
- Delete the title 'POLICE RECORDS SPECIALIST II (2)'

- Delete all footnotes and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,891.69  |
| Annual   | 49,183.94 |

(2) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,968.54  |
|          | 51,182.04 |

(3) For DPW positions, incumbents to be paid rates consistent with a promotion to a Parking Enforcement Supervisor in Pay Range 1CX when assigned to perform the work of a Parking Enforcement Supervisor.

- Apply footnote (2) to the title ‘Forensic Identification Processor’
- Add the title ‘Parking Enforcement Officer’ and apply footnotes (1) and (3)

Update Pay Range **5EN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 23.62           | 29.53           |
| <b>Biweekly</b> | <b>1,889.96</b> | <b>2,362.46</b> |
| Annual          | 49,138.96       | 61,423.96       |

- Delete the title ‘ACCOUNTING ASSISTANT III (6)’
- Delete the title COMMUNITY SERVICE OFFICER (4)’
- Delete the title LIBRARY AUDIO MACHINE TECHNICIAN’
- Delete the title LICENSE SPECIALIST II (1)’
- Delete the title OFFICE COORDINATOR’
- Delete the title OFFICE COORDINATOR II (2)’
- Delete the title POLICE SERVICES SPECIALIST – INVESTIGATOR (3) (4)’
- Delete the title POLICE RECORDS SPECIALIST III (1)’
- Delete the title PROGRAM ASSISTANT I (5)’

- Delete all footnotes and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,899.96  |
| Annual   | 49,398.96 |

(2) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,986.31  |
| Annual   | 51,644.06 |

- Add the title ‘Communications Assistant-Senior’ and apply footnote (1)
- Add the title ‘Lead Parking Enforcement Officer’ and apply footnote (2)
- Add the title ‘Tow Lot Assistant III’ and apply footnote (1)
- Add the title ‘Unified Call Center Representative 2’ and apply footnote (2)

Update Pay Range **5FN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 24.81           | 31.01           |
| <b>Biweekly</b> | <b>1,984.46</b> | <b>2,480.58</b> |
| Annual          | 51,595.96       | 64,495.08       |

- Delete the title ‘ADMINISTRATIVE ASSISTANT III (2)’
- Delete the title ‘CLAIMS REPRESENTATIVE’
- Delete the title ‘CLINIC OFFICE COORDINATOR (2)’
- Delete the title ‘CUSTOMER SERVICES REPRESENTATIVE – LEAD (2)’



- Delete the title 'EMERGENCY COMMUNICATIONS ADMINISTRATIVE ASSISTANT III (2) (3)'
- Delete the title 'HEALTH ACCESS ASSISTANT (2)'
- Delete the title 'HEALTH PROJECT ASSISTANT (2)'
- Delete the title 'LEAD PROJECT ASSISTANT (4)'
- Delete the title 'PROGRAM ASSISTANT II (1) (2) (3)'
- Delete all footnotes and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,999.50  |
| Annual   | 51,987.00 |

(2) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,014.04  |
| Annual   | 52,365.04 |

(3) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,030.15  |
| Annual   | 52,783.90 |

- (4) For DPW positions, incumbents to be paid rates consistent with a promotion to a Parking Enforcement Supervisor in Pay Range 1CX when assigned to perform the work of a Parking Enforcement Supervisor.
- (5) Additional 5% when assigned citation review.

- Add the title 'Communications Assistant Lead' and apply footnotes (1), (4), and (5)
- Add the title 'Deferred Compensation Plan Services Assistant' and apply footnote (2)
- Add the title 'Internet Analyst' and apply footnote (3)
- Add the title 'Library Circulation Services Representative-Lead' and apply footnote (1)
- Add the title 'Library Communications Assistant' and apply footnote (1)
- Add the title 'Library Technical Services Specialist-Lead' and apply footnote (1)

Update Pay Range **5GN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 25.65           | 32.06           |
| <b>Biweekly</b> | <b>2,051.96</b> | <b>2,564.96</b> |
| Annual          | 53,350.96       | 66,688.96       |

- Delete the title 'COMMUNICATIONS ASSISTANT – SENIOR (5)'
- Delete the title 'EMERGENCY COMMUNICATIONS OFFICER I (2) (3) (6)'
- Delete the title 'HEALTH ACCOUNTING ASSISTANT (4)'
- Delete the title 'TOW LOT ASSISTANT III (5)'
- Delete the title 'UNIFIED CALL CENTER REPRESENTATIVE 1 (2)'
- Delete all footnotes and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,092.35  |
| Annual   | 54,401.10 |

(2) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,093.00  |
| Annual   | 54,418.00 |

(3) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,101.85  |
| Annual   | 54,648.10 |

(4) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,114.96  |
| Annual   | 54,988.96 |

(5) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,131.65  |
| Annual   | 55,422.90 |

(6) Employees shall receive an additional (\$.65) per hour when they are designated to act as a lead worker. This additional pay shall not be included in base salary for determining fringe benefits.

- Add the title 'Assessment Accounting Assistant'
- Add the title 'ERS Accounting Assistant'
- Add the title 'Accounting Assistant III'
- Add the title 'Accounting Program Assistant III' and apply footnote (1)
- Add the title 'ERS Fiscal Services Assistant' and apply footnote (4)
- Add the title 'Internet Analyst-Senior' and apply footnote (5)
- Add the title 'Office Coordinator'
- Add the title 'Office Coordinator II' and apply footnote (3)
- Add the title 'Payroll Assistant 1' and apply footnote (2)
- Add the title 'Police Services Specialist-Investigator' and apply footnote (6)
- Add the title 'Program Assistant I'
- Add the title 'Tow Lot Assistant Lead'
- Add the title 'Transportation Accounting Assistant'
- Add the title 'WIC Client Services Assistant 1' and apply footnote (2)

Update Pay Range **5HN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 26.79           | 33.49           |
| <b>Biweekly</b> | <b>2,143.38</b> | <b>2,679.23</b> |
| Annual          | 55,727.88       | 69,659.98       |

- Delete the title 'CERTIFICATION SERVICES SPECIALIST
- Delete the title 'LICENSE SPECIALIST III
- Delete the title 'WATER BILLING SPECIALIST (1)
  
- Delete all footnotes and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,147.77  |
| Annual   | 55,842.02 |

(2) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,186.23  |
| Annual   | 56,841.98 |

(3) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,197.65  |
| Annual   | 57,138.90 |

(4) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,231.29  |
| Annual   | 58,013.54 |

(5) Appointment may be at any rate in the following pay range with the approval of DER.

|          |           |           |
|----------|-----------|-----------|
| Biweekly | 2,231.29  | 2,744.21  |
| Annual   | 58,013.54 | 71,349.46 |

(6) Incumbents assigned to intermittent on-the-job peer training to be paid an additional 5% biweekly.

- Add the title '911 Telecommunicator' and apply footnotes (4), (5), and (6)
- Add the title 'Assessment Services Assistant-Senior' and apply footnote (2)
- Add the title 'Community Service Officer' and apply footnote (2)
- Add the title 'Court Accounting Assistant-Senior' and apply footnote (2)
- Add the title 'Court Services Assistant-Lead' and apply footnote (2)
- Add the title 'License Specialist I'
- Add the title 'Payroll Assistant 2' and apply footnote (3)
- Add the title 'Police Records Specialist II'
- Add the title 'Unified Call Center Representative 3' and apply footnote (4)
- Add the title 'WIC Client Services Assistant 2' and apply footnote (3)

Update Pay Range **5IN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 27.70           | 34.63           |
| <b>Biweekly</b> | <b>2,216.15</b> | <b>2,770.19</b> |
| Annual          | 57,619.90       | 72,024.94       |

- Delete the title '911 DISPATCHER (4)'
- Delete the title '911 TELECOMMUNICATOR (3)'
- Delete the title 'ADMINISTRATIVE ASSISTANT IV (1)'
- Delete the title 'ASSESSMENT ACCOUNTING ASSISTANT (8)'
- Delete the title 'BENEFITS SERVICES SPECIALIST (2) (5)'
- Delete the title 'COMMUNICATIONS ASSISTANT LEAD (5) (6) (7)'
- Delete the title 'COURT ACCOUNTING ASSISTANT (8)'
- Delete the title 'EMERGENCY COMMUNICATIONS ADMINISTRATIVE ASSISTANT IV (2) (5)'
- Delete the title 'EMERGENCY COMMUNICATIONS FINANCIAL SERVICES ASSISTANT (2) (5)'
- Delete the title 'EMERGENCY COMMUNICATIONS HUMAN RESOURCES ASSISTANT (2) (5)'
- Delete the title 'ERS ACCOUNTING ASSISTANT (8)'
- Delete the title 'HUMAN RESOURCES ASSISTANT (2) (5)'
- Delete the title 'LIBRARY CIRCULATION SERVICES REPRESENTATIVE – LEAD (1)'

- Delete the title 'LIBRARY COMMUNICATIONS ASSISTANT (1)'
- Delete the title 'LIBRARY TECHNICAL SERVICES SPECIALIST – LEAD (1)'
- Delete the title 'PARKING ENFORCEMENT OFFICER (6)'
- Delete the title 'PROGRAM ASSISTANT III (1)'
- Delete the title 'REVENUE COLLECTION SPECIALIST (5)'
  
- Delete all footnotes and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,231.31  |
| Annual   | 58,014.06 |

(2) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,241.35  |
| Annual   | 58,275.10 |

(3) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,260.81  |
| Annual   | 58,781.06 |

(4) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,295.54  |
| Annual   | 59,684.04 |

(5) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,307.54  |
| Annual   | 59,996.04 |

(6) Incumbents assigned to intermittent on-the-job peer training to be paid an additional 5% biweekly.

(7) Incumbents assigned to a Municipal Branch to be paid an additional 3% for the duration of the assignment.

