

RESUME  
Commissioner of Public Works  
Re-Appointment  
June 1, 2008

I have attached my Application for Commissioner of Public Works which was submitted July 21, 2004, and am submitting updated information to date.

Included is the following:

Biography June 1, 2008

Supplemental Training Rev June 1, 2008

Summary of Major Accomplishments 2004-2008

The following is my Personal data:

Jeffrey J Mantes

Home information:

5715 S 24<sup>th</sup> St

Milwaukee, WI 53221

414 281 1778

414 758 7984 cell

[jmantes@wi.rr.com](mailto:jmantes@wi.rr.com)

Office information:

Room 501 Municipal Building

841 N Broadway

Milwaukee, WI 53202

414 286 3301

[jeffrey.mantes@milwaukee.gov](mailto:jeffrey.mantes@milwaukee.gov)

I have no relatives employed by the City of Milwaukee.

Current Licenses:

Professional Engineer-Wisconsin E-20705

Wisconsin Drivers Licenses # M532 4305 4184 03

I am legally authorized to work for any employer in the United States.

I am presently employed by the City of Milwaukee as the Commissioner of Public Works: Pension Number 44497; July 2004 to Date; and am currently on Leave of Absence from my former position of Chief Planning, Development and Major Projects Engineer CE V, as of the date of my confirmation July 27, 2004.

I have never been convicted of an offense, including felonies, misdemeanors, or ordinance violations and have no charges pending.

RESUME(2)  
Commissioner of Public Works  
Re-Appointment  
June 1, 2008

I certify that all information in my resume and application are true and correct. I understand that falsification may result in disqualification or removal from my city position. I understand that a City Charter Ordinance requires City employees live in the City. I also understand that covered employees are compensated for overtime work in accordance with the Fair Labor Standards Act. Individuals should discuss overtime pay practices with the appointing authority prior to accepting employment with the city. I authorize the City to make inquiries about and receive any information about my suitability for employment. I give permission to persons contacted to provide such information. I forever waive, release, and covenant not to sue any person or organization for any result of providing, obtaining or acting upon such information. A copy of this authorization shall be effective as the original.

SIGNATURE: Jeffrey J. Manta DATE: 6/2/08

## **Jeffrey J. Mantes - Commissioner of the Department of Public Works**

Jeffrey (Jeff) J. Mantes was appointed Commissioner of the Department of Public Works by Mayor Tom Barrett and confirmed by the Milwaukee Common Council on July 27, 2004. Mantes began his career with the City of Milwaukee in January 1977 as a Civil Engineer I, following his graduation from the University of Wisconsin - Platteville, where he earned his Civil Engineering degree. Mantes earned his Master of Engineering degree in 1983 from the University of Wisconsin Milwaukee.

Since his start with the Department, Mantes has worked his way through the ranks and in various divisions, including some part time work in the Sanitation Division. He was a paid volunteer emergency snowplow chaser for 8 years and worked 6 years unpaid, as the volunteer Bureau of Engineers' Snow Duty Coordinator.

Some of the positions that Mantes has held include Civil Engineer II, III, Management Civil Engineer – Sr. (Planning & Developments) & Chief Planning, Development & Major Projects Engineer. The majority of his career has been spent in the area of transportation, working on special projects and has been responsible for reviewing special studies/reports involving transportation, rail transit, and environmental concerns. Jeff has also served as a liaison with the Wisconsin Department of Transportation, Federal Highway Administration, railroad companies, Southeastern Wisconsin Regional Planning Commission, MMSD, Milwaukee County and surrounding municipalities. Mantes has also been involved with drainage investigations, hollow walks, encroachment/obstructions as they relate to the City's paving program as well as DPW permitting processes..

Some of the high profile projects that Mantes has been involved with include Grand Avenue Mall, Bradley Center, Midwest Express Center, Milwaukee Rail Transit Studies, the Milwaukee Riverwalk, Miller Park, Marquette Interchange project, Park East Freeway Reconfiguration and most recently the extension of Canal Street to Miller Park and the Rehabilitation of Historic Milwaukee City Hall.

Commissioner Mantes has also served on several boards and committees including the Milwaukee Parking Commission, Bicycle Task Force, the Alliance for Downtown Parking & Transportation, the Gary Chicago Milwaukee ITS Priority Corridor Team, and the State of Wisconsin Local Roads & Street Council. Jeff is also currently on the Board of Directors of the Menomonee Valley Partners. Jeff is currently a member of the Mayor's Roundtable, ASCE, APWA, AWWA, ITE and ESM. He has been president of the 400 member (active and retired) Association of Municipal Engineers of the City of Milwaukee for past eleven years and he has served as an Engineers & Scientists of Milwaukee (ESM) Future Cities Mentor and as a Judge for the Future Cities competition as well as school science fair judge for a number of years. Mantes has been active in charitable causes as well, serving as a Combined Giving solicitor and a United Performing Arts Fund solicitor in the Department.

Jeff Mantes' wife of 22 years is LeeAnn and they have three children, James, Jonathan and David. Both are natives of Milwaukee. The family is active in their church, St. Romans and in the Cub and Boy Scouts. Jeff was a Cubmaster/Webelos Leader for 8 years and has been an Assistant Scoutmaster for the past 10 years. Jeff is currently Root River District Chair and serves on the Board of Directors of the Milwaukee County Council of the Boy Scouts of America. LeeAnn is employed for a school system food service. Both James and Jon are engineering students at the University of Wisconsin- Madison; are Eagle Scouts and assistant scoutmasters with a Boy Scout troop; and James is a member of the US Army Reserve. James works part time for an engineering firm and Jon with the Milwaukee County Parks. David is in 5<sup>th</sup> grade and active in sports, Boy scouts and music. All of the members of the Mantes family have a long history of volunteer activities.

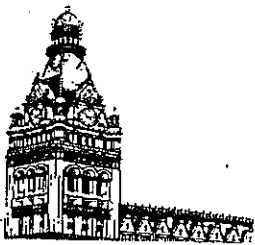
**Updated Training(2)  
Rev June1, 2008**

<b>TITLE OF PROGRAM OR SEMINAR</b>	<b>PROGRAM SPONSORED BY</b>	<b>DATE (S) ATTENDED</b>
APWA National Congress-Atlanta	APWA	9-11/15-04
ITS Forum	WISDOT/ITE	9-21-04
ITE WI Transp Planning Forum	ITE	10-04
APWA WI Spring Conf	APWAWI	05-05
APWA National Congress-Minneapolis	APWA	09-11/14-05
IS100 Intro to Incident Command system	FEMA	07-06
IS200 ICS for Single Resource & Initial action	FEMA	08-06
IS700 National Incident Management system	FEMA	08-06
IS800 National Response plans	FEMA	08-06
APWA National Congress-Kansas City	APWA	09-10/13-06
Annual Watershed Planning Conf	MMSD	04-07
APWA Spring Tech Conf	APWAWI	05-07
Water Council Summit		07-07
ASCE Fall Tech Conf	ASCEWI	09-07
APWA National Congress-San Antonio	APWA	09-9/12-07
Public Policy Forum-Infrastructure Report card	PPF	09-07
Mastering the Media-Webinar	APWA	03-08
City County Performance Summit-LasVegas	Performance Institute	04-21/22-08
Achieving a Plan Amidst Budget cuts/Downsizing -City of Miami Beach case study-Webinar	ActiveStrategy	05-08

**Training**  
**Rev June1, 2008**

**List any training programs, workshops, or seminars you have completed which may be relevant to this position.**

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Management Retreat –Quality Management	Joan Lloyd	2-17-95
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ITS Forum	WISDOT	10-01
Street Smart from 9 to 5	DER	12-17-01
ITS Forum	WISDOT	10-02
CPR/First aid	Fire Dept	1-03
ITS Forum	WISDOT	10-03
Emergency Preparedness	DPW	11-03



**City of Milwaukee  
Employment Application for  
Commissioner of  
Public Works**

**Mayor's Transition Team - DPW**  
Room 201, City Hall  
200 East Wells Street  
Milwaukee WI 53202

**INSTRUCTIONS TO APPLICANT- Please:**

1. Use a typewriter or print answers in black ink.
2. Answer all questions in unshaded area. Credit may not be given for incomplete information. Leave shaded areas blank.
3. Date and sign page 2 and 3.
4. Keep a copy of completed application materials for your files.
5. Please attach a copy of your resume.

<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%;"><u>MANTES</u></td> <td style="width:33%;"><u>JEFFREY</u></td> <td style="width:33%;"><u>J</u></td> </tr> <tr> <td>Last Name</td> <td>First</td> <td>Middle Initial</td> </tr> <tr> <td colspan="3"><u>5369 S. 24th St.</u></td> </tr> <tr> <td colspan="2">Address</td> <td>Apt. #</td> </tr> <tr> <td><u>Milwaukee</u></td> <td><u>WI</u></td> <td><u>53221</u></td> </tr> <tr> <td>City</td> <td>State</td> <td>Zip Code</td> </tr> <tr> <td>Day phone:</td> <td colspan="2"><u>(414) 286 - 2451</u></td> </tr> <tr> <td>Evening phone:</td> <td colspan="2"><u>(414) 281 - 1778</u></td> </tr> <tr> <td>Social Security Number</td> <td colspan="2"><u>387 - 62 - 4670</u></td> </tr> </table>	<u>MANTES</u>	<u>JEFFREY</u>	<u>J</u>	Last Name	First	Middle Initial	<u>5369 S. 24th St.</u>			Address		Apt. #	<u>Milwaukee</u>	<u>WI</u>	<u>53221</u>	City	State	Zip Code	Day phone:	<u>(414) 286 - 2451</u>		Evening phone:	<u>(414) 281 - 1778</u>		Social Security Number	<u>387 - 62 - 4670</u>		<p><b>NOTE:</b> City employees must live in the City. Residency proof will be required at the time of hire or within six months.</p> <p>List any other names by which you have been known on official records: <u>NA</u></p> <p>Email Address: <u>jmante@mpw.net</u></p>
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<p>If you have ever been convicted of an offense, including felonies, misdemeanors and ordinance violations, or have charges pending, other than minor traffic violations, list details below. IF YOU LIST CONVICTIONS, PROVIDE YOUR BIRTHDATE ON PAGE 3. YOUR BIRTHDATE WILL BE USED FOR CONVICTION VERIFICATION ONLY. Use separate sheet if necessary. <u>NONE</u></p> <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:30%;">CHARGE</th> <th style="width:10%;">DATE</th> <th style="width:15%;">LOCATION</th> <th style="width:15%;">COURT</th> <th style="width:30%;">DISPOSITION OF CASE</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		CHARGE	DATE	LOCATION	COURT	DISPOSITION OF CASE																						
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**READ CAREFULLY BEFORE SIGNING**

I certify that all information in my resume and in this application are true and complete. I understand that falsification may result in disqualification or removal from a City position. I understand that a City Charter Ordinance requires City employees to live in the City. I also understand that covered employees are compensated for overtime work in accordance with the Fair Labor Standards Act. Individuals should discuss overtime pay practices with the appointing authority prior to accepting employment with the City. I authorize the City to make any inquiries about and receive any information about my suitability for employment. I give permission to persons contacted to provide such information. I forever waive, release and covenant not to sue any person or organization for any result of providing, obtaining or acting upon such information. I understand that such information is sought with confidentiality, and I will not request copies of such information. A copy of this authorization shall be effective as the original.

SIGNATURE: Jeffrey J. Mantes DATE: July 21, 2004

Please attach your resume to this application.

Over

Describe how your education and experience have prepared you to effectively serve as the Commissioner of Public Works.

I HAVE ATTACHED MY APPLICATION FOR CIVIL ENGINEER V-CHIEF PLANNING & DEVELOPMENT ENGINEER WHICH WAS PREPARED IN 2000. SINCE THAT TIME I HAVE CONTINUED TO PLAY A GREATER ROLE IN PROVIDING ADVICE TO THE CITY ENGINEER, AND UNTIL RECENTLY THE TRANSPORTATION DESIGN MANAGER (JEFF DILLON) DURING HIS PERIOD OF LIMITED MOBILITY. I WAS A FREQUENT ATTENDEE OF COORDINATION MEETINGS WITH DCD AND THE PREVIOUS ADMINISTRATION IN ORCHESTRATION STRATEGY FOR MAJOR CITY INITIATIVES. MOST NOTABLY THE CONTINUED EXPANSION OF THE RIVER WALK SYSTEM, BOULDER "B" BUILD OUT, PARK EAST TAKE DOWN/REDEVELOPMENT PLAN, DOWNTOWN CONNECTION, MARQUETTE INTERCHANGE REHAB, SOUTHEAST WISC. FREEWAY REHAB STUDY, AND CANAL ST REHAB/EXTENSION. I HAVE WORK EXTENSIVELY, COORDINATING DPW EFFORTS WITH DCD EFFORTS TO SERVE MULTI-MILLION DOLLAR DEVELOPMENT INVESTMENT. I HAVE REPRESENTED THE CITY ENGINEER ON VARIOUS STUDY COMMITTEES INCLUDING THE LOCAL ROADS/STREETS COUNCIL (LWISDOT) COMMUTES, I/HSR STUDY, PIER WISCONSIN, ART MUSEUM, ST. MARY'S REHAB, ETC. I HAVE WORKED WITH MANY OUTSIDE BID'S, AND SPECIAL INTEREST GROUPS. WE TRULY CONSIDER ALL MODAL TRANSPORTATION AS A SYSTEM RATHER THAN INDIVIDUAL ELEMENTS. I HAVE DEVELOPED GOOD WORKING RELATIONSHIPS WITH INTERNAL CITY DEPARTMENTS, ALDERMAN, THE PREVIOUS ADMINISTRATION STAFF, AS WELL AS WITH THE STATE DOT, MILW. CO, SEWRPC, AND THE COMMISSIONER OF RR'S OFFICE AND BELIEVE I AM WELL RESPECTED PROFESSIONALLY AS WELL AS PERSONALLY. ALL OF THIS WILL AID IN PERFORMING THE EXTENSIVE DUTIES & RESPONSIBILITIES OF CPW. ADDITIONALLY SINCE JAN 2001, I HAVE ASSUMED THE DUTIES OF THE MAJOR PROJECTS MANAGER-RESPONSIBLE FOR THE MULTI-MILLION DOLLAR STATE/FED. AID HIGHWAY PROGRAM.

Briefly describe any other training and experience you have had which would qualify you for this position—if you have not provided the information in your resume or elsewhere in this application.

I BELIEVE MY EXPERIENCE IN SCOUTING AND THE COMMUNITY HAVE GIVEN ME A WELL ROUNDED BACKGROUND IN DEALING WITH PEOPLE AND PROBLEMS. I TRY TO BE HONEST, STRAIGHT FORWARDED, FAIR AND LOGICAL REGARDING SOLUTIONS TO PROBLEMS AND I TRY TO TREAT PEOPLE WITH RESPECT, NO MATTER HOW VARIED OUR VIEWS MAY BE.

I HAVE ATTACHED SOME EXAMPLES OF THANK YOU LETTERS WHICH DEMONSTRATE, IN PART, MY SUCCESS IN PEOPLE SKILLS

I BELIEVE I AM QUALIFIED TO PERFORM THE DUTIES OF THE CPW AND WILL ALWAYS STRIVE TO PROVIDE THE BEST POSSIBLE SOLUTIONS, WEIGHING THE INTERESTS OF TECHNOLOGY, BUDGET, CONSTITUENT & COMMUNITY INTEREST.

\* SINCE 2000, I HAVE ATTENDED ADDITIONAL TRAINING INCLUDING (ADDED TO ATTACHMENT I.C)

INTELLIGENT TRANSPORTATION FORUMS IN 2000, 2001, 2002, 2003

CPR/FIRST AID IN 2003

EMERGENCY PREPAREDNESS TRAINING 2003

STREET SMART WORK PLACE VIOLENCE TRAINING 2001

IF MORE SPACE IS NEEDED PLEASE MAKE ADDITIONAL COPIES OF THIS PAGE OR ATTACH ADDITIONAL SHEETS.

## EDUCATION

I. C. rev July 2004

List any training programs, workshops, or seminars you have completed which may be relevant to this position.

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CPR/First aid	Fire Dept	1-03	
ITS Forum	WISDOT	10-03	
Emergency Preparedness	DPW	11-03	





V#0

# JOB DESCRIPTION


Vacancy No.

City of Milwaukee  
DS-25 Rev. 5-15-91

City Service	Finance Committee
Fire & Police Commission	Common Council

Instructions: Complete all sections except number 11 and Submit 3 copies.  
After Action Copies to: Employee Relations (1), Department (1), Incumbent (1)

Incumbent	First Name <b>Jeffrey</b>	Initial <b>Mantes</b>	Last Name <b>Mantes</b>	2. Date Prepared	Mo. 12	Day 23	Yr. 99
3. Position Filled	Mo.	Day	Yr.	4. Previous Incumbent	First Name David	Last Name Novak	
5. Department	Public Works			Division	Infrastructure Services		Unit
				Section	Transportation		Planning and Development
6. Work Location	841 N. Broadway, Room 921			Telephone No.	286-2451		Schedule
							8:00 - 4:45 and beyond as required
7. Title, Pay Range and Class Code	Present			Title		Pay Range	Class Code
	Civil Engineer V					13	5398
Requested		Same					

8. Represented?	<b>DO NOT COMPLETE THIS BLOCK</b>						
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	11. RECOMMENDED TITLE AND PAY RANGE: Same as Present <input checked="" type="checkbox"/> Change (Explain Below) <input type="checkbox"/>						Date <b>MM</b> <b>7/31/00</b>
 Compensation Services Manager							
9. Bargaining Unit							
10. FLSA Status	<input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Non exempt						

2. BASIC FUNCTION OF POSITION:

Provide technical and administrative supervision for the Planning and Development Unit of the Transportation Section.

3. DESCRIPTION OF JOB: (Describe the specific duties and responsibilities of the job as accurately and completely as possible. Use additional sheets if necessary.)

A. DUTIES AND RESPONSIBILITIES: (Break job into component parts as you would describe it to the incumbent. Indicate the approximate percentage of time devoted to each major task or group of related tasks. List the most important duties and responsibilities first. Include responsibilities related to employee safety and affirmative action goals for management positions.)

