



Office of the City Clerk

Jim Owczarski
City Clerk
jowcza@milwaukee.gov

Dana J. Zelazny
Deputy City Clerk
d.zelazny@milwaukee.gov

November 13, 2025

Atty. Michael Pflughoeft, Jr.
13555 Bishops Ct. Suite 230
Brookfield, WI 53005

This is to notify you that your appeals with the Administrative Review Board of Appeals have been scheduled for December 10th at 10:30 AM in Room 301-A, City Hall, 200 East Wells Street.

Pursuant to section 68.01, Wis. Stats., any person having a "substantial interest which is adversely affected..." may file an appeal. If your name is not listed on the property tax bill, please be prepared to provide proof to the satisfaction of the Board that you have "substantial interest" in the matter before the Board.

Your attendance is necessary at this meeting. Appeals may be dismissed for non-appearance. If you are unable to attend, it is imperative that you notify Linda Elmer *before* the day of the meeting at 414-286-2231 or lelmer@milwaukee.gov.

Your appearance may be either videoconference or in-person. To appear via video, please join my meeting from your computer, tablet or smartphone at <https://meet.goto.com/708166197>. You can also dial in using your phone. United States: +1 (224) 501-3412 Access Code: 708-166-197. If you choose to attend virtually, the Board must be able to see you, not just hear you.

Any documents in the file that the city adds (and which might be referenced during your hearing, including photos), can be viewed at <https://milwaukee.legistar.com/Legislation.aspx> under files 25090 (5065 N. Hopkins) and 25092 (4522 W. Hampton). You are responsible for going online and viewing any photos/documents prior to your hearing. Any documents you wish to submit must be submitted to lelmer@milwaukee.gov a minimum of one week prior to the meeting and may not be submitted at the meeting itself. The city has the same deadline to submit documents. If you have any questions, please feel free to contact Linda Elmer at lelmer@milwaukee.gov or call 414-286-2231.

