



**Suzanne DeFillips**  
Interim Director

**Anna Zizzo**  
Human Resource  
Administrator

**Donnell Rushing**  
Finance Manager

May 25, 2023

To the Honorable  
The Board of Fire and Police Commissioners  
200 East Wells Street, Room 705  
Milwaukee, WI 53202

Dear Commissioners:

The Department of Emergency Communications is requesting approval for Administrative Support Specialist, Kristina (Tina) Merwin to take a voluntary job reassignment to an Emergency Communications Administrative Assistant III. This proposed job change will occur coinciding the beginning of a pay period in June, following approvals and administrative steps required.

Respectfully Submitted,

A handwritten signature in black ink that reads "Suzanne DeFillips".

Suzanne DeFillips  
Interim Director

A handwritten signature in black ink that reads "Anna Zizzo".

Anna Zizzo  
Human Resources Administrator

FPC Approval: \_\_\_\_\_

Date: \_\_\_\_\_