20%	Direct, supervise and coordinate general transportation-land use planning studies
15%	Direct and supervise coordination of transportation, utility and general infrastructure needs as required in the review of commercial, industrial, and residential developments.
15%	Provide highway, mass transit and general transportation planning liaison with various city, county, state and regional planning agencies.
10%	Direct and supervise review of transportation and public way impacts in the processing of Department of Public Works Permits.
10%	Supervise review and coordination of traffic impacts and mitigation efforts on local street as required by reconstruction/resurfacing activities on the county freeway system.
10%	Supervise coordination with the state and county on implementation of Intelligent Transportation System technology in the region.
5%	Direct and supervise the collection and analysis of traffic flow and traffic crash data.
5%	Direct and supervise implementation of strategies to promote bicycle use in the city.
5%	Supervise and direct liaison activities with all railroad entities doing business in the city.
5%	Other duties as assigned.



City  
of  
Milwaukee

# EMPLOYMENT APPLICATION

Dept. of Employee Relations  
Room 706, City Hall  
200 E. Wells St.  
Milwaukee, WI 53202-3554  
(414) 286-3751  
TDD (414) 286-2960

**INSTRUCTIONS TO APPLICANT. Please:**

1. Use a typewriter or PRINT answers in black ink (for copying purposes).
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3. Print your Last Name in the left margin.
4. DATE and SIGN on the reverse side.
5. Keep a copy of completed application materials for your files.

EXACT TITLE OF POSITION APPLIED FOR: CIVIL ENGINEER V (DPW-USD-TRAN-P&D)

MANTES, JEFFREY J  
Last Name First Middle Initial

5369 S. 24th ST.  
Address

MILWAUKEE WI 53221  
City State Zip Code

Day phone: (414) 286-2452

Evening phone: (414) 281-1778

Social Security Number 387-62-4670

Do you currently live in the city of Milwaukee?

Yes  No

If yes, when did you become a resident?  
(month/year) 5/54

*NOTE: City employees must live in the City. Residency proof will be required at the time of hire or within six months.*

List any other names by which you have been known on official records:

None

Are you 18 years of age or older?  Yes  No If under 18, how old are you? \_\_\_\_\_  
years months

Due to limitations on employment of relatives, list the names and exact relationships of any relatives who are City of Milwaukee employees:

NONE

List any licenses, registrations and/or certificates you possess, such as Driver's, Nursing or Professional Engineer, that are related to the job you are applying for:

DRIVERS M 532-4305-4184-03  
TYPE NUMBER (if any)

PROFESSIONAL ENGINEER E-20705 (WI)  
TYPE NUMBER (if any)

**MILITARY SERVICE**

\* Read carefully if you may be eligible for veteran's preference points. \*  
Extra points are added to passing scores of qualified war veterans or spouses of certain disabled or deceased veterans on open competitive exams. If you were in the U.S. Armed Services during the following war periods, check the appropriate boxes and enter service dates. You MUST include with this application, a PHOTOCOPY of your discharge document(s) (e.g. DD214) showing (1) date of entry, (2) date of discharge and (3) honorable service. THIS IS YOUR ONLY OPPORTUNITY TO CLAIM VETERAN'S PREFERENCE. FAILURE TO COMPLETE THIS SECTION ACCURATELY OR FAILURE TO ATTACH A PHOTOCOPY OF YOUR DD214 AND/OR A V.A. LETTER WITH THIS APPLICATION WILL DISQUALIFY YOU FROM BEING AWARDED VETERAN'S PREFERENCE POINTS. For further information please see the back page of the application.

Military Status  
 Enlisted, drafted or commissioned--active duty  
 Enlisted or commissioned reserve or National Guard service  
--active duty for training only

Date Entered Active Duty: \_\_\_\_\_

Date Terminated Active Duty: \_\_\_\_\_

If you or your spouse has any disability traceable to war service recognized and compensated as such by the United States Government or you are the unmarried spouse of a deceased veteran and you wish to receive credit, then you must submit documentary proof of the compensable disability with this application.

Period of Service

- August 27, 1940-July 25, 1947
- June 27, 1950-January 31, 1955
- August 5, 1964-July 1, 1975
- Called to active duty in 1961 by Executive Order No. 10957
- Entitled to receive Armed Forces, Marine Corps, Navy Expeditionary Medals, or Southwest Asia Service Medal

Date: \_\_\_\_\_

Location: \_\_\_\_\_

N/A

In accordance with the Immigration Reform and Control Act of 1986, the City will employ only persons legally authorized to work in the United States. Employment, if offered, is conditional upon the individual's ability to establish verification of identity and authorization to work within three business days of commencement of employment.

**The City requires pre-employment drug testing.**

THE CITY OF MILWAUKEE IS AN EEO/AFFIRMATIVE ACTION EMPLOYER. ALL INDIVIDUALS, INCLUDING WOMEN, MINORITIES AND THOSE WITH DISABILITIES ARE ENCOURAGED TO APPLY.

EDL	RL	T & E SENT
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LAST NAME MANTES

EXAM # 00-024

## EDUCATION AND TRAINING

Circle the highest grade or year completed in school: 1 2 3 4 5 6 7 8 9 10 11 **12**

Did you graduate from High School?  Yes  No

If Yes, Name and Location of High School Solomon Juneau Milwaukee

Have you passed a high school equivalency or G.E.D. Test?  Yes  No NA

Training beyond high school (college or university, nursing, business college, military or other training you have received). Under credits earned, indicate Q for quarter hours or S for semester hours.

NAME AND LOCATION OF SCHOOL	FULL OR PART TIME	DATES ATTENDED		CREDITS EARNED	MAJOR OR FIELDS OF STUDY	TYPE OF DEGREE/DATE COMPLETED
		FROM MO. YR.	TO MO. YR.			
<u>UW-PLATTEVILLE</u>	<u>F</u>	<u>9/72</u>	<u>12/76</u>	<u>152-S</u>	<u>CIVIL ENGINEERING</u>	<u>BSCE</u>
<u>UW-MILWAUKEE</u>	<u>P</u>	<u>9/77</u>	<u>12/83</u>	<u>31-S</u>	<u>TRANSPORTATION PLANNING</u>	<u>MASTER OF ENG'G</u>

## EMPLOYMENT HISTORY

Begin with current or most recent employment and work back. Account for all time during the past ten years, including periods of unemployment. IN ADDITION, LIST ANY OTHER PAID OR UNPAID WORK EXPERIENCE THAT MAY QUALIFY YOU FOR A POSITION. IF MORE SPACE IS NEEDED, SEE FOLLOWING PAGE.

Current or last employer <u>CITY OF MILWAUKEE - DPW - ISD - TRANS - P&amp;D</u>	From (month/year): <u>2/86</u> To (month/year): <u>DATE</u>
Address <u>RM 919 MUNICIPAL BUILDING 841 N. BROADWAY 53202</u>	Salary/Wage: <u>\$3087.00</u> per <u>2</u> WKS
Your Title <u>MAN'G'T CIVIL ENGINEER - ST</u>	<input type="checkbox"/> Part time <input checked="" type="checkbox"/> Full time Hours per week: _____
Supervisor's Name, Title and Phone Number <u>DAVID A. NOVAK (RET) / JEFFREY DILLON - TRANSP. DESIGN. MAN'G. X-2401</u>	Reasons for leaving: <u>CURRENT POSITION</u>
Duties: <u>SEE ATTACHED TRAINING AND EXPERIENCE QUESTIONNAIRE</u>	

PLEASE USE NEXT PAGE TO LIST PREVIOUS EMPLOYMENT

There may be a possibility of employment with other organizations. If so, may we refer your name? Yes  No

Give the titles and dates of all City examinations you have taken within the last six months (if none, print "NONE"):  
NONE

If you are PRESENTLY  or were PREVIOUSLY  employed by the City of Milwaukee, list the following:

POSITION TITLE	DEPARTMENT	PENSION NUMBER	FROM (MO./YR.)	TO (MO./YR.)
<u>MCE - ST PLANNING MANAGER</u>	<u>DPW - ISD - TRANSP</u>	<u>44497</u>	<u>2/86</u>	<u>DATE</u>

If you have ever been convicted of an offense other than minor traffic violations, list details below. IF YOU LIST CONVICTIONS, PROVIDE YOUR BIRTHDATE ON PAGE 5. YOUR BIRTHDATE WILL BE USED FOR CONVICTION VERIFICATION ONLY. Use separate sheet if necessary:

CHARGE	DATE	LOCATION	COURT	DISPOSITION OF CASE
<u>NA</u>				

NOTE: Convictions are not an automatic bar to employment but are reviewed in relation to the job for which you applied. Convictions not reported may be cause for rejection or discharge. Your conviction record will be obtained from the Police Department.

READ CAREFULLY BEFORE SIGNING -- I certify that all answers to questions on this application are true and complete. I understand that falsification of this application may result in disqualification or removal from a City position. I understand that a City Charter Ordinance requires City employees to live in the City. I also understand that covered employees are compensated for overtime work in accordance with the Fair Labor Standards Act. Individuals should discuss overtime pay practices with the appointing authority prior to accepting employment with the City. I authorize the City to make any inquiries about and receive any information about my suitability for employment. I give permission to persons contacted to provide such information. I forever waive, release and covenant not to sue any person or organization for any result of providing, obtaining or acting upon such information. I understand that such information is sought with confidentiality, and I will not request copies of such information. A copy of this authorization shall be effective as the original.

