

Ref: CC File No. 091486
10025

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: March 19, 2010
TIME: 1:30 P.M.
PLACE: Committee Room 301-B
City Hall
SCHEDULE A: Vacancy Requests
SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Finance & Personnel Committee Meeting: March 19, 2010

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>CITY ATTORNEY</u>				
10095	Paralegal	594	3/13/10	
<u>COMMON COUNCIL-CITY CLERK</u>				
10096	Production Technician	505	1/15/10	
<u>DEPT. OF EMPLOYEE RELATIONS</u>				
10097	Administrative Assistant III	530	2/13/10	
10098	Claims Processor II	460	5/4/10	
<u>FIRE DEPARTMENT</u>				
10100	Fire Lieutenant	856	12/25/09	
<u>LIBRARY</u>				
10101	Librarian III	557	2/7/10	
10102	Librarian II	544	2/21/10	
10103	Library Reference Assistant	504	2/7/10	
10104	Custodial Worker III	230	3/6/10	
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>				
10105	Nuisance Control Officer II	516	7/22/09	
<u>POLICE DEPARTMENT</u>				
10106	Safety Specialist Senior	4	2/20/10	
10107-08	Police Services Spec-Investigator (2 pos.)	465	2/11/10	
10109-10	Police Services Specialist (2 pos.)	939	11/14/09	
			NA	
10111	Building Maintenance Supervisor II	5	3/21/10	
10112-13	Helpdesk Specialist II (2 positions)	540	2/7/10	
			2/21/10	
10114-38	Police Aide (25 positions)	480		
<u>DPW-ADMINISTRATIVE SERVICES</u>				
10139	Office Supervisor II	2	4/3/10	
<u>DPW-INFRASTRUCTURE SERVICES</u>				
10140	Program Assistant II	530	4/3/10	
<u>DPW-OPERATIONS DIVISION</u>				
10141	Office Assistant IV	445	3/31/10	
10142	Vehicle Services Tech.-Heavy	260	6/13/09	
10144	Urban Forestry Crew Leader	282	3/7/10	
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>DOA-COMMUNITY DEV. GRANTS ADMIN.</u>				
10145	Grant Monitor	6	3/20/10	
<u>COMPTROLLER</u>				
10146	Management Accounting Specialist Sr.	6	NA	
<u>HEALTH DEPARTMENT</u>				
10147	Public Health Nurse - EFM	666	2/23/10	
10148	Public Health Nurse	666	3/27/10	
10149	Lead Contract Monitor	6	1/9/10	
<u>DPW-WATER WORKS</u>				
10150	Office Assistant III	425	3/2/10	
10151-52	Customer Service Rep. III (2 positions)	445	1/12/10	
			2/7/10	

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Fund transfers listed have been approved by the Finance and Personnel Committee.

Finance and Personnel Meeting: March 19, 2010

Department Account Name	Amount of Transfer		Reason
	From	To	
<u>DEPT. OF PUBLIC WORKS</u> <u>INFRASTRUCTURE SERVICES DIVISION</u> 2009 Major Streets 2010 Street Lighting Program	\$402,300	\$402,300	Various steel light poles corroded earlier than anticipated, requiring replacement to ensure public safety. The City Attorney determined that replacement costs are not recoverable from the pole vendor. Funding for replacement costs are available through the Major Streets program. Additional information is provided to the Committee in a separate memo.
<u>PARKING FUND</u> Payment for Debt Service Payment in Lieu of Taxes	\$231,653	\$231,653	Greater than anticipated tax equivalent assessed for PILOT.
<u>PORT</u> Operating Expenditures Fringe Benefits	\$55,500	\$55,500	Transfer funds from Operating Expenditure account to cover Fringe Benefits related to employee retirement funding.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters