



Business Operations Division  
Office of Small Business Development

Tom Barrett  
Mayor

Rhonda U. Kelsey  
City Purchasing Director

Nikki Purvis  
Manager

Date: May 12, 2015

To: Alderman Jim Bohl

From: Nikki Purvis, Manager – Office of Small Business Development (OSBD) <sup>NP</sup>

Re: ZND Committee Communication File

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I am seeking approval to introduce a communication file titled “Quarterly Report regarding SBE and RPP participation on the Northwestern Mutual Towers and Commons project” at the Zoning, Neighborhoods, and Development Committee on Thursday, May 28, 2015. Representatives from Northwestern Mutual will present the 2<sup>nd</sup> Quarter, 2014, and 3<sup>rd</sup> Quarter, 2014, reports.

Thank you in advance for your consideration.