SIGNATURE

Jeffrey J. Mantas

DATE 2-5-2000

## EMPLOYMENT HISTORY (Continued)

Employer <b>CITY OF MILWAUKEE - TRAFFIC ENGR'G</b> Address <b>Rm 912 841 N. BROADWAY 53202</b> Your Title <b>CIVIL ENGINEER III</b>	From (month/year): <u>6/85</u> To (month/year): <u>2/86</u> Salary/Wage: \$ <u>1402.00</u> per <u>2 weeks</u> <input type="checkbox"/> Part time <input checked="" type="checkbox"/> Full time Hours per week: _____ Reasons for leaving: <b>PROMOTION TO MCE-Sr</b>
Supervisor's Name, Title and Phone Number <b>JEFFREY DILLON (X-2401)</b> <b>JOHN W. LeCLAIRE (RET) - DIVISION HEAD - PARKING</b> Duties: <b>SEE ATTACHED TRAINING AND EXPERIENCE QUESTIONNAIRE</b>	
Employer <b>CITY OF MILWAUKEE - DPW - ENGINEERS</b> Address <b>Rm 704 841 N. BROADWAY 53202</b> Your Title <b>CIVIL ENGINEER II</b>	From (month/year): <u>1/79</u> To (month/year): <u>6/85</u> Salary/Wage: \$ <u>1285.00</u> per <u>2 weeks</u> <input type="checkbox"/> Part time <input checked="" type="checkbox"/> Full time Hours per week: _____ Reasons for leaving: <b>PROMOTION TO CE III</b>
Supervisor's Name, Title and Phone Number <b>MARIANO A. SCHIFALACQUA (CURRENT DEPUTY CPW) X3302</b> <b>ORAN A. SEVERSON (RET.) CHIEF SPECIAL PROJECTS ENGR.</b> Duties: <b>SEE ATTACHED TRAINING AND EXPERIENCE QUESTIONNAIRE</b>	
Employer <b>CITY OF MILWAUKEE - DPW - ENGINEERS</b> Address <b>Rm 704 841 N. BROADWAY 53202</b> Your Title <b>CIVIL ENGINEER I</b>	From (month/year): <u>1/77</u> To (month/year): <u>1/79</u> Salary/Wage: \$ <u>643.00</u> per <u>2 weeks</u> <input type="checkbox"/> Part time <input checked="" type="checkbox"/> Full time Hours per week: _____ Reasons for leaving: <b>PROMOTION TO CE II</b>
Supervisor's Name, Title and Phone Number <b>MARIANO A. SCHIFALACQUA (CURRENT DCPW) X-3302</b> <b>ORAN A. SEVERSON (RET), DARRELL REMSING (RET)</b> Duties: <b>SEE ATTACHED SHEET - CIVIL ENGINEER I DUTIES</b>	
Employer <b>STATE OF WISCONSIN</b> <b>DEPARTMENT OF TRANSPORTATION</b> Address <b>141 N.W. BARSTOW ST. WAUKESHA, WI 53187</b> Your Title <b>STUDENT ENGINEER TRAINEE</b> <b>"C", "B", &amp; "A"</b>	From (month/year): <u>5/76, 5/75, 5/74</u> To (month/year): <u>9/76, 8/75, 9/74</u> Salary/Wage: \$ <u>364.00</u> per <u>2wks</u> (LAST) <input checked="" type="checkbox"/> Part time <input type="checkbox"/> Full time Hours per week: <u>40</u> Reasons for leaving: <b>RETURN TO College</b> <b>(3 SUMMERS)</b>
Supervisor's Name, Title and Phone Number <b>JAMES T. FETZER, SURVEY COORDINATOR (RETIRED)</b> Duties: <b>ORIGINAL SURVEY AND LAYOUT, TOPOGRAPHICAL SURVEY, LEVEL CIRCUITS, INSTRUMENT MAN, FIELD CALCULATIONS, NOTE RECORDER, GENERAL SURVEY CREW DUTIES</b>	



# City of Milwaukee

## Supplementary Applicant Information

No applicant for employment shall be discriminated against because of race, color, creed, religion, sex, genetic testing, se orientation, marital status, membership in the military reserves, national origin, ancestry, age, arrest or non-job-rel conviction record, non-job-related physical or mental disability, or the use or nonuse of lawful products off the emplo premises during nonworking hours.

Completion of this form is voluntary. We ask, however, for your cooperation in completing the following informatio will be treated confidentially and used only to help us monitor the City's Affirmative Action efforts and to comply Federal recordkeeping requirements.

PLEASE PRINT OR TYPE

1. Name: MANTES JEFFREY JAMES  
LAST FIRST MIDDLE

2. Position Applied for: CIVIL ENGINEER V (DPW-ISO-TRANSPORTATION-P&D)

Recruiting information: How did you FIRST hear about this job opening? (please check only one)

- A. Milwaukee Journal Sentinel
- B. Other Newspaper (please specify) \_\_\_\_\_
- C. City Hall Posting
- D. Library Posting
- E. Community Agency Posting (please specify) \_\_\_\_\_
- F. College or University Posting (please specify) \_\_\_\_\_
- G. From a City Employee
- H. From Someone who is NOT a City Employee
- I. Job Hotline Number (414-286-5555)
- J. Received Job Interest Postcard in mail
- K. Job Fair/Career Talk (please specify) \_\_\_\_\_
- L. TV (please specify station) \_\_\_\_\_
- M. Radio (please specify station) \_\_\_\_\_
- N. Internet (please specify) \_\_\_\_\_
- O. OTHER (please specify) I AM CURRENTLY THE ASSISTANT TO THE OPEN POSITION

3. Sex (please check one): MALE  FEMALE \_\_\_\_\_

4. Race (please check one):
- Black/African American (not of Hispanic origin)
  - Hispanic/Chicano/Puerto Rican/Mexican/Cuban/Central or South American
  - White/Caucasian/European/North African/Middle Eastern
  - Native American Indian/Alaskan Native
  - Asian American/Pacific Islander/Far Eastern/Indian subcontinent or Southeastern Asian (i.e., China, Japan, Korea, Philippine Islands, Samoa)

5. List any languages, other than English, which you speak FLUENTLY: NONE

6. If you have listed offenses (see page 2), provide birthdate \_\_\_\_\_. Your birthdate will be used for conviction verification only.

7. Certain Federal grant positions may require public housing development residency. Please complete the following if you are currently living in a City of Milwaukee public housing development.  
I live in the NA Housing Development.

The above completed information is true to the best of my knowledge.

SIGNATURE Jeffrey J. Mantes DATE 2-5-2000

MILITARY SERVICE SUPPLEMENT TO CITY OF MILWAUKEE APPLICATION FOR

CIVIL ENGINEER V

(title of position)

APPLICANT'S NAME JEFFREY J. MANTES

DATE 2-5-2000

ATTENTION: SPOUSES OF DECEASED OR DISABLED WARTIME VETERANS

Effective May 1, 1992, spouses of certain disabled wartime veterans and spouses of certain deceased veterans may be eligible to have extra points added to passing scores on open competitive examinations if they do not already have a regular appointment or reinstatement rights to a City position. If your spouse was in the U.S. Armed Services during the war periods listed at the bottom of this form, check the appropriate boxes and enter service dates. You must include with this application a photocopy of your spouse's discharge document(s) (e.g., DD214) showing (1) date of entry, (2) date of discharge, and (3) honorable service and/or a letter from the Veteran's Administration documenting that you are a qualifying spouse. THIS IS YOUR ONLY OPPORTUNITY TO CLAIM VETERAN'S PREFERENCE. FAILURE TO COMPLETE THIS SECTION ACCURATELY OR FAILURE TO ATTACH A PHOTOCOPY OF YOUR SPOUSE'S DD214 AND/OR A V.A. LETTER WITH THIS APPLICATION WILL DISQUALIFY YOU FROM BEING AWARDED VETERAN'S PREFERENCE POINTS. (Documentary proof of compensable disability must be submitted with this application in order to receive credit.)

NA

Basis for Eligibility:

- I am the spouse of a disabled wartime veteran whose disability is at least 70% traceable to war service and recognized and compensated as such by the United States Government.
- I am the unremarried spouse of a veteran who died of a service-connected disability.
- I am the unremarried spouse of a veteran who was killed in action.

Spouse's Military Status:

- Enlisted, drafted or commissioned--active duty
- Enlisted or commissioned reserve or National Guard service--active duty for training only

Date Entered Active Duty: \_\_\_\_\_

Date Terminated Active Duty: \_\_\_\_\_

Has your spouse any disability traceable to war service recognized and compensated as such by the United States Government?  YES  NO

Spouse's Period of Service

- August 27, 1940 - July 25, 1947
- June 27, 1950 - January 31, 1955
- August 5, 1964 - July 1, 1975
- Called to active duty in 1961 by Executive Order No. 10957
- Entitled to receive Armed Forces, Marine Corps, Navy Expeditionary Medals, or Southwest Asia Service Medal

Date: \_\_\_\_\_

Location: \_\_\_\_\_







TRAINING AND EXPERIENCE QUESTIONNAIRE FOR

CIVIL ENGINEER V

(DPW Infrastructure Services - Transportation - Planning & Development)

NAME JEFFREY J. MANTES

MAILING ADDRESS 5369 S. 24th St.