(8) Terri Grote is authorized at the following rate:

|          |           |
|----------|-----------|
| Biweekly | 2,677.40  |
| Annual   | 69,612.40 |

(9) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,260.46  |
| Annual   | 58,771.96 |

- Add the title 'Administrative Assistant III'
- Add the title 'BOZA Administrative Assistant-Lead' and apply footnote (4)
- Add the title 'Clinic Office Coordinator'
- Add the title 'Community Health Administrative Specialist 1'
- Add the title 'Emergency Communications Officer II' and apply footnotes (1) and (6)
- Add the title 'Facilities Program Specialist' and apply footnote (9)
- Add the title 'Health Access Assistant'
- Add the title 'Health Project Assistant'
- Add the title 'IT Support Associate' and apply footnote (4)
- Add the title 'Lead Project Assistant'
- Add the title 'Legal Office Assistant-Senior' and apply footnote (2)
- Add the title 'License Specialist II'
- Add the title 'Municipal Court Clerk 1' and apply footnotes (3) and (7)
- Add the title 'Payroll Assistant 3' and apply footnote (5)

- Add the title 'Police Records Specialist III'
- Add the title 'Program Assistant II' and apply footnote (8)
- Add the title 'WIC Client Services Assistant 3' and apply footnote (5)

Update Pay Range **5JN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 28.86           | 36.08           |
| <b>Biweekly</b> | <b>2,309.08</b> | <b>2,886.35</b> |
| Annual          | 60,036.08       | 75,045.10       |

- Delete the title 'ADMINISTRATIVE SERVICES COORDINATOR (1)'
  - Delete the title 'ASSESSMENT SERVICES ASSISTANT – SENIOR (3)'
  - Delete the title 'COURT ACCOUNTING ASSISTANT – SENIOR (3)'
  - Delete the title 'COURT ADMINISTRATIVE ASSISTANT (3)'
  - Delete the title 'COURT SERVICES ASSISTANT – LEAD (3)'
  - Delete the title 'DEFERRED COMPENSATION PLAN SERVICES ASSISTANT (1)'
  - Delete the title 'ERS FISCAL SERVICES ASSISTANT (4)'
  - Delete the title 'INTERNET ANALYST (6)'
  - Delete the title 'LEAD PARKING ENFORCEMENT OFFICER (2)'
  - Delete the title 'LEGAL OFFICE ASSISTANT – SENIOR (3)'
  - Delete the title 'PAYROLL ASSISTANT 1 (5)'
  - Delete the title 'TOW LOT ASSISTANT LEAD (1)'
  - Delete the title 'TRANSPORTATION ACCOUNTING ASSISTANT (1)'
  - Delete the title 'UNIFIED CALL CENTER REPRESENTATIVE 2 (2)'
  - Delete the title 'WIC CLIENT SERVICES ASSISTANT 1 (5)'
- Delete all footnotes and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,345.12  |
| Annual   | 60,973.12 |

(2) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,393.42  |
| Annual   | 62,228.92 |

(3) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,398.27  |
| Annual   | 62,355.02 |

(4) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,446.23  |
| Annual   | 63,601.98 |

(5) Incumbents assigned to a Municipal Branch to be paid an additional 3% for the duration of the assignment.

(6) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,326.96  |
| Annual   | 60,500.96 |

- Add the title ‘Administrative Assistant IV’ and apply footnote (2)
- Add the title ‘Assessment Services Specialist’ and apply footnote (2)
- Add the title ‘Benefits Services Specialist’ and apply footnote (2)
- Add the title ‘Community Health Administrative Specialist 2’ and apply footnote (6)
- Add the title ‘Docketing Specialist’ and apply footnote (4)
- Add the title ‘DPW Payroll Services Assistant’ and apply footnote (2)
- Add the title ‘ERS Services Specialist’ and apply footnote (2)
- Add the title ‘Fire Business Services Specialist’ and apply footnote (2)
- Add the title ‘Human Resources Assistant’ and apply footnotes (2)
- Add the title ‘Legal Office Assistant-Lead’ and apply footnote (3)
- Add the title ‘License Specialist III’ and apply footnote (1)
- Add the title ‘Municipal Court Clerk 2’ and apply footnotes (3) and (5)
- Add the title ‘Program Assistant III’ and apply footnote (2)
- Add the title ‘Tax Enforcement Specialist’ and apply footnote (3)
- Add the title ‘Water Program Assistant’ and apply footnote (2)

Update Pay Range **5KN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 30.31           | 37.88           |
| <b>Biweekly</b> | <b>2,424.54</b> | <b>3,030.69</b> |
| Annual          | 63,038.04       | 78,797.94       |

- Delete the title ‘ASSESSMENT SERVICES SPECIALIST (2)’
- Delete the title ‘BOZA ADMINISTRATIVE ASSISTANT – LEAD (2)’
- Delete the title ‘DOCKETING SPECIALIST (5)’
- Delete the title ‘EMERGENCY COMMUNICATIONS OFFICER II (1) (4)’
- Delete the title ‘ERS SERVICES SPECIALIST (2)’
- Delete the title ‘FACILITIES PROGRAM ASSISTANT (6)’
- Delete the title ‘INTERNET ANALYST – SENIOR (7)’
- Delete the title ‘IT SUPPORT ASSOCIATE (2)’
- Delete the title ‘LEGAL OFFICE ASSISTANT – LEAD (2)’
- Delete the title ‘UNIFIED CALL CENTER REPRESENTATIVE 3 (3)’
  
