



**Jezamil Arroyo-Vega**  
Commissioner

**Department of Neighborhood Services**

November 8, 2024

City Service Commission  
200 E Wells Street, Room 706  
Milwaukee WI 53202

Dear Commissioners,

A request has been received from Michael Mazmanian to be reinstated to their former position, Building Construction Inspector 1, with the Department of Neighborhood Services.

The Department fully supports the reinstatement of Mr. Mazmanian.

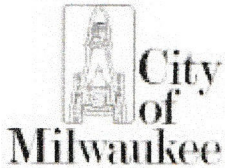
If you have any questions, please contact Sha'Nese Burnell Jones at (414) 286-2563 or [sburne@milwaukee.gov](mailto:sburne@milwaukee.gov).

Thank you for your consideration.

Sincerely,

Jezamil Arroyo-Vega  
Commissioner





APPLICATION FOR REINSTATEMENT TO

Dept. of Employee Relations
Room 706, City Hall
200 E. Wells St.
Milwaukee, WI 53202-3554
(414) 286-3751
TDD (414) 286-2960
www.milwaukee.gov/jobs

INSTRUCTIONS TO APPLICANT:

- 1. Please PRINT answers in black ink (for copying purposes).
2. Answer all questions. Credit may NOT be given for incomplete information.
3. DATE and SIGN on page 4.
4. Keep a copy of completed application materials for your files.

Name Last MAZMANIAN First MICHAEL Middle Initial
Address
City
Day phone
Cell phone

List any other names by which you have been known on official records:

Please list the following information about your previous employment with the City of Milwaukee:

Table with 4 columns: POSITION TITLE, DEPARTMENT, EMPLOYEE ID #, FROM (MO./YR.) TO (MO./YR.). Row 1: CONSTRUCTION INSPECTOR, DNS

OPEN RECORDS/PUBLIC INFORMATION

The City sometimes receives requests under the Wisconsin Public Records Law for the identity of job applicants and copies of the job applications. However, except for those applicants who are final candidates for positions, the City is prohibited from releasing the identity of applicants who have indicated in writing that they do not wish their identity to be revealed.

Do you wish to reveal your identity? Yes [X] No

In accordance with the Immigration Reform Control Act of 1986, the City will employ only persons legally authorized to work in the United States. Employment, offered, is conditional upon the individual's ability to establish verification of identity and authorization to work within three business days of commencement of employment.

Are you able to provide documentation that demonstrates that you are legally authorized to work in the United States? Yes [X] No

Do you have relatives working for the City of Milwaukee? If Yes, list names, relationship and Department/Agency  
Due to limitations on employment of relatives, list the names and exact relationships of any relatives who are City of  
Milwaukee employees

Yes \_\_\_\_\_ No

### EDUCATION AND TRAINING

Did you graduate from High School?  Yes  No

If Yes, List High School Name, Address, City and State CASE HIGH SCHOOL, RACINE, WI

If you did not graduate from high school, do you have a General Education Development Certificate (GED) or a  
High School Proficiency Certification?  Yes  No

If Yes, enter date issued and certificate number: \_\_\_\_\_

Training beyond high school (college or university, nursing, business college, military or other training you have received).  
Under credits earned, indicate Q for quarter hours or S for semester hours.

NAME, CITY & STATE MAJOR/MINOR COURSE OF STUDY DATES OF ATTENDANCE DEGREE PURSUED # OF CREDITS/DATE GRADUATED

OKLAHOMA STATE UNIV. STILLWATER, OK B. ARCH 1997-2001

### LICENSES & CERTIFICATIONS

Related to or required by the position for which you are applying. Do you have any current  
occupational and professional licenses and certificates? YES  NO \_\_\_\_\_

ARCHITECT  
LICENSE/CERTIFICATE TYPE


WI DSPS  
ISSUING AGENCY/BOARD

12113-5  
SERIAL #



**READ CAREFULLY BEFORE SIGNING** -- I certify that all answers to questions on this application are true and complete. I understand that falsification of this application may result in disqualification or removal from a City position. I authorize the City to make any inquiries about and receive any information about my suitability for employment. I give permission to persons contacted to provide such information. Such inquiries may include, but are not limited to the quality and quantity of my work, work record, qualifications, education and criminal records as defined above.

NOTE: Convictions are not an automatic bar to employment but are reviewed in relation to the job for which you applied. I forever waive, release and covenant not to sue any person or organization as a result of providing, obtaining or acting upon such information. I understand that such information is sought with confidentiality. A copy of this authorization shall be effective as the original.

SIGNATURE 

DATE: 11/06/24





Department of Employee Relations  
200 E. Wells Street, Room 706  
Milwaukee, WI 53202-3554

### REQUEST FOR REINSTATEMENT

Rule X, Section 8 of the City Service Rules allows individuals who resigned or took a voluntary demotion, and were in good standing with their department, to request reinstatement. Requests must be approved by the department to which the former employee wants to be reinstated. Requests made more than three years from the date of separation must also be approved by the City Service Commission. An employee may only be appointed by reinstatement twice.

Applicants for reinstatement must submit this form and a Reinstatement Request Application to the Department of Employee Relations. Both documents are required in order to be considered for reinstatement.

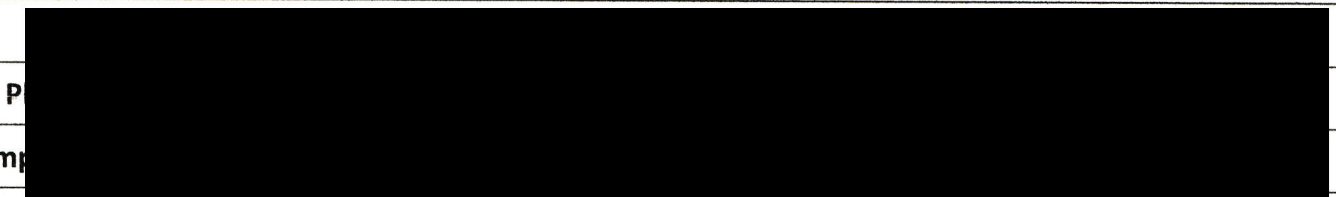
Applicants are notified when a request is approved or denied. If approved, and the position previously held is currently vacant with an intent by the department to fill it, the individual has rights to that position. If an appropriate vacancy does not exist, the individual's name is placed on a reinstatement list for that title, and sent notices for interviews as other vacancies occur. Reinstatement lists are active for two years, but may be extended by the City Service Commission. Candidates being considered for placement via reinstatement will be subject to a conviction record review and satisfactory completion of a pre-placement testing, if required.

At the time of reappointment, the individual shall receive salary, service credit towards benefits, and job class seniority. Job class seniority is determined by City Service Rules. *The CSC policy on reinstatement does not address employee's ERS contributions or benefits. Employees who are reinstated must contact the Employees' Retirement System directly in regard to their pension contributions or benefits.*

Benefits Restored Upon Reinstatement	
Salary	Same salary as at time of resignation or to the minimum of the pay range, whichever is greater.
Service Credit Toward Vacation Accrual	Service credit is adjusted to reflect the absence from service.
Service Credit Toward Job Class Seniority	Job class seniority is adjusted to reflect the absence from service.
Sick Leave Balance	Restored to balance at time of resignation.

**WHEN REQUESTING REINSTATEMENT, YOU MUST PROVIDE THE FOLLOWING INFORMATION (type or print legibly):**

Name: Michael Mazmanian



Reinstatement to which Department & Division: *DNS*

Reinstatement to which Job Title: Construction Inspector

Department & Division Where Last Employed: Neighborhood Services

*I have read and understand the information above. I am requesting that my name be placed on the reinstatement list for the Job Title listed above.*

Signature *[Handwritten Signature]*

Date *11/06/24*

**YOU MUST ATTACH A COMPLETED REINSTATEMENT APPLICATION TO THIS REQUEST  
ALL REINSTATEMENT REQUESTS MUST BE SENT TO [DERcertification@Milwaukee.gov](mailto:DERcertification@Milwaukee.gov).**