

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: May 12, 2010

TIME: 1:30 P.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: May 12, 2010

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Authorized	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>ASSESSOR</u>											
11023	Supervising Assessor Assistant	9	4/1/10	3	2	1	0	0		Int/Ext	x-3
<u>COMPTROLLER</u>											
11024	Accounting Program Assistant III	501	5/15/10	6	5	1	0	0		Int/Ext	x-2a
<u>FIRE DEPARTMENT</u>											
11025	Administrative Captain - EMS	857	6/13/10	3	1	1	1	0		Int	x-1
11041	Fire Lieutenant	856	4/27/10	160	158	1	0	1		Int	x-1
<u>HEALTH DEPARTMENT</u>											
11026	Office Assistant III	425	4/19/10	3	2	1	0	0		Int/Ext	x-2b
11044	Environmental Health Specialist I	541	5/15/10	19	18	1	0	0		Int/Ext	x-2a
<u>MUNICIPAL COURT</u>											
11042	Accounting Assistant III	460	6/27/10	1	0	1	0	0		Int	x-2b
11043	Accounting Assistant II	445	TBD	4	3	1	0	0		Int/Ext	x-2b
<u>POLICE DEPARTMENT</u>											
11027-28	Police Serv. Spec.-Investigator (2 pos.)	465	NA	47	41	2	0	4		Ext	x-2a
11029	Personnel Payroll Assistant II	445	NA	2	1	1	0	0		Int	x-3
11030	Personnel Payroll Assistant I	435	NA	1	0	1	0	0		Int/Ext	x-3
10160	Microfilm Technician I	640	NA	1	0	1	0	0		Int	x-2a
<u>DPW-INFRASTRUCTURE SERVICES</u>											
11031	Civil Engineer II	626	5/1/10	4	3	1	0	0	95% Capital & Reimb.	Ext	x-2b
11032	Painter, Leadworker House	985	5/29/10	2	1	1	0	0	10% Capital & Reimb.	Int	x-2b
11033-34	Painter, Bridge & Iron (2 positions)	964	4/17/10	5	3	2	0	0	10% Capital & Reimb.	Ext	x-2b
<u>DPW-OPERATIONS DIVISION</u>											
11035	Equipment Operation Supervisor	4	4/30/10	2	1	1	0	0		Int/Ext	x-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>FIRE DEPARTMENT</u>											
11039	Battalion Chief, Fire - EMS	863	12/27/09	1	0	1	0	0	Metro.Med. Resp. Syst.	Int	x-1
<u>DPW-PARKING FUND</u>											
11040	Lead Parking Enforcement Officer	490	5/1/10	4	3	1	0	0	Parking Fund	Int/Ext	x-6

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel Meeting: May 12, 2010

Department Account Name	Amount of Transfer		Reason
	From	To	
<u>DEPT. OF PUBLIC WORKS</u> <u>SEWER MAINTENANCE</u> PCB Removal Operating Expenditures	\$130,000.00	\$130,000.00	Funds are available from the PCB Removal Special Fund because the US EPA will not complete its review and permitting of the city's PCB removal plan in 2010. The \$130,000 would be used in the operating budget to award a contract to perform monthly inspections of the City's sanitary bypass pumps and lift stations, as well as conduct high water tests. The current contract for these services expires in May. The new contract will expand and enhance these tests through the year. These tests will provide early warning of pump problems and reduce the risk of pump failures. Pump failures during heavy rains can cause basement backups. This plan was discussed as part of CC Communication #091357.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous Matters