- Delete all footnotes and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,443.46  |
| Annual   | 63,529.96 |

(2) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,471.69  |
| Annual   | 64,263.94 |

- Add the title ‘Administrative Services Coordinator’ and apply footnote (2)
- Add the title ‘Community Health Administrative Specialist 3’ and apply footnote (1)
- Add the title ‘Water Billing Specialist’ and apply footnote (1)

Update Pay Range **5LN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 31.45           | 39.31           |
| <b>Biweekly</b> | <b>2,515.69</b> | <b>3,144.62</b> |
| Annual          | 65,407.94       | 81,760.12       |

- Delete the title 'EMERGENCY COMMUNICATIONS OFFICER IV (1) (2) (3)'
- Update rates for footnote (3) to:

|          |           |
|----------|-----------|
| Biweekly | 2,566.00  |
| Annual   | 66,716.00 |

- Create footnote (4): Appointment may be at any rate in the following pay range with the approval of DER.

|          |           |           |
|----------|-----------|-----------|
| Biweekly | 2,566.00  | 3,155.81  |
| Annual   | 66,716.00 | 82,051.06 |

- Apply footnote (3) to the title 'Emergency Communications Officer III'
- Add the title '911 Dispatcher' and apply footnotes (1) (2) and (4)

Update Pay Range **5MN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 33.02           | 41.27           |
| <b>Biweekly</b> | <b>2,641.46</b> | <b>3,301.81</b> |
| Annual          | 68,677.96       | 85,847.06       |

- Delete the title 'PAYROLL ASSISTANT 2 (1)'
- Delete the title 'WIC CLIENT SERVICES ASSISTANT 2 (1)'
- Delete all footnote and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,694.31  |
| Annual   | 70,052.06 |

(2) Incumbents assigned to intermittent on-the-job peer training to be paid an additional 5% biweekly

- Add the title 'Emergency Communications Officer IV' and apply footnotes (1) and (2)  
EMERGENCY COMMUNICATIONS OFFICER IV (1) (2) (3)

Under Pay Range **5NN**:

- Delete this Pay Range, titles, and footnotes

Under Pay Range **5ON**:

- Delete this Pay Range, titles, and footnotes

Under Part I, Section 6 Administrative Support

Update Pay Range **6AN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 17.51           | 21.01           |
| <b>Biweekly</b> | <b>1,400.81</b> | <b>1,680.96</b> |
| Annual          | 36,421.06       | 43,704.96       |

- Delete the title 'POLICE SERVICES SPECIALIST'

- Create the following footnote

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,273.46  |
| Annual   | 33,109.70 |

- Add the title 'Fire Cadet' and apply footnote (1)
- Add the title 'Police Aide' and apply footnote (1)

Update Pay Range **6BN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 17.84           | 21.41           |
| <b>Biweekly</b> | <b>1,427.46</b> | <b>1,712.96</b> |
| Annual          | 37,113.96       | 44,536.96       |

- Delete the title 'FIRE CADET'
- Delete the title 'POLICE AIDE'
- Add the title 'Office Assistant I'
- Add the title 'Office Clerk II'

Update Pay Range **6CN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 18.68           | 22.41           |
| <b>Biweekly</b> | <b>1,494.19</b> | <b>1,793.00</b> |
| Annual          | 38,848.94       | 46,618.00       |

- Delete the title 'OFFICE ASSISTANT I'
- Add the title 'Police Services Specialist'

Create Pay Range **6DN** with the following rates:

**Wage Rate:**

|        |       |       |
|--------|-------|-------|
| Hourly | 19.63 | 23.55 |
|--------|-------|-------|



|                 |                 |                 |
|-----------------|-----------------|-----------------|
| <b>Biweekly</b> | <b>1,570.23</b> | <b>1,884.27</b> |
| Annual          | 40,825.98       | 48,991.02       |

- Add the title 'Assessment Services Clerk'
- Add the title 'Mail Processor'
- Add the title 'Office Assistant II'

Update Pay Range **6EN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 19.95           | 23.94           |
| <b>Biweekly</b> | <b>1,595.92</b> | <b>1,915.08</b> |
| Annual          | 41,493.92       | 49,792.08       |

- Delete the title 'HEALTH SERVICES ASSISTANT I'
- Delete the title 'OFFICE ASSISTANT II'
- Delete the title 'OFFICE CLERK II'
  
- Add the title 'Communications Assistant I'
- Add the title 'Tow Lot Assistant I'

Update Pay Range **6FN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 20.75           | 24.90           |
| <b>Biweekly</b> | <b>1,659.73</b> | <b>1,991.69</b> |
| Annual          | 43,152.98       | 51,783.94       |

- Delete the title 'COMMUNICATIONS ASSISTANT I (2)'
- Delete the title 'CUSTOMER SERVICE REPRESENTATIVE I (3)'
- Delete the title 'DUPLICATING EQUIPMENT OPERATOR I'
- Delete the title 'HEALTH SERVICES ASSISTANT II (3)'
- Delete the title 'MAIL PROCESSOR'
- Delete the title 'OFFICE ASSISTANT III (3)'
- Delete the title 'POLICE RECORDS SPECIALIST I (4)'
- Delete the title 'TOW LOT ASSISTANT I (2)'
- Delete the title 'TRANSCRIPTIONIST III (1)'

Update Pay Range **6GN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 21.59           | 25.91           |
| <b>Biweekly</b> | <b>1,727.27</b> | <b>2,072.73</b> |
| Annual          | 44,909.02       | 53,890.98       |

- Delete the title 'ACCOUNTING ASSISTANT I (2)'
- Delete the title 'ADMINISTRATIVE ASSISTANT I (1)'

- Delete the title 'ASSESSMENT SERVICES CLERK (3)'
- Delete the title 'CLAIMS PROCESSOR I (1)'
- Delete the title 'COMMUNICATIONS ASSISTANT II (1)'
- Delete the title 'CUSTOMER SERVICE REPRESENTATIVE II (1)'
- Delete the title 'DUPLICATING EQUIPMENT OPERATOR II (1)'
- Delete the title 'PERSONNEL PAYROLL ASSISTANT I (2)'
- Delete the title 'TOW LOT ASSISTANT II (1)'
  
- Delete all footnotes and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,761.81  |
| Annual   | 45,807.06 |

- Add the title 'Assessment Services Assistant 1'
- Add the title 'BOZA Administrative Assistant 1'
- Add the title 'Court Services Assistant 1' and apply footnote (1)
- Add the title 'Customer Service Representative I'
- Add the title 'Office Assistant III'
- Add the title 'Police Records Specialist I'

Update Pay Range **6HN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 22.22           | 26.67           |
| <b>Biweekly</b> | <b>1,777.92</b> | <b>2,133.50</b> |
| Annual          | 46,225.92       | 55,471.00       |

- Delete the title 'ACCOUNTING ASSISTANT II (3)'
- Delete the title 'ACCOUNTING PROGRAM ASSISTANT I (3)'
- Delete the title 'ADMINISTRATIVE ASSISTANT II (1)'
- Delete the title 'ARCHIVES TECHNICIAN (1)'
- Delete the title 'COMMUNICATIONS ASSISTANT III (1)'
- Delete the title 'CUSTOMER SERVICE REPRESENTATIVE III (1) (2)'
- Delete the title 'OFFICE ASSISTANT IV (1)'
- Delete the title 'POLICE DISTRICT ADMINISTRATIVE ASSISTANT (1)'
- Delete the title 'TELLER (3)'
  
- Delete all footnotes and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,779.08  |
| Annual   | 46,256.08 |

- Add the title 'Accounting Assistant I' and apply footnote (1)
- Add the title 'Administrative Assistant I' and apply footnote (1)
- Add the title 'Communications Assistant II' and apply footnote (1)
- Add the title 'Customer Service Representative II' and apply footnote (1)

- Add the title 'Tow Lot Assistant II' and apply footnote (1)

Update Pay Range **6IN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 22.67           | 27.20           |
| <b>Biweekly</b> | <b>1,813.46</b> | <b>2,176.35</b> |
| Annual          | 47,149.96       | 56,585.10       |

- Delete the title 'BOZA ADMINISTRATIVE ASSISTANT 1 (1)'
- Delete the title 'FIELD HEADQUARTERS COORDINATOR'
- Delete all footnotes and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,849.88  |
| Annual   | 48,096.88 |

- Add the title 'Assessment Services Assistant 2'
- Add the title 'Court Services Assistant 2' and apply footnote (1)
- Add the title 'Payroll Clerk 1'

Update Pay Range **6JN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 23.25           | 27.90           |
| <b>Biweekly</b> | <b>1,859.88</b> | <b>2,231.88</b> |
| Annual          | 48,356.88       | 58,028.88       |

- Delete the title 'COMMUNICATIONS ASSISTANT IV (1)'
- Delete footnote and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,862.54  |
| Annual   | 48,426.04 |

- Add the title 'Accounting Program Assistant I' and apply footnote (1)

Update Pay Range **6KN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 23.60           | 28.32           |
| <b>Biweekly</b> | <b>1,888.27</b> | <b>2,265.92</b> |
| Annual          | 49,095.02       | 58,913.92       |

- Delete the title 'ACCOUNTING PROGRAM ASSISTANT II (3)'
- Delete the title 'ADMINISTRATIVE SERVICES ASSISTANT (1) (2)'

- Delete the title 'BOZA ADMINISTRATIVE ASSISTANT 2 (4)'
- Delete the title 'CITY PAYROLL ASSISTANT (1)'
- Delete the title 'CLAIMS PROCESSOR II (1)'
- Delete the title 'COMMUNICATIONS ASSISTANT V (1)'

- Delete all footnotes and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,889.96  |
| Annual   | 49,138.96 |

(2) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,897.08  |
| Annual   | 49,324.08 |

(3) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,899.96  |
| Annual   | 49,398.96 |

(4) Recruitment is at the following rate and will increase 3% upon completion of probation:

|          |           |
|----------|-----------|
| Biweekly | 1,926.04  |
| Annual   | 50,077.04 |

(5) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,937.96  |
| Annual   | 50,386.96 |

(6) An employee in DPW-Water Works who is designated by the Water Works Superintendent to be a lead worker shall receive an additional 5% while performing those functions.

- Add the title 'Accounting Assistant II' and apply footnote (1)
- Add the title 'Administrative Assistant II' and apply footnote (3)
- Add the title 'Assessment Services Assistant 3' and apply footnote (3)
- Add the title 'BOZA Administrative Assistant 2' and apply footnote (3)
- Add the title 'Communications Assistant III' and apply footnote (3)
- Add the title 'Court Accounting Assistant' and apply footnote (2)
- Add the title 'Customer Service Representative III' and apply footnotes (3) and (6)
- Add the title 'ITMD Administrative Assistant' and apply footnote (5)
- Add the title 'Legal Office Assistant 1' and apply footnote (4)
- Add the title 'Office Assistant IV' and apply footnote (3)
- Add the title 'Payroll Clerk 2' and apply footnote (2)
- Add the title 'Police District Administrative Assistant' and apply footnote (3)
- Add the title 'Teller' and apply footnote (3)

Update Pay Range 6LN with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 24.50           | 29.40           |
| <b>Biweekly</b> | <b>1,960.15</b> | <b>2,352.19</b> |
| Annual          | 50,963.90       | 61,156.94       |

- Delete the title 'ASSESSMENT SERVICES ASSISTANT 1 (1)'

- Delete the title 'COURT SERVICES ASSISTANT 1 (2)'
- Delete all footnotes and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,989.46  |
| Annual   | 51,725.96 |

(2) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,999.35  |
| Annual   | 51,983.10 |

- Add the title 'Communications Assistant IV' and apply footnote (1)
- Add the title 'Payroll Clerk 3' and apply footnote (2)

Update Pay Range **6MN** with the following rates:

**Wage Rate:**

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Hourly          | 25.44           | 30.53           |
| <b>Biweekly</b> | <b>2,035.27</b> | <b>2,442.31</b> |
| Annual          | 52,917.02       | 63,500.06       |

- Delete the title 'PAYROLL CLERK 1 (1)'
- Delete footnote and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,082.15  |
| Annual   | 54,135.90 |

- Add the title 'Accounting Program Assistant II'
- Add the title 'Administrative Services Assistant'
- Add the title 'Communications Assistant V'
- Add the title 'Legal Office Assistant 2' and apply footnote (1)

Under Pay Range **6NN**:

- Delete this Pay Range, titles, and footnotes

Under Pay Range **6ON**:

- Delete this Pay Range, titles, and footnotes

**Under Section 7: Skilled Craft**

Under Pay Range **7LN**:

- Add the title of 'Facilities Control Specialist' and apply footnote (1)

**Under Section 9: PART-TIME AND INTERMITTENT**

Under Pay Range **9EN**:

- Delete the title of ‘TEMPORARY ADMINISTRATIVE ASSISTANT II (2)’
- Delete the title of ‘TEMPORARY PROGRAM ASSISTANT I (1)’
- Delete footnotes (1) and (2) and reorder accordingly
- Create footnote (3): Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,657.31  |
| Annual   | 43,090.06 |

- Add the title ‘Temporary Community Education Assistant’ and apply footnotes (2) and (5)

Update Pay Range **9FN** with the following rates:

**Wage Rate:**

|                 |           |           |
|-----------------|-----------|-----------|
| <b>Biweekly</b> | 1,427.46  | 1,893.04  |
| <b>Annual</b>   | 37,113.96 | 49,219.04 |

- Delete all footnotes and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,570.23  |
| Annual   | 40,825.98 |

- (2) Temporary employees in the Office of the Election Commission who were employed in this capacity prior to July 1, 1982, shall retain their salary and benefit status.
- (3) Incumbents are limited to the footnoted recruitment rate.

- Apply footnote (2) to title ‘Temporary Office Assistant I’
- Add the title ‘Temporary Office Assistant II’ and apply footnotes (1) and (2)
- Add the title ‘Temporary Library Circulation Services Representative’ and apply footnotes (1) and (3)

Under Pay Range **9HN**:

- Delete the title ‘TEMPORARY ELECTION SERVICES OFFICE ADMINISTRATOR (1)’
- Update footnote (1) to reflect: Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 2,471.69  |
| Annual   | 64,263.94 |

- Add the title ‘Temporary Early Voting Coordinator’ and apply footnotes (1) and (2)

Update Pay Range **9KN** with the following rates:

**Wage Rate:**

|                 |           |           |
|-----------------|-----------|-----------|
| <b>Biweekly</b> | 1,654.73  | 2,068.58  |
| <b>Annual</b>   | 43,022.98 | 53,783.08 |

- Delete the title of ‘TEMPORARY COMMUNITY EDUCATION ASSISTANT (2) (3)’
- Delete the title of ‘TEMPORARY OFFICE ASSISTANT II (1)’
- Delete all footnotes and create ones for new titles below

(1) Recruitment is at:

|          |                 |
|----------|-----------------|
| Biweekly | <b>1,727.27</b> |
| Annual   | 44,909.02       |

(2) Temporary employees in the Office of the Election Commission who were employed in this capacity prior to July 1, 1982, shall retain their salary and benefit status.

