



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Agenda

CITY INFORMATION MANAGEMENT COMMITTEE

ALD. SCOTT SPIKER, CHAIR

David Henke, Vice-Chair

Timothy Richter, Robert Jaeger, Margarita Gutierrez, Jennifer Meyer, James Owczarski, Jeffrey Madison, James Zimmer, David Klein, Judy Siettmann, and Jeffrey Larson.

*Staff Assistant, Chris Lee, 414-286-2232, Fax:286-3456,
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*Legislative Liason: Gunner Raasch, 414-286-3467,
Gunner.Raasch@milwaukee.gov*

Thursday, March 13, 2025

10:00 AM

Virtual Meeting

This will be a virtual meeting conducted via GoToMeeting. Should you wish to join this meeting from your phone, tablet, or computer you may go to <https://meet.goto.com/501154749>. You can also dial in using your phone United States: +1 (872) 240-3212 and Access Code: 501-154-749.

1. Call to order.
2. Roll call.
3. Review and approval of the previous meeting minutes from December 12, 2025.
4. Records Retention.
 - a. *Proposed departmental record schedules for review and/or approval.*
 - b. *State Records Board approval of previous schedules update.*
5. Information and Technology Management Division.
 - a. *Discussion on Generative AI policy, implications, implementation, and training.*
6. Review and approval of the 2024 CIMC Annual Report.
7. The following files may be placed on file as no longer necessary:
 - a. [231717](#) Communication relating to the matters to be considered by the City Information Management Committee at its March 7, 2024 meeting.

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 - b. [240203](#) Communication relating to the matters to be considered by the City Information Management Committee at its June 6, 2024 meeting.

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- c. [240639](#) Communication relating to the matters to be considered by the City Information Management Committee at its September 5, 2024 meeting.

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- d. [241228](#) Communication relating to the matters to be considered by the City Information Management Committee at its December 12, 2024 meeting.

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8. **Next steps.**

- a. *Agenda items for the next meeting.*
b. *Next meeting date and time. (Thrs., June 5, 2025 at 10 am)*

9. **Comptroller's Office.**

- a. *Review of the City of Milwaukee IT Risk Assessment.*

The City Information Management Committee may convene into closed session, pursuant to s. 19.85(1)(d), Wis. Stats, except as provided in s. 304.06 (1) (eg) and by rule promulgated under s. 304.06 (1) (em), for the purpose of considering strategy for crime detection or prevention.

10. **Adjournment.**

Meeting materials of this meeting can be found within the following file:

- [241728](#) Communication relating to the matters to be considered by the City Information Management Committee at its March 13, 2025 meeting.

Sponsors: THE CHAIR

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety and Health, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the City Clerk's Office ADA Coordinator at 286-2998, (FAX)286-3456, (TDD)286-2025 or by writing to the Coordinator at Room 205, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

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Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. Registered lobbyists appearing before a Common Council committee are required to identify themselves as such. More information is available at <http://city.milwaukee.gov/Lobbying>.