



Department of Administration

**Tom Barrett**  
Mayor

**Sharon Robinson**  
Director of Administration

May 24, 2010

Members of the Common Council  
City of Milwaukee  
City Hall  
Milwaukee, WI 53202

Dear Council Members:

I am writing to appoint Mr. Matthew C. Howard to the position of Director of the Office of Environmental Sustainability as required by Section 310-5 of the Milwaukee Code of Ordinances. I offered Mr. Howard the position on May 18, 2010 and he accepted it shortly thereafter.

As you know, this position is exempt from civil service and the appointment requires Common Council approval before it is official. I request that this appointment be considered the next Council cycle and have communicated to Mr. Howard an anticipated appointment date of June 15, 2010.

I am attaching a copy the cover letter and resume Mr. Howard submitted to the Department of Employee Relations earlier this year highlighting his background, education and professional experience. He has extensive experience at the federal level on sustainability policy and a decade of service at the U. S. Department of Commerce. I am confident he has the skills and abilities to effectively carry out the mission and goals of the Office of Environmental Sustainability and elevate its success.

Thank you for your consideration. If you have any questions or concerns regarding my appointment, please contact me at 414-286-3828.

Sincerely,

Sharon Robinson  
Administration Director  
City of Milwaukee

cc: Patrick Curley, Chief of Staff, Mayor Tom Barrett  
Alderman Michael Murphy, Chair, Finance and Personnel Committee, Common Council  
Ron Leonhardt, City Clerk, City of Milwaukee  
Maria Monteagudo, Director, Department of Employee Relations  
Kimberly Montgomery, Council Liaison, Office of the Mayor