- Add the title ‘Temporary Customer Service Representative I’ and apply footnote (1)
- Add the title ‘Temporary Office Assistant III’ and apply footnotes (1) and (2)

Update Pay Range **9ON** with the following rates:

**Wage Rate:**

|                 |           |           |
|-----------------|-----------|-----------|
| <b>Biweekly</b> | 1,704.50  | 2,130.62  |
| Annual          | 44,317.00 | 55,396.12 |

- Delete the title of ‘TEMPORARY CUSTOMER SERVICE REPRESENTATIVE I’
- Delete the title of ‘TEMPORARY OFFICE ASSISTANT III (1)’

- Delete all footnotes and create ones for new titles below

(1) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,779.08  |
| Annual   | 46,256.08 |

(2) Recruitment is at:

|          |           |
|----------|-----------|
| Biweekly | 1,899.96  |
| Annual   | 49,398.96 |

(3) Appointment may be at any rate in the pay range with the approval of DER.

- Add the title ‘Temporary Administrative Assistant II’ and apply footnotes (2) and (3)
- Add the title ‘Temporary Customer Service Representative II’ and apply footnotes (1) and (3)

Under Pay Range **9UN**:

- Delete the title of ‘TEMPORARY CUSTOMER SERVICE REPRESENTATIVE II (1)’
- Delete the title of ‘TEMPORARY LIBRARY CIRCULATION SERVICES REPRESENTATIVE (3) (4)’
- Delete footnotes (3) (4)

Under PART II – ADMINISTRATION, SECTION 3: SALARY AT TIME OF APPOINTMENT, C.

Recruitment of Technicians (Section 3) and Skilled Crafts (Section 7):

-Update section to read:

**“Recruitment of Technicians (Section 3), Skilled Crafts (Section 7), and Paraprofessionals (5):** In the event it becomes necessary to recruit at a rate above the minimum for positions classified as Technicians,

Skilled Craft, or Paraprofessionals (Pay Ranges 5EN-5MN), recruitment may be authorized at any rate in the pay range based on credentials and relevant experience with the approval of the Department of Employee Relations.”

**In the 2024 Positions Ordinance:  
Effective PP 6, 2024 (March 3<sup>rd</sup>, 2024)**

**Under DEPARTMENT OF ADMINISTRATION, Office of the Director:**

- Delete 1 position of ‘Vision Zero Education & Outreach Coordinator’
- Add 1 position of ‘Community Outreach Specialist’

**Under DEPARTMENT OF ADMINISTRATION, Office of Equity and Inclusion:**

- Delete 1 position of ‘Administrative Specialist’
- Add 1 position of ‘Administrative Specialist – Senior’
  
- Delete 1 position of ‘REI Coordinator’
- Add 1 position of ‘Racial Equity and Inclusion Coordinator’

**Under DEPARTMENT OF ADMINISTRATION, Office of Community Wellness and Safety:**

- Delete 1 position of ‘Violence Reduction and Prevention Program Director’
- Add 1 position of ‘Community Wellness and Safety Director’

**Under DEPARTMENT OF CITY DEVELOPMENT, GENERAL MANAGEMENT AND POLICY DEVELOPMENT DECISION UNIT, Real Estate and Development:**

- Delete 1 position of ‘Program Assistant I’
- Add 1 position of ‘Administrative Services Supervisor’
  
- Delete 2 positions of ‘Office Assistant III’
- Add 2 positions of ‘Program Assistant I’

**Under CITY TREASURER, Executive Office:**

- Delete 1 position of ‘Program Assistant III (Y)’
- Add 1 position of ‘Administrative Specialist – Senior (Y)’

**Under CITY TREASURER, Tax Enforcement Division:**

- Delete 1 position of ‘Program Assistant II (Y)’
- Add 1 position of ‘Tax Enforcement Specialist (Y)’

**Under COMMON COUNCIL-CITY CLERK, CENTRAL ADMINISTRATION DIVISION:**

- Delete 6 positions of ‘Legislative Assistant (0.5 FTE) (Y)’
- Add 6 positions of ‘Executive Administrative Assistant I (0.5 FTE) (Y)’



**Under DEPARTMENT OF EMERGENCY COMMUNICATIONS:**

- Delete 1 position of 'Emergency Communications Financial Services Assistant'
- Add 1 position of 'Management Accountant – Senior'

**Under EMPLOYEES' RETIREMENT SYSTEM, Membership Services:**

- Delete 1 position of 'Office Assistant III'
- Add 1 position of 'Benefits Services Specialist'