MILWAUKEE, WI 53221

DAY PHONE NUMBER (414) 286-2452

EVENING PHONE NUMBER (414) 281-1778

Best time to reach by phone: ANY TIME (AM/PM)

PLEASE READ CAREFULLY BEFORE COMPLETING THIS TRAINING AND EXPERIENCE QUESTIONNAIRE:

We recognize this questionnaire may take some time to complete, but it is an important part of the selection process. Only the best qualified candidates will be given further consideration. Because we must base comparisons on similar and job-related information, all candidates will be evaluated from their completed responses to the information requested on this questionnaire. If you attach a resume, the information on the resume does not substitute for any of the information requested to be completed on this questionnaire. It is in your own best interest to include complete and accurate responses to all the information requests. If you need more space, attach additional pages using the same format. Any information you give may be checked for accuracy.

Please type or print using black ink when completing this questionnaire. We urge you to make copies of all application materials you submit.

Please return this questionnaire along with your application to:

City of Milwaukee  
Department of Employee Relations  
Room 706, City Hall  
200 East Wells Street  
Milwaukee WI 53202-3554

Thank you for your interest in this position and taking the time to complete this questionnaire.

READ CAREFULLY BEFORE SIGNING: The answers to the questions on the attached pages are true and complete to the best of my knowledge. I understand that falsification of this form may result in disqualification or removal from a City position.

YOU MUST SIGN AND DATE THIS FORM

SIGNATURE Jeffrey J. Mantes DATE 2-5-2000



I. EDUCATION

A. Bachelor's Degree: Yes  No  Month/Year Earned: 12/76  
 Major: CIVIL ENGINEERING <sup>OPTIONS</sup> Minor: TRANSPORTATION & SANITARY/ENVIRONMENTAL  
 College or University: UW-PLATTEVILLE Date: 9/72 - 12/76  
 Location: PLATTEVILLE, WISCONSIN

B. Master's Degree: Yes  No  Month/Year Earned: 12/83  
 Major: ENGINEERING Minor: \_\_\_\_\_  
 Thesis or Special Emphasis: TRANSPORTATION PLANNING / CONSTRUCTION  
 College or University: UW-MILWAUKEE Date: 9/77 - 12/83  
 Location: MILWAUKEE, WISCONSIN

C. List any training programs, workshops, or seminars you have completed which may be relevant to this position. (Attach additional pages using same format if more space is necessary.)

SEE ATTACHED SHEET - EDUCATION I.C.

TITLE OF PROGRAM OR SEMINAR	PROGRAM SPONSORED BY	DATE(S) ATTENDED	CREDITS

D. Are you currently registered as a Professional Engineer?  Yes  No If yes, give date, license number, and state(s) in which you are registered.

5/22/81 E-20705 WISCONSIN

II. EXPERIENCE

List your previous work experience starting with your present job. Use a separate entry for each change in job duties. (If necessary, attach additional sheets using the same format.)

A. Present Position

- Title: PLANNING MANAGER (MCE-SV) ISD-TRANSPORTATION-PLANNING & DEVELOPMENT
- From: 2/86 to DATE Hours per week: 40+  
(Mo./Yr.) (Mo./Yr.)
- Employer: CITY OF MILWAUKEE - DPW
- Address: Rm 919 FRANK P. ZIEDLER MUNICIPAL Building 841 N. BROADWAY
- City MILWAUKEE State WI Zip Code 53202

- 6. Supervisor's Name and Title: JEFFREY H. DILLON - TRANSPORTATION DESIGN MANAGER  
DAVID A. NOVAK (RET.) - CHIEF PLANNING & DEVELOPMENT ENGINEER
- 7. List and briefly describe the major duties you perform in this job and the approximate percent of time performing each duty.

SEE ATTACHED SHEET - EXPERIENCE II, A, MANAGEMENT CIVIL ENGINEER - SY

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B. Previous Position

- 1. Title: CIVIL ENGINEER III
- 2. From: 6/85 to 2/86 Hours per week: 40  
(Mo./Yr.) (Mo./Yr.)
- 3. Employer: CITY OF MILWAUKEE - DPW
- 4. Address: 841 N. BROADWAY
- 5. City MILWAUKEE State WI Zip Code 53202
- 6. Supervisor's Name and Title: JOHN W. LECLAIRE - DIVISION HEAD - PARKING
- 7. List and briefly describe the major duties you perform in this job and the approximate percent of time performing each duty.

SEE ATTACHED SHEET - EXPERIENCE II, B, - CIVIL ENGINEER III

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C. Previous Position

- 1. Title: CIVIL ENGINEER II
- 2. From: 1/79 to 6/85 Hours per week: 40  
(Mo./Yr.) (Mo./Yr.)
- 3. Employer: CITY OF MILWAUKEE - DPW
- 4. Address: 841 N. BROADWAY
- 5. City MILWAUKEE State WI Zip Code 53202

6. Supervisor's Name and Title: RONALD A. SWEET - CIVIL ENGINEER III

7. List and briefly describe the major duties you perform in this job and the approximate percent of time performing each duty.

SEE ATTACHED SHEET - EXPERIENCE - II.C. - CIVIL ENGINEER II

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**III. RELATED EXPERIENCE**

Please describe your specific experience in each of the following areas. For each experience described, please identify the employer where this experience was gained and the amount of the experience. (Attach additional pages if more space is necessary.)

A. Describe the extent and nature of your managerial experience (e.g., budgeting, developing procedures, planning, directing, controlling and evaluating programs, projects, etc.)

SEE ATTACHED SHEET - RELATED EXPERIENCE III.A.

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B. Describe the length and extent of your supervisory or leadworker experience. (Include number and titles of individuals supervised.)

SEE ATTACHED SHEET - RELATED EXPERIENCE - III.B.

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C. Describe your experience with general transportation and land-use studies.

SEE ATTACHED SHEET - RELATED EXPERIENCE - III. C.

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D. Describe your experience with coordinating transportation, utility and general infrastructure needs as required in the review of paving or projects commercial, industrial, and residential developments.

SEE ATTACHED SHEET - RELATED EXPERIENCE III. D.

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E. Describe your experience with providing highway, mass transit and general transportation planning liaison with other governmental agencies.

SEE ATTACHED SHEET - RELATED EXPERIENCE III. E.

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F. Describe your experience with reviewing transportation and public way impacts in processing City Permits.

SEE ATTACHED SHEET - RELATED EXPERIENCE III. F.

G. Describe your experience with reviewing and coordinating traffic impacts and mitigation efforts on local streets.

SEE ATTACHED SHEET - RELATED EXPERIENCE III. G.

IV. Briefly add anything else not covered above that you feel will add to your qualifications:

SEE ATTACHED SHEET - ADDITIONAL QUALIFICATIONS IV.

**APPLICATION  
EMPLOYMENT HISTORY  
CIVIL ENGINEER I  
DUTIES**

List and briefly describe the major duties you perform in this job and the approximate percent of time performing each duty.

30 % Private drainage investigations-Field check, report, and recommend alternative solutions for implementation by the property owner.

25 % Special Privileges/Space Leases-Field check, prepare recommendations, calculate fees, prepare legislation for Common Council action.

15 % Construction/Building permit review- Review and comment with respect to city specifications and code of ordinances.

10 % Subdivision/Planned Development review-Comment and coordinate report preparation with respect to city's concerns including utilities, geometrics, street continuity, traffic impacts, and drainage.

5 % Transportation Studies- Review studies related to major traffic generators' effect on the localized transportation systems.

5 % Paving Program- Review all paving plans, field check for encroachments/obstructions, assess impacts on the project, contact and assist responsible party on required work, prepare orders, coordinate private/public sector work.

5 % Preliminary Design- Plan preparation as it relates to cases involving unusual conditions to maximize cost effectiveness of design to meet existing conditions.

5 % Legislative Review- Review and comment to Fiscal Liaison on the effect of proposed State Legislation on City operations

**Describe the nature and scope of the experience you had in this position in the following areas:**

**Technical Responsibilities** (Analysis, Design, Specifications, Estimation, Construction, Inspection, etc., of various facilities)

My technical responsibilities were mostly limited to review and assessment of designs, specifications and estimates prepared by outside agencies or consultants. I did prepare preliminary designs and estimates for drainage solutions. I acted in an advisory nature in obstruction and encroachment related work in conjunction with the paving program.

**Administrative Responsibilities** (Budgeting, Requisitions, etc.)

My administrative duties involved assisting the Special Projects Engineer in preparation of the section's O & M Budget by keeping accurate records of units worked and in estimating time required to perform job activities.

**Managerial Responsibilities** (Program Planning, Directing, and Controlling, etc.)

My Managerial duties included personal priority setting in order to meet deadlines, periodic reassessments of workload to establish priority updates, and review of Hearing notices and Committee agenda to keep abreast of upcoming program needs.

**Supervisory Responsibilities** (Planning, Scheduling, Assigning Work, Discipline, Performance Evaluation, etc.)

As this was an entry-level position, my supervisory duties consisted of assigning to and checking a limited amount of drafting. I also assisted in training 1 new CE I.



## EDUCATION

### I. C.

List any training programs, workshops, or seminars you have completed which may be relevant to this position.

TITLE OF PROGRAM OR SEMINAR	PROGRAM SPONSORED BY	DATE (S) ATTENDED	CREDITS
Written Communications for Managers	DER	10-21-87	
Drug Abuse Awareness for Supervisors	DER	9-23-88	
Conducting Effective Meetings	DER	4-19-89	
Managing Differences/Resolving Conflicts	DER	5-16-90	
Intro to Micro Computers	DER	5-31-90	
Subtle Racial Stereotypes	DER	12-18-90	
Intro to Lotus 1-2-3	DER	1991	
Team Building	DER	3-7-91	
Labor Relations	DER	5-16-91	
Drawing the Line	DER	10-30-91	
ESM Development Forum	ESM	3-9/16/23/30-92	
*Harassment in the Work Place			
*Quality Management			
*Stress Management			
*Pen Based Computing			
Coaching for Performance Improvement	DER	4-2-92	
Intermediate Lotus 1-2-3	DER	4-8/9/10-92	
The Other Side of the Coin	DER	8-24-92	
Employee Assistance Training	DER	9-24-92	
ESM Development Forum (4 Sessions)	ESM	3-8/15/22/29-93	
Traffic Incident Management conference	WISDOT	5-20-93	
Midwest High Speed Rail conference		6-14-93	
Intermodal Transportation Planning and Management	WISDOT	6-29/30 & 7-1-93	
Changing Directions in Transportation Planning	Walter Kulasch	1-21-94	
Planning for the 21 <sup>st</sup> Century	TDA	3-22-94	
Life on the Network	DER	1-4-95	
Management Retreat -Quality Management	Joan Lloyd	2-17-95	
Intro to MS Windows	DER	3-7-95	
Intelligent Transportation Systems Forum	WISDOT	10-12-95	
Urban Design-Making it Work in Milwaukee	City	2-19-96	
ESM Development Forum	ESM	3-4/11/18/25-96	
*Windows 95			
*Meetings			
*The Internet			
*Listening			
Making Neighborhoods Livable	City	6-19-96	
ITS Gary Chicago Milwaukee Workshop	GCM ITS	10-1-96	
ITS Forum -Building Blocks of National			
Intelligent Transportation Infrastructure	WISDOT	10-2-96	
Putting American Cities Back on Their Feet	Citizens for Better Environment	10-7-96	
ITS workshop-Public/Private Partnerships	GCM ITS	11-18-96	
SE Wisconsin Incident Management Conference (SPEAKER)	WISDOT	4-29-97	
Word Perfect 5.1 for Managers	DER	5-20-97	
Traffic Congestion and Safety in the 21 <sup>st</sup> Century (MODERATOR)	ASCE	6-9/10/11-97	
WISDOT Projects Development Conference	WISDOT	3-3-98	
ITS Forum-Safer Travel with ITS	WISDOT	10-7-98	
TEA 21:Making the most of the new			
Transportation Law	FHWA	11-6-98	
The Wealth of Cities	Congress for New Urbanism	6-4-99	
Intro to Excel '97	DER	7-28-99	
ITS Forum-ITS-FYI	WISDOT	9-29-99	
Reasonable Suspicion Training	DER	10-6-99	

**QUESTIONNAIRE  
EXPERIENCE II.A.  
MANAGEMENT CIVIL ENGINEER- Sr  
DUTIES**

**List and briefly describe the major duties you perform in this job and the approximate percent of time performing each duty.**

30 % Unit Administration- Review of staff work, Advise on procedures, Record keeping, Time Management, General Supervision, Answering inquiries, Grant applications, Recommendations to the Transportation Design Manager and the City Engineer.

30 % Project Management- Act as Project Manager responsible for overall execution of and progress of Transportation and Land use studies.

20 % Major Development Coordination- Review of staff work, Work team coordination, Utility issues, Design parameters, Land use, Transportation, Pedestrian and Parking impacts

20 % Public Way Management- Permits, Plan Commission/Board of Zoning Appeals, Special Privileges/Permissory legislation, Legislative review, Pedestrian issues, Railroad issues, Transit issues, Bicycle Task Force, Traffic calming, Freeway Operations, Maintenance, and Rehabilitation liaison.

**Describe the nature and scope of the experience you had in this position in the following areas:**

**Technical Responsibilities** (Analysis, Design, Specifications, Estimation, Construction, Inspection, etc., of various facilities)

My technical responsibilities include completion of as well as review of staff work related to: transportation and land use studies, rail studies, liaison with other transportation and planning agencies, liaison with developers, implementation of transportation and landuse policies, conceptual and preliminary design, transportation system changes (vacations/dedications), easements , contractor , utility and building permits, encroachments/obstructions on the public way, defective conditions of the public way(pavement vibration, railroad crossings, hollow walks), drainage problems, environmental clean-up, estimating and scheduling of work associated with TID's, BID's, and other developments, development of conditions and preparation of legislation to accommodate private usage of the public way(special privileges, space leases, maintenance and operations agreements), platting of subdivisions, cable TV operations, legislative review, Lake Michigan erosion control, wetlands development, anything else that doesn't fit into the typical definition of sewers, water, paving , and traffic. I have functioned as project manager on a number of major transportation, land use and development projects. Detailed descriptions of my Technical experience are contained in Sections III. C., D., E., F., G., and IV of this questionnaire.

**Administrative Responsibilities** (Budgeting, Requisitions, etc.)

My administrative responsibilities include assisting the Planning and Development Engineer, Transportation Design Manager, and the City Engineer in preparation of the Unit's budget by providing unit reports and time estimates for job activities. I am also responsible for preparation of work orders to categorize costs, determine job separation related to force account or reimbursable activities, and project close-outs. I have been responsible for review and recommendation on contract documents, agreements, and payment requests for many projects being administered by other city agencies. I have represented the City Engineer on a number of task forces, committees, and work groups. I have maintained liaison activities with other city agencies, the WISDOT, Milwaukee County, Office of the Commissioner of Railroads, 3 operating railroads, and other bordering municipalities. I have been responsible for preparation of numerous Requests for Proposals, Consultant Contracts, Grant Applications and administration of the resultant contracts. I am responsible for preparing the Unit's annual report. I also function as the Unit's Combined Giving, UPAF/Visions, and US Savings Bond solicitor. Specific examples of this administrative work are detailed elsewhere in this questionnaire.

**QUESTIONNAIRE  
EXPERIENCE II.A.  
MANAGEMENT CIVIL ENGINEER- Sr  
DUTIES**

**Managerial Responsibilities (Program Planning, Directing, and Controlling, etc.)**

My Managerial duties include personal priority setting in order to meet deadlines, periodic reassessments of workload to establish staff priority updates, scheduling of field work for the most efficient use of time, and review of hearing notices and Committee agenda to keep abreast of upcoming program needs. I track work assignments, pass information to staff and keep them apprised of changing priorities. I also monitor staff activities, sick leave usage, vacation coverage, on-time attendance and vehicle usage. Detailed description of managerial experience is contained in Section III. A. of this questionnaire.

**Supervisory Responsibilities (Planning, Scheduling, Assigning Work, Discipline, Performance Evaluation, etc.)**

A detailed description of Supervisory experience is contained in Section III. B. of this questionnaire.

**QUESTIONNAIRE  
EXPERIENCE II. B.  
CIVIL ENGINEER III  
DUTIES**

**List and briefly describe the major duties you perform in this job and the approximate percent of time performing each duty.**

40 % Administering the work of the Parking Division of the Bureau of Traffic Engineering and Electrical Services, Supervision of staff, Preparation of annual report, Authorization of payment requests

20 % Facilities Operation and Maintenance-coordinate the O & M activity for 4 City parking structures and 80 off-street lots, Lease preparation, User policy, Snow removal

15 % Metered Parking Program- coordinate placement or removal of meters due to construction or development, Administer meter winding and collections contract, Equipment evaluation

15 % Budget- Preparation of O & M and Capital budgets and present to Division Head, Budget office, and Milwaukee Parking Commission

10 % Parking studies- Review requests for additional parking, schedule field investigations, evaluate needs, data collection, parking analysis, presentations to Division Head, Parking Commission and Common Council Committees

**Describe the nature and scope of the experience you had in this position in the following areas:**

**Technical Responsibilities** (Analysis, Design, Specifications, Estimation, Construction, Inspection, etc., of various facilities)

My technical responsibilities included development of parking studies in conjunction with major developments such as the Theatre District, Bradley Center, City Hall Complex, to assess parking needs and impacts on the localized transportation system. Duties also included preparation of contracts for capital and O & M work on city parking facilities. I also prepared a Meter Winding and Collections contract while in this position.

