



Department of Administration
Budget and Management Division

Cavalier Johnson
Mayor

Preston Cole
Administration Director

Nik Kovac
Budget and Management Director

April 6, 2023

MEMORANDUM

TO: Chris Lee, Staff Assistant
Finance and Personnel
Office of the City Clerk

From: Nik Kovac
Budget & Management Director

Subject: Communication from the Department of Administration - Budget and Management Division and Milwaukee Public Library amending the Positions Ordinance to add Temporary Auxiliary Positions

We are requesting the 2023 Position Ordinance be amended to add four – (4) titles with nineteen – (19) newly created temporary auxiliary positions for the Milwaukee Public Library. These positions will provide emergency help to public serving units throughout the Library system when regular staff are off due to illness or positions are vacant at peak hours. Eliminating the staff shortage will allow MPL to attain minimum staffing at all locations.

Please amend the 2023 Positions Ordinance as follows:

<u>Dept./Position Title</u>	<u>Add</u>
<u>LIBRARY</u>	
<u>BRANCH LIBRARY SERVICES</u>	
<u>Auxiliary Positions</u>	
Temporary Librarian III	3
Temporary Library Reference Assistant	2
Temporary Library Circulation Services Representative	3
Temporary Library Services Manager	2
<u>CENTRAL LIBRARY</u>	
<u>Auxiliary Positions</u>	
Temporary Librarian III	3
Temporary Library Reference Assistant	2
Temporary Library Circulation Services Representative	3
Temporary Library Services Manager	1

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