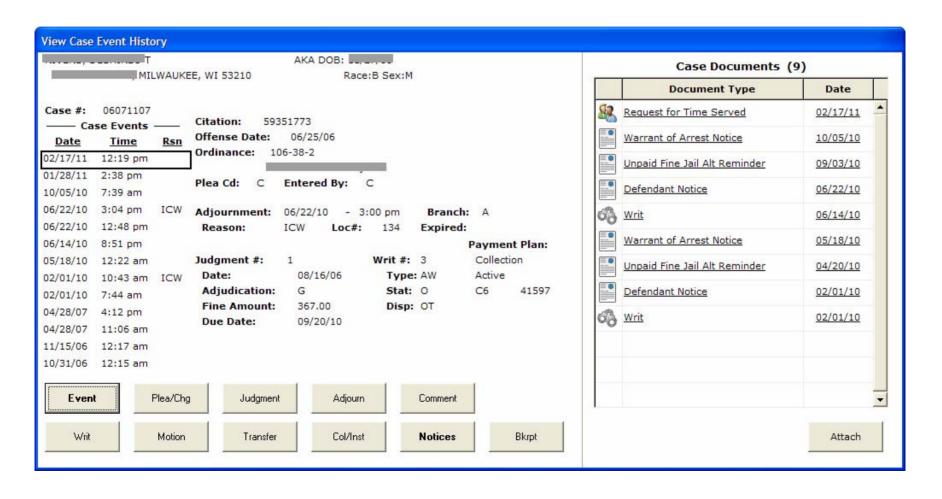
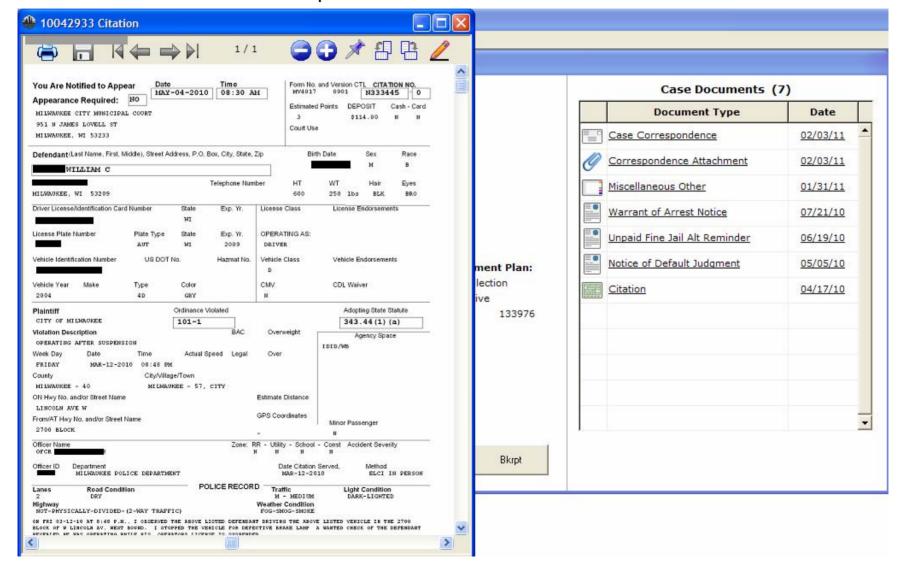
#### Electronic Documents Attached to a Case

- Any time a case is displayed a list of documents is presented
- Icons are used to categorize documents by their type
- Additional information on the document history is available



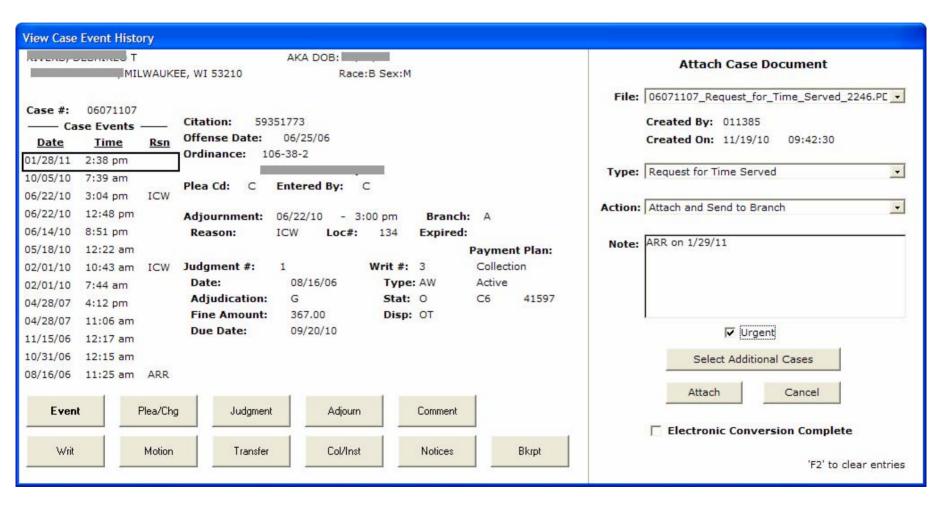
# **Viewing Documents**

- A document is viewed by clicking on its name
- Document can be scaled/rotated/printed as necessary
- Redaction of personal information is available



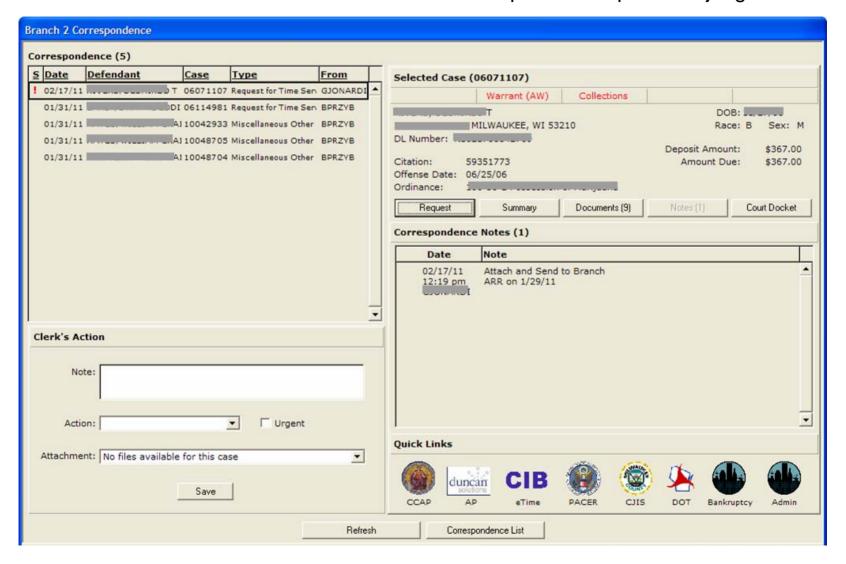
# Correspondence Received by the Court

- Court staff scans document and attaches to appropriate case record(s)
- Court staff sends electronic notification to correspondence queue for the clerk in the assigned branch(es)