**Under HEALTH DEPARTMENT, OFFICE OF THE COMMISSIONER AND HEALTH ADMINISTRATION, Finance and Administration:**

- Delete 2 positions of 'Health Accounting Assistant (X)'
- Add 2 positions of 'Accounting Coordinator II (X)'

**Under HEALTH DEPARTMENT, OFFICE OF THE COMMISSIONER AND HEALTH ADMINISTRATION, Human Resources:**

- Delete 1 position of 'Program Assistant III (RG)'
- Add 1 position of 'Human Resources Assistant (RG)'

**Under HEALTH DEPARTMENT, OFFICE OF THE COMMISSIONER AND HEALTH ADMINISTRATION, Vital Records:**

- Delete 1 position of 'Office Assistant II'
- Delete 1 position of 'Office Assistant III'
- Delete 1 position of 'Office Assistant IV'
- Add 3 positions of 'Customer Service Representative III'

**Under HEALTH DEPARTMENT, POLICY, INNOVATION & ENGAGEMENT DIVISION:**

- Delete 1 position of 'Reproductive Health Navigator (X)(PHI)'

**Under HEALTH DEPARTMENT, POLICY, INNOVATION & ENGAGEMENT DIVISION, Planning and Research:**

- Add 1 position of 'Community Outreach Specialist (X)(PHI)'
- Delete 1 position of 'Public Health Strategist (X)(Y)(CDD)(JOD)'
- Add 1 position of 'Public Health Strategist-Senior (X)(Y)(CDD)(JOD)'

**Under HEALTH DEPARTMENT, COMMUNITY HEALTH DIVISION:**

- Delete 1 position of 'Administrative Assistant III (X)'
- Delete 1 position of 'Medical Assistant (X)'
- Delete 1 position of 'Office Assistant III'
- Add 3 positions of 'Community Health Administrative Specialist 1 (X)'

**Under HEALTH DEPARTMENT, COMMUNITY HEALTH DIVISION, Empowering Families of Milwaukee (EFM):**

- Delete 1 position of ‘Office Assistant II (FFHV)’
- Add 1 position of ‘Community Health Administrative Specialist 1 (FFHV)’

**Under HEALTH DEPARTMENT, COMMUNITY HEALTH DIVISION, Healthcare Access:**

- Add 1 position of ‘Health Access Assistant (X)(CHAP)’

**Under HEALTH DEPARTMENT, COMMUNITY HEALTH DIVISION, Prenatal & Reproductive Health:**

- Delete 1 position of ‘Community Outreach Specialist (X)’

**Under HEALTH DEPARTMENT, CLINICAL SERVICES DIVISION; Well Women Initiatives:**

- Delete 1 position of ‘Community Education Assistant (X)(WWP)’
- Add 1 position of ‘Public Health Educator II (X)(WWP)’
- Delete 1 position of ‘Office Assistant IV (WWP)’
- Add 1 position of ‘Program assistant III (WWP)’

**Under HEALTH DEPARTMENT, ENVIRONMENTAL HEALTH DIVISION, Home Environmental Health:**

- Delete 1 position of ‘Office Assistant II (WLD)’
- Add 1 position of ‘Program Assistant III (WLD)’

**Under LIBRARY, ADMINISTRATIVE SERVICES DECISION UNIT, Business Section:**

- Delete 1 position of ‘Office Assistant II’
- Add 1 position of ‘Program Assistant II’
- Delete 1 position of ‘Office Assistant III’
- Add 1 position of ‘Program Assistant III’

**Under LIBRARY, ADMINISTRATIVE SERVICES DECISION UNIT, Mechanical Unit:**

- Delete 1 position of ‘HVAC Maintenance Technician Senior’
- Add 1 position of ‘Facilities Control Specialist’

**Under MAYOR:**

- Delete 1 position of ‘Fiscal Policy and Administration Director (Y)’
- Add 1 position of ‘Policy and Administration Manager (Y)’

**Under MUNICIPAL COURT, Management and Administration:**

- Delete 1 position of ‘Court Administrative Assistant’
- Add 1 position of ‘Administrative Specialist – Senior’

**DEPARTMENT OF NEIGHBORHOOD SERVICES, Administrative Services Section:**

- Delete 1 position of 'Human Resources Assistant'
- Add 1 position of 'Human Resources Analyst'

**DEPARTMENT OF PUBLIC WORKS - INFRASTRUCTURE SERVICES DIVISION,  
BRIDGES & BUILDINGS DECISION UNIT, MKE Parks:**

- Delete 1 position of 'Milwaukee Plays Facilities Coordinator'
- Add 1 position of 'MKE Parks Program Coordinator'

**DEPARTMENT OF PUBLIC WORKS - OPERATIONS DIVISION, ADMINISTRATION  
SECTION, General Office:**

- Delete 1 position of 'Program Assistant III'
- Add 1 position of 'Administrative Specialist Senior'

**DEPARTMENT OF PUBLIC WORKS - OPERATIONS DIVISION, FLEET SERVICES  
SECTION, Fleet Store Rooms:**

- Delete 1 position of 'Office Assistant IV'
- Add 1 position of 'Program Assistant I'