

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: July 17, 2015

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: July 17, 2015

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>DOA-SUSTAINABILITY DIVISION</u>											
488	Environmental Sustainability Prog. Mgr.	2LX	6/4/15	1	0	1	0	0	30% Grant (E)	Ext	x-2b
<u>COMPTROLLER</u>											
503	City Payroll Assistant-Senior	5GN	7/18/15	2	1	1	0	0		Int	x-3
<u>FIRE & POLICE COMMISSION</u>											
473	Program Assistant II	5FN	7/5/15	1	0	1	0	0		Int/Ext	x-2b
<u>FIRE DEPARTMENT</u>											
500	Fire Captain	4J	6/20/15	53	52	1	0	0		Int	x-1
501	Fire Lieutenant (2 positions)	4E	6/19/15 7/19/15	156	154	2	0	0		Int	x-1
<u>HEALTH DEPARTMENT</u>											
502	Public Health Nurse (0.5 FTE)	2DN	7/5/15	50	40	1	0	9		Int	x-2b
<u>LIBRARY</u>											
481	Custodial Worker II-City Laborer	8DN	6/20/15	27	26	1	0	0		Int/Ext	x-2b
486	Building Maintenance Supv. II	1BX	7/11/15	1	0	1	0	0		Int/Ext	x-2b
413	Custodial Worker III	8EN	5/10/15	1	0	1	0	0		Int/Ext	x-2b
<u>MUNICIPAL COURT</u>											
482	Court Services Assistant III	6FN	6/6/15	6	5	1	0	0		Int	x-2b
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
458	Residential Code Enforce. Inspector (7 positions)	3LN	8/2/15	57	48	7	2	0		Ext	x-2a
466	Office Assistant II	6EN	12/28/09	9	4	1	3	1			x-2b
492	Building Constr. Inspection Supv.	1FX	7/11/15	1	0	1	0	0		Int/Ext	x-2a
493	Office Assistant III	6FN	5/10/15	17	15	1	1	0		Int/Ext	x-2b
<u>POLICE DEPARTMENT</u>											
485	Police Aide (6 positions)	6BN	NA	67	51	6	35	0		Ext	x-2b
487	Systems Analyst-Sr.	2IX	8/15/13	1	0	1	0	0		Int/Ext	x-2b
489	Network Coordinator-Sr.	2GX	8/5/14	5	4	1	0	0		Int/Ext	x-2b
<u>DPW-INFRASTRUCTURE SERVICES</u>											
456	Civil Engineer II	2GN	5/10/15	4	3	1	0	0	85% Capital	Int/Ext	x-5
463	Engineering Drafting Tech. II (3 pos.)	3FN	2/1/15 5/11/15 5/11/15	17	12	3		2	80% Capital	Ext	x-2b
472	Administrative Assistant II	6HN	7/8/13	1	0	1	0	0	90% Capital	Int	x-2b
496	Engineering Technician IV	3NN	4/18/15	5	1	1	0	3	50% Capital	Int/Ext	x-2b
497	Engineering Technician V	3RN	NA	5	4	1	0	1	60% Capital	Int/Ext	x-2b
498	Electrical Engineer II (Aux.)	2GN	NA	2	0	1	0	0	100% Capital	Int/Ext	x-2b
499	Traffic Control Engineer II (Aux.)	2GN	NA	2	1	1	0	0	100% Capital	Int/Ext	x-2b
<u>DPW-OPERATIONS DIVISION</u>											
464	Equipment Mechanic III	7CN	6/7/15	3	1	1	1	0		Int/Ext	X-2b
467	Shop & Maintenance Supervisor	1DX	2/13/15	1	0	1	0	0		Int/Ext	X-2b

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<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>EMPLOYEES' RETIREMENT SYSTEM</u>											
484	Pension Accounting Specialist	2GX	7/5/15	4	3	1	0	0	Pension Trust	Int	x-6
<u>HEALTH DEPARTMENT</u>											
483	Public Health Social Worker	2DN	7/7/15	4	2	1	0	1		Ext	x-6
<u>DPW-SEWER MAINTENANCE</u>											
490	Civil Engineer I	2IN	1/26/12	6	4	1	1	0		Int/Ext	x-6
<u>DPW-WATER WORKS</u>											
434	Water Business Manager	1HX	9/26/15	1	0	1	0	0	Water Works	Int/Ext	x-6
465	Customer Service Rep. III	6HN	6/20/15	15	10	1	3	1	Water Works	Int/Ext	x-6
474	Water Meter Specialist	7EN	6/7/15	6	5	1	0	0	Water Works	Int	x-6
475	Electrical Engineer III	2IN	6/20/15	2	0	1	0	0	Water Works	Int/Ext	x-6
476	Civil Engineer III	2IN	6/20/15	5	4	1	0	0	Water Works	Int/Ext	x-6
480	Water System Operator	7LN	2/14/15	6	5	1	0	0	Water Works	Int	x-6

SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel Committee Meeting: July 17, 2015

Department Account Name	Amount of Transfer		Reason
	From	To	
<u>DEPT. OF CITY DEVELOPMENT</u> Neighborhood Commercial District Street Improvement Fund Business Improvement Districts Commercial Investment Program	\$500,000 \$250,000	 \$750,000	No additional funding was appropriated for the Commercial Investment Program (formerly called Facade Program) in 2015 due to large unencumbered balances from previous years. The balances from previous years have since been spent and additional funds are needed to meet obligations. The funds are being transferred from DCD accounts that have had minimal activity and funding is set to expire at the end of the year.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous