



## Fire and Police Commission

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### Memorandum

To: Leon W. Todd, Executive Director

From: Barbara Cooley, Research and Policy Analyst

Date: March 2, 2026

RE: SOP 020 – Jury Duty  
SOP 340 – Uniforms Equipment Appearance  
Federally Controlled Equipment SOI

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#### SOP 020 – Jury Duty

Changes are administrative:

The only recommended change is the applicable documents no longer need to be sent to Payroll as the City no longer adjusts members' pay for the jury duty pay they receive. However, the Payroll Section advised that the work locations would still want to retain these documents in the member's personnel file to provide proof of jury service.

#### SOP 340 – Uniforms Equipment Appearance

The only recommended update is to add the circumstances of when facial coverings and masks can be worn and that facial coverings and masks cannot be used for the purpose of concealing the member's identity. It should be noted this updated policy was sent to the MPA and MPSO and they did not have questions or concerns with the updated policy.

Wording added is in 340.05 B as follows:

3. Facial coverings and masks are allowed in certain circumstances, including but not limited to:

a. Cold or extreme weather protection during assignments requiring a member to

- be outdoors for periods of time;
- b. Protection on assignments to prevent the spread of diseases or virus (e.g., tuberculosis, COVID).
- c. Protection to prevent exposure to hazardous materials.

**Note: Facial coverings and masks shall not be used for the purpose of concealing identity**

### Federally Controlled Equipment SOI

Changes include:

- Adding requirements for unmanned aircraft system, drone, unmanned aerial vehicles, as follows:

The department shall obtain approval by resolution from the City of Milwaukee Common Council prior to attempting to procure any weapons, ammunition, explosives, or pyrotechnics. Specialized firearms, ammunition, explosives, or pyrotechnics shall not be acquired with the intention to be used for crowd management purposes after the equipment is acquired

Wording is stricken specifying types of controlled equipment that may be purchased using OJP grant funds, as Common Council approval is required for any purchase.

- Updating the application and use of federally controlled equipment section so it is in compliance with new federal regulations. Wording added is as follows:

The department shall provide all required certifications and assurances to OJP and receive approval from BJA before using funds for certain controlled equipment, including unmanned aircraft systems. The department cannot use asset forfeiture program funds to purchase, operate, or repair a drone that is manufactured or assembled by a covered foreign entity

- Updating that the department will not transfer or sell any federally controlled equipment to non-law enforcement agencies.