



ASSESSOR'S OFFICE

March 14, 2012

Mary P. Reavey
Assessment Commissioner

Peter C. Weissenfluh
Chief Assessor

Finance and Personnel Committee
Tobie Black, Staff Assistant
City Hall, Room 205

Re: Change in Positions Ordinance

Dear Ms. Black,

We respectfully request that the Positions Ordinance for the Assessor's Office be adjusted as follows:

Under "Real Property"
Change: Supervising Assessor Assistant (3 positions)
To: Assessment Division Manager (3 positions)

The change (title only) was approved by the Department of Employee Relations and put into effect on 08/08/2010 (PP 17, 2010).

Sincerely,

Amy Stenglein
Administrative Services Supervisor