



**IMPORTANT NOTICE: A \$25 FILING FEE MUST ACCOMPANY THIS APPEAL, WITHIN THE DEADLINE REFERENCED BY THE BILL.**

Checks should be made payable to: City of Milwaukee and a copy of the bill should be included with your appeal

**IMPORTANT NOTICE FOR CUSTOMERS PAYING BY CHECK**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

**IF THE CHARGES HAVE ALREADY APPEARED ON YOUR TAX BILL, THIS APPEAL CANNOT BE FILED.**

**TO:** Administrative Review Board of Appeals  
City Hall, Rm. 205  
200 E. Wells St.  
Milwaukee, WI 53202  
(414) 286-2231

**DATE:** 11/16/2025

**RE:** 3718 N. 98th St. MKE, WI  
(Address of property in question) 53222

Under ch. 68, Wis. Stats., s. 320-11 of the Milwaukee Code of Ordinances, this is a written petition for appeal and hearing.

I am appealing the administrative procedure followed by Vacant Building program  
(Name of City Department)

Amount of the charges \$ 254.00

Charge relative to: Single primary structure

I feel the City's procedure was improper due to the following reasons and I have attached any supporting evidence, including city employee's names/dates which I spoke to regarding this issue and copies of any city orders received:

We purchase property June 30th 2025.  
All City Violations if any were taken care  
of prior to closing. We also moved in  
immediately. Please see attached title.

(title not attached - LME)

GPR  
Signature

Guadalupe Rubalcava  
Name (please print)

3718 N. 98th St  
53222 262.883.7046  
Mailing address and zip code Daytime phone number

rubalcavaguadalupe@yahoo.com  
E-Mail Address(es)

## Receipt of ARBA Fee

Date:	11/18/25
Received Of:	Guadalupe Rubalcava
Property at:	3718 N. 98 <sup>th</sup> St.
Received By:	LME
Check # (If Applicable):	1780
Amount:	\$25.00