

To:

License Committee Chairwoman JoCasta Zamarripa (via email)
City of Milwaukee License Committee (via email)
Alderman Robert Bauman (via email)

Cc:

City Clerk – Licensing Department (via email)
Assistant City Attorney Nathaniel Adamson (via email)

From:

Attorney Michael S. Maistelman

Date:

July 17, 2025

Re:

St. Catherine's of Hope LLC, aka St. Catherine's
1032 E. Knapp Street
Rooming House License – Renewal Hearing – July 22, 2025

This correspondence serves as supplemental information in connection with the above-referenced license renewal hearing. It is intended to be incorporated into St. Catherine's most recent Plan of Operation and to amend the current renewal application accordingly.

In preparation for the upcoming License Committee hearing, I have:

- Spoken with Alderman Bauman,
- Obtained and reviewed police reports for the prior license cycle,
- Consulted with Assistant City Attorney Nathaniel Adamson, and
- Reviewed the current licensing file.

Additionally, my client has met with representatives from the Milwaukee Police Department and the Community Prosecution Unit to discuss ongoing concerns and potential improvements to operations.

As a result of these conversations, my client has developed and implemented the following **Mitigation Management Plan** to address the issues raised:

Mitigation Management Plan – Client Action Items:

1. Staff Training:

All staff will complete Mental Health First Aid training.

2. **Perimeter Inspections:**
Property perimeter will be inspected every two hours, with logs maintained for accountability.
3. **Tenant Accountability:**
Problem tenants will be promptly identified and evicted in accordance with their lease and applicable laws.
4. **Ongoing Review of Police Reports:**
Management will request and review all police reports related to the property on a monthly basis.
5. **Community Prosecution Collaboration:**
The facility will continue to actively work with the Community Prosecution Unit to address nuisance or criminal activity.
6. **Resident Communication and Engagement:**
A letter will be sent to all residents addressing the recent uptick in police activity, reminding them to be good neighbors, providing MPD's non-emergency number, and encouraging communication with management about any known issues. A follow-up letter will be sent in a few weeks thanking residents for their cooperation and reinforcing this message.
7. **Camera Registration and Monitoring:**
We will register all exterior surveillance cameras with the Milwaukee Police Department and integrate them with MPD's FUSUS software platform, enabling MPD to monitor all outside activity in real time.