**Administrative Responsibilities** (Budgeting, Requisitions, etc.)

My administrative duties involved assisting the Division Head in operation of the Parking Division and acting on his behalf in his absence. Duties also included preparation of the Division's O & M and Capital Budgets. I was also responsible for presentation of parking related matters and staffing of the City of Milwaukee Parking Commission. I also kept the Division's Unit reports, and prepared the Annual report. I was also responsible for processing payment certificates for facilities energy usage, and capital, and O & M work performed under contract.

**Managerial Responsibilities** (Program Planning, Directing, and Controlling, etc.)

My Managerial duties included personal priority setting in order to meet deadlines, periodic reassessments of workload to establish staff priority updates, scheduling of field work for the most efficient use of time, and review of hearing notices and Committee agenda to keep abreast of upcoming program needs. I was also responsible for coordinating O & M activities for the city's parking structures and off-street lots and metered parking program. This work included preparation of leases, development of user policy, and snow removal. We also conducted a review and updating of the city's Over-Night Parking Permit Program during my tenure.

**Supervisory Responsibilities** (Planning, Scheduling, Assigning Work, Discipline, Performance Evaluation, etc.)

My supervisory duties consisted of scheduling, assigning and checking the work of 1 ET V, 1 ET IV, and 2 DT II's. I provided priority information and direction to staff as necessary. I provided staff performance evaluations and feedback. I also acted on behalf of the Division Head in the Parking Division in his absence.

**QUESTIONNAIRE  
EXPERIENCE II. C.  
CIVIL ENGINEER II  
DUTIES**

**List and briefly describe the major duties you perform in this job and the approximate percent of time performing each duty.**

40 % Private/Public Development- Work entailed coordination of City agency reviews, design of amenity plans, liaison with development parties, and coordination of work activities. Projects included the Grand Avenue, TID IV, Wepco Annex, Winmar, TID VII-Brewery District, NML, and Gimbels Riverwalk.

30 % Paving and Maintenance Program- Review all plans, field check encroachments/obstructions, assess project impacts, evaluate conditions, contact responsible parties and assist in completing work in conjunction with the city's project.

15 % Legislation preparation- Review nature of the issues, determine proper legislative vehicle, and prepare legislation such as Special Privileges, Space Leases, Easements, Permissory Resolutions and Agreements for Council action.

10 % Contractor/Building Permits-Review submittals with respect to grades, drainage, driveways, traffic circulation, and code compliance.

5 % Miscellaneous review- Review and recommendations on code changes, State legislation, drainage complaints, defective condition of the public way, Aldermanic Service Requests, etc.

**Describe the nature and scope of the experience you had in this position in the following areas:**

**Technical Responsibilities** (Analysis, Design, Specifications, Estimation, Construction, Inspection, etc., of various facilities)

My technical responsibilities included review and assessment of designs, specifications and estimates prepared by outside agencies or consultants and making recommendations on changes to development plans to achieve a higher degree of compatibility with adjacent conditions. I prepared amenity plans in conjunction with TID improvements. I prepared preliminary designs and estimates for drainage solutions. I acted in an advisory nature in obstruction and encroachment related work and inspected said work for acceptability in conjunction with the paving program.

**Administrative Responsibilities** (Budgeting, Requisitions, etc.)

My administrative duties involved assisting the Special Projects Engineer in preparation of the section's O & M Budget by keeping accurate records of units worked and in estimating time required to perform job activities.

**Managerial Responsibilities** (Program Planning, Directing, and Controlling, etc.)

My Managerial duties included personal priority setting in order to meet deadlines, periodic reassessments of workload to establish priority updates, scheduling of field work for the most efficient use of time, and review of hearing notices, paving advertisements and Committee agenda to keep abreast of upcoming program needs.

**Supervisory Responsibilities** (Planning, Scheduling, Assigning Work, Discipline, Performance Evaluation, etc.)

My supervisory duties consisted of assigning and checking the work of 2 CE II's and to a limited extent the work to drafting persons. I also acted on behalf of The CE III in the Special Studies Unit in his absence. I assisted in the training 5 new CE I's.

QUESTIONNAIRE  
RELATED EXPERIENCE

III. A.

**Describe the extent and nature of your managerial experience (e.g., budgeting, developing procedures, planning, directing, controlling and evaluating programs, projects etc.)**

As a CE II in the Special Projects Section of the Public Ways Division –Bureau of Engineers, I was responsible for the duties of the CE III when absent or on vacation. I would assign and check work of the CE I's in our work team. I trained 5 CE I's during my 6 years as a CE II. I kept track of the work assignments of the team for inclusion in the section's Unit reports that were used in developing the annual O & M Budget.

As a CE III in the Parking Division of the Bureau of Traffic Engineering and Electrical Services, I was responsible for developing the Parking Facilities Capital Budget as it relates to repairs and equipment for 4 structures and 80 off street lots. I assisted in preparation of the Meter winding and collections contract as well as the Operations contracts with parking vendors for several of the parking structures and lots. I was responsible for assigning and monitoring the work of 1 ET V, 1 ET IV, and 2 DT II's. I assisted the Division Head in preparation of the O & M budget. I acted on the Division Head when absent or on vacation.

As would be expected, the majority of my managerial experience was gained during my 14 years as a MCE-Sr in the Special Projects/Planning and Development units of the (former) Bureau of Engineers/Infrastructure Services Division. In coordination with the CE V, I was responsible for most of the unit's administrative duties as well as developing unit strategies to maintain continuity during the various reorganizations the DPW has gone through in recent years.

Managerial and administrative experience and duties included the following activities:

- At the direction of the City Engineer and the CE V advise staff of policy directives of the CPW, Common Council, the Mayor and other city departments
- Maintain awareness of trends in administrative direction with respect to urban design characteristics
- Implement programs as directed
- Review incoming work and assign to appropriate staff
- Balance work load among staff; cross train where possible
- Monitor project deadlines and scheduling needs; keep staff advised
- Offer experience, ideas opinions, options, technical and procedural knowledge to staff to aid in completion of quality work
- Work force management with respect vacation scheduling, team area coverage, and early start program
- Monitor sick leave usage, on-time attendance, and vehicle usage
- Evaluate staff training needs and requests
- Evaluate equipment needs and submit for budgeting purposes
- Assist in O & M budgeting through record keeping, work order preparation and unit reporting
- Monitor capital budget accounts and close-outs in coordination with accounting staff and comptroller's office
- Review and approve unit's Time cards
- Prepare and submit Unit's annual report
- Prepare Request to Fill Vacancy forms
- Conduct new staff orientation making them feel welcome and comfortable with the transition into the unit
- Be familiar with all labor contracts affecting the unit as well as all CITY, DPW and ISD work rules and policy; make sure staff is also informed of any changes
- Develop/evaluate staff estimates to assist other departments in project administration and monitoring of City participation in multi-agency projects such as the Bradley Center, two Bradley Center parking structures, Riverlinks, Historic Third Ward Riverwalk, Wisconsin Center District, the Arena Rehabilitation Project, and others
- Assist internal units, other departments and outside agencies in evaluating projects for State/Federal Grant Program Qualifications and subsequent application for grant monies from programs, such as Transportation Demand Management(TDM), State and Local Transportation Enhancement(STE/TE), Congestion Mitigation Air Quality(CMAQ), as well as various other grant programs

Page 2-QUESTIONNAIRE RELATED EXPERIENCE III. A.

- Preparation, administration, evaluating and monitoring of Request for Proposals for Professional consultant services for such projects as 2 Bradley Center Parking structures, the Light Rail Corridor Feasibility study, the Downtown Parking Management study, the Canal Street Extension study, the Menomonee Valley Conservation project, and the Parkeast Removal study.
- Coordination of the DPW participation in projects such as the O'Donnell Park Complex, the Downtown Transit Center, the 1000 N. Water Street Multi-use Facility, the Milwaukee County Jail.
- Act as 9<sup>th</sup> Floor Security Officer and coordinate with DPW Security Officer and 9<sup>th</sup> floor Office Security Officers

With respect to developing procedures, evaluating programs and projects, I have been primarily responsible for work in the following areas:

