

**LRB – FISCAL REVIEW SECTION ANALYSIS**

**MARCH 31, 2004 AGENDA  
FINANCE AND PERSONNEL COMMITTEE**

**ITEM 11, FILE 031671  
Emma J. Stamps**

File No. 031671 is an ordinance exempting from common council approval the application and acceptance of grants involving amounts not exceeding \$10,000 and which do not require city share out-of-pocket matches.

**Background and Discussion**

1. The Code of Ordinances governs all grant applications, regardless of the grant size.
2. Sec. 304-81-4 of the Milwaukee Code of Ordinance stipulates that no department may apply for or accept grant funds without the prior approval of the appropriate resolution by the common council.
3. This file amends the code to no longer require departments to seek Council approval to apply for and accept grants in amounts not exceeding \$10,000 with no city share out-of-pocket match.
4. Furthermore, for grants not exceeding \$10,000, departments are no longer required to prepare and submit grant analysis forms and fiscal notes to the Department of Administration or City Clerk.
5. Departments wishing to apply for, accept, and expend grants exceeding \$10,000 must continue to prepare and submit grant analysis forms to the Department of Administration and City Clerk and also present grant resolutions to the Council for authorization.
6. The City Attorney has no objection to the file (letter dated 3/19/2004).
7. The Comptroller has no objection to the file but is concerned about the potential for losing a reporting control that is needed to complete an annual audited report that is submitted to various Federal and State agencies on all grants the city receives from Federal and State sources (letter dated 3/24/2004).

**Fiscal Impact**

There is no fiscal impact.

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LRB – Fiscal Review Section  
March 26, 2004