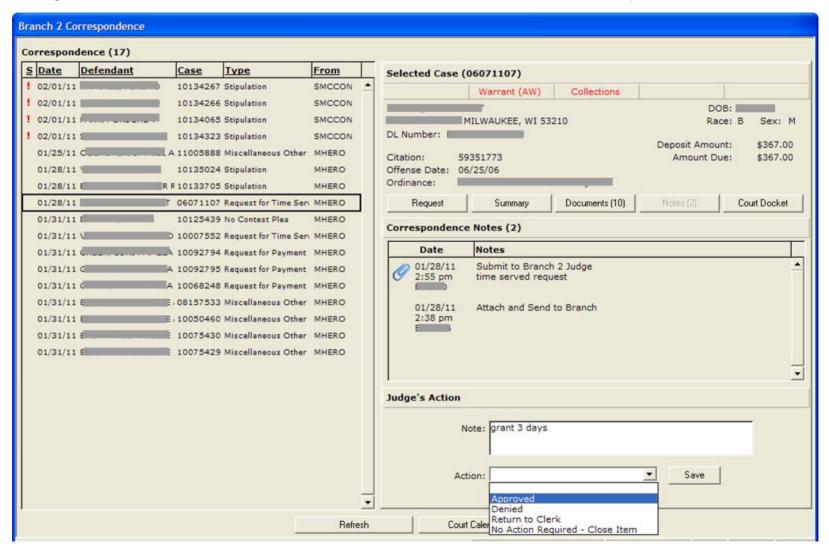
# Correspondence Reviewed by Court Clerk

- Court clerk reviews correspondence
- Court clerk performs any research necessary for judge to take action on request
- Court clerk sends electronic notification to correspondence queue for judge



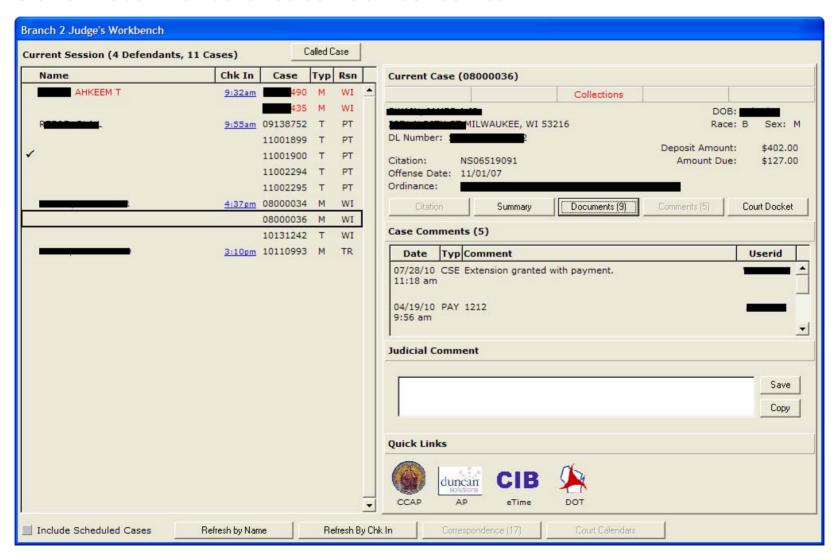
## Judge's Correspondence Review

- Judge reviews correspondence and any additional information added by court clerk
- Judge enters order of 'Approved' or 'Denied' along with any additional comments regarding decision
- Judge sends electronic notification back to court clerk for full entry of the decision/order



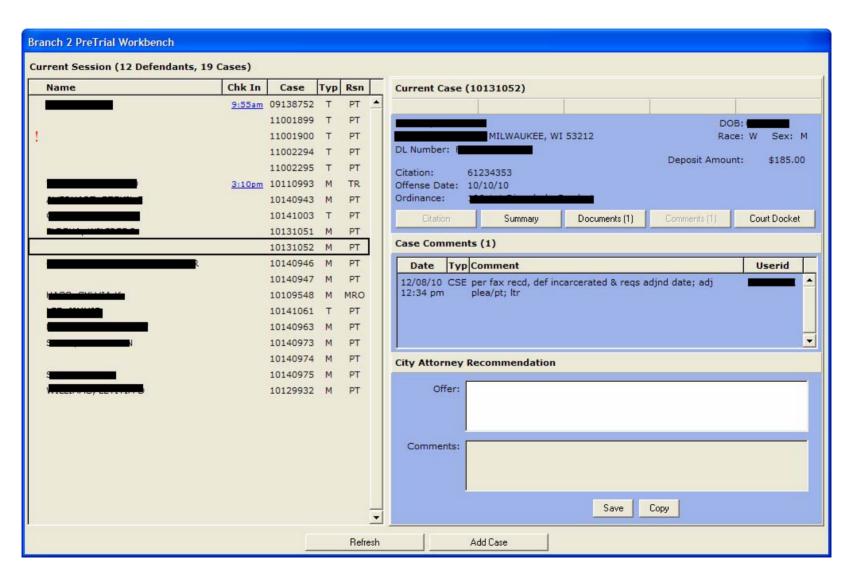
#### Judges In-Court Workbench

- Judge is presented with a roster of all defendants/cases checked in for court
- Judge can view documents, view case/defendant history, or add/view comments on a single screen
- Clerks In-Court workbench screen is almost identical

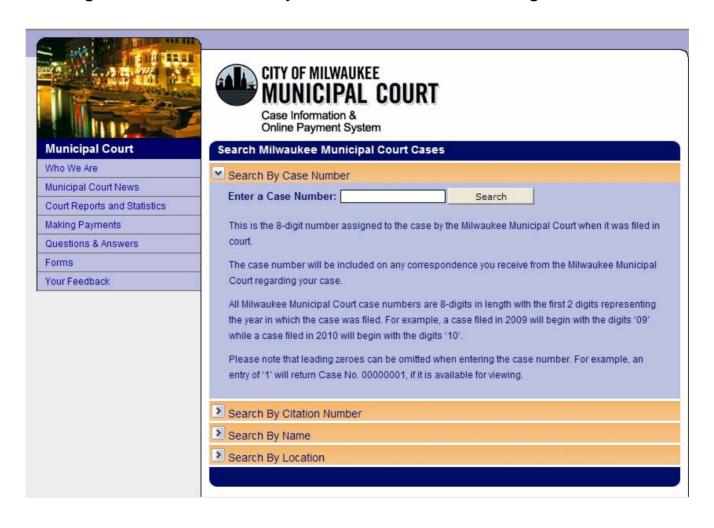


## City Attorney In-Court Workbench

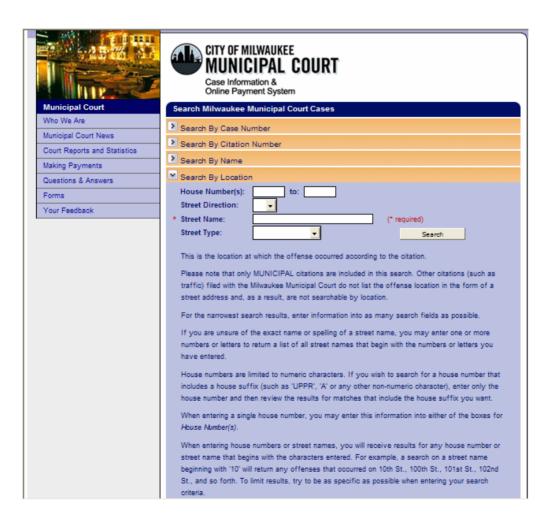
- City Attorney is presented with a roster of all defendants/cases scheduled for court
- CA can view documents, view case/defendant history, and send recommendations to the judge



- Enhanced search capabilities by location
- Optimized to allow identical searches via smart phone or other wireless device
- Designed to blend into City's website color and design scheme



Location search allows a range of house numbers on a given street



• Search results provide case status, show scheduled activity, and allows payments



Payments can be made on multiple cases with a single transaction



# Enhancements Underway in 2011 to Complete the Project

- Work underway with Duncan Solutions to provide a fully-electronic review and approval of municipal citations by the City Attorney
- Receive defendant recommendations from Justice2000 electronically
- Receive Summons & Complaint documents from Dept of Neighborhood Services electronically
- Provide self-service stations in the Court lobby for case check-in
- Provide additional services via the Court's website, such as pleas, requests for payment extensions, and request to reschedule court appearance