- Preparing the ordinances to allow Residential Fences and minor Retainment Devices to be placed in the public way by permit rather than by council action
- Preparing the ordinance to allow Bicycle Racks to be placed in the public way
- Developing the Guideline and procedures to allow Sidewalk Area Dining Facilities by permit
- Developing an affidavit and verification process to allow telecommunications carrier facilities installations in the public way in accord with the telecommunications act
- Developing the guidelines and ordinance to allow flower pot installations on city parking meters
- Developing guidelines to regulate the use and location of Direct Sellers doing business in the publicway
- Developing guidelines for the placement of Bus shelters in the public ways
- Developing guidelines for the operation and maintenance of the Skywalk System and Riverwalk System as it relates to hours of operation, litter, lighting, maintenance, graffiti removal, clear space, etc.
- Developed procedures in conjunction with Project Manager, DCD, DPW and the Comptrollers office to accommodate timely turnaround of payment requests in the Riverwalk and the Arena Rehabilitation projects that are applicable to all multi-agency projects
- Assisted in the development of the use of Public Access Easements to accommodate innovative use of or vacation of the Right of Way without loss of pedestrian continuity or public access
- Established a Dumpster Task Force among DPW, Health , Neighborhood Services and DCD to address aesthetic and operational issues associated with trash and recycling requirements(work in progress)
- Assisted in development of a Valet Parking Ordinance and Guidelines for Valet Parking Operations
- Participated in the Development Center Planning process to establish procedures for integrating DNS and DPW activities as it relates to processing permits through the DPW
- Participated in the "Round Table" development review process to establish "triggers" for use and to assist in determining "Fatal Flaws" to development proposals at an early stage
- Developed procedures during administration of the 2 Bradley Center parking structure construction contracts to accommodate schedule requirements as it relates to multi-agency review and processing of Architectural Supplemental Instructions , Proposal Requests, Change Orders and Shop Drawings
- Participated in the Special Privilege Annual Fee update by the Special Privilege Board to bring the 1963 fees up to date. Fee formulas were developed using a more rational approach to fee calculations by relating them to assessed valuation and the tax rate allowing them to increase(or decrease) annually based on current assessments
- Proposed a method to provide for annual rental fee evaluations for Air and Subterranean Leases on a 10 year cycle over the 99 year term of the lease
- Developed process now frequently employed by DCD with respect to assisting Hollow Walk owners in repair work specifically related to non-assessable work such as in TID projects whereby the TID contributes the amount it would have expended for walk on fill-First used on the Grand Avenue project
- Worked with DPW contracts staff and the City Attorney in using a Design-Build contract for replacement of 2 rail spurs in the Florida Yards redevelopment area
- Currently involved in updating the Pavement Management Application to more accurately reflect condition assessment and for use as a budgeting tool

QUESTIONNAIRE  
RELATED EXPERIENCE  
III.B.

Describe the length and extent of your supervisory or leadworker experience. (Include number and titles of individuals supervised)

During my 2 years as a CE I in the Special Projects unit, I had limited supervision of drafting staff specifically as it related to my projects.

During my 6 years as a CE II in the Special Projects unit, I was responsible for the work of 2 CE I's. With limited direction of the CE III, I assigned and reviewed their work for completeness, correctness and quality. I trained 5 CE I's in the area of Building and DPW permit review, Drainage complaint investigations, Legislative review, Special Privilege/Permissory Resolution/Special Permission Agreement/Air and Subterranean Lease review and resolution preparation, Paving encroachment review, Hollow Walk investigation, Railroad crossing investigations and liaison and ASR review and processing.

During my 8 months as a CE III in the Parking Division, I was responsible for the work of 1 ET V, 1 ET IV, and 2 DT II's. With limited direction of the CE V, I assigned, monitored and reviewed their work. The work consisted of preparation of work plans for parking lot maintenance activity, layouts, fencing, meter installations, drainage problems and general operations. Staff also reviewed structure maintenance needs and scheduling. I also directed the collection of parking data as it related to preparation of reports for City of Milwaukee Parking Commission consideration regarding meter installations, meter and structure rates, new off street lots, energy rebates, etc.

As a MCE-Sr in Planning & Development, I am currently responsible for the work of 4 CE III's, 3 CE II's, 1 ET IV, 1 ET II, and 1-4 Traffic Control Assistant (TCA) student positions. Previous staff also included an additional CE II and an ET V, both of which were eliminated in continuing staff and budget reductions. When P & D was still combined with Major Projects (formerly Special Projects), my staff consisted of 3 CE III's, 6 CE II's, and an ET II. The extent of my supervisory work with this staff has been over the past 14 years. At current staffing levels, the areas of responsibility are broken down as follows:

Traffic Engineering Team (1 CE III, 1 ET IV, 1-4 TCA's)

- Traffic impact studies as it relates to development, BOZA, and operational changes/problems
- Accident analysis
- Traffic projections
- Traffic counting programs
- BOZA review and representation at Board meetings
- Wisdot freeway operation coordination , construction mitigation , project review
- Coordination and preparation of various grant program applications
- Parking studies
- Pedestrian studies and issues
- Data and library upkeep

Transportation and Development Team (1CE III, 1 CE II)

- Major Development-CBD, near CBD, and site specific through out city
- Major Transportation studies
- Rail Transit issues/studies
- Bike trails
- Legislative review
- Major Land use studies
- Riverwalk/Lakefront issues
- Pavement Management Applications



QUESTIONNAIRE  
RELATED EXPERIENCE  
III.B.

Development and Permits Team (1 CE III, ½ CE II)

- Out lying development –site specific and subdivision review
- Community / Economic Development Administration projects(CDA/EDA)
- Street vacation review
- Permits review – DPW, Environmental clean-up, Telecommunications, Utility, and Building permits
- Drainage complaints
- Rail road crossing investigations
- Condition of the ROW investigations
- Hollow walk and Paving encroachments

Special Studies Team (1CE III, ½ CE II)

- Special Privileges, Special Permission Agreements
- Special Privilege annual billing
- Air & Subterranean Leases
- Sidewalk area dining facilities permits
- Building plan review
- Code of Ordinance Updates

Support Team (1CE II, I ET II)

- Pavement Management Application analysis and operation
- Data Management
- Permit tracking and assistance
- Computer assistance

QUESTIONNAIRE  
RELATED EXPERIENCE  
III. C.

**Describe your experience with general transportation and land use studies.**

Early in my career as a CE I and CE II, I was involved in the Milwaukee Street Mall Study (Kahler/Slater), The Wisconsin Avenue Transit Mall Study (for runner to the Grand Avenue Rehabilitation) and the siting and coordination of the Hyatt-Regency Hotel Project. The H-R project can probably be attributable to the general upswing in development in the CBD since the early 80's.

As a CE III in the Parking Division, I was responsible for a number of neighborhood parking studies to determine if off-street lots should be provided. These studies were at the direction of the Milwaukee Parking Commission. I was also responsible for assessment of business district parking meter applications to facilitate necessary parking turnover. The end result was either initial parking meter installations or rate setting to achieve the desired goals.

As a MCE-Sr in the Special Projects unit, I was responsible for the transportation and the special studies areas. My counterpart was responsible for the State and Federally aided paving and bridge program.

I was responsible for coordinating the city's activities in the implementation of the Metrolink Express Bus project by Milwaukee County in the North west transportation corridor. The express bus mode was the Locally Preferred Alternative in that major Transportation Corridor study. Some components of which were the O'Donnell Park Complex, the Downtown Transit Center, and outlying transit stations.

I was involved in the Northwest Side Transportation and Land Use Plan to determine development directions and resultant transportation needs for the area of the city generally west of N. 76<sup>th</sup> St. and north of W. Silver Spring Dr..

I was involved in the development of the year 2000 and year 2010 Southeast Wisconsin Regional Transportation and Land Use Plans as completed by SEWRPC. My responsibilities included reviewing the work by SEWRPC to assure the city's interests, in conjunction with regional concerns were being adequately and reasonably addressed. I also assisted in SEWRPC's completion of the N. 76<sup>th</sup> St. Transportation Plan aimed at managing growing traffic concerns while maintaining a healthy landuse growth pattern.

I represented the City's interests on the Hoan Bridge Task Force to determine the best south stub end treatment to minimize traffic impacts in Bay View. The resultant recommendation resembled the new Lake Parkway that was recently opened in the fall of 1999.

I represented the City' interests in the Lake Michigan Lakeshore Erosion study and a Milwaukee Menomonee Kinnickinnic River Bank Erosion and Rehabilitation study.

Most recently, I have been involved in many major transportation and land use studies geared at maintaining and improving the quality of life in the City of Milwaukee and Milwaukee Metropolitan Area. Some of my activities and responsibilities are described as follows:

- Review and recommendation on the General Mitchell Field International Airport Expansion plan
- Review and recommendation on a variety of sites For the Milwaukee Brewers stadium
  - Development of the Downtown Site(s) and associated parking
  - Coordinate City activities in the selected Miller Park site
- Project Manager and oversight on the Menomonee Valley Conservation Project to implement a pilot wetlands in the western reaches of the valley

QUESTIONNAIRE  
RELATED EXPERIENCE  
III. C.

- Review and recommendation on the DCD's Menomonee Valley Redevelopment plan and it's update
- Project Manager on the Canal St. Extension Plan to improve access to the Menomonee Valley in accord with the development plan
- Co-Project Manager that developed the Wisconsin Avenue Closure/Marquette University Campus plan
- Project Manager on the CBD Historic Trolley Line Study
- Project Manager on the Original Light Rail Corridor Feasibility Study
- Project Manager on the Parking Demand Management Study –focus on the area bounded by the Lake, Marquette Campus, I-94/Historic Third Ward, Schlitz Park/Brady Street
- Member of the City's project team on the E-W Transportation Corridor AA/DEIS and MIS
  - Sat on the Transit Ridership committee responsible for a controversial component of the study being Ridership Projections
  - Responsible for review for all deliverable reports documenting the study as well as the AA/DEIS and MIS documents themselves
- Currently involved in the Downtown Connector Study-a joint City, County, Wisconsin Center District, and Metropolitan Milwaukee Association of Commerce transit alternatives analysis to accommodate circulatory needs among CBD attractions and generators
- Member of the city's team on the Park East Demolition and Traffic Management plan
- Responsible for oversight and management of the Downtown Pedestrian Mobility and Marketing study
- Responsible for oversight of the Primary Pedestrian Corridors design development and implementation plan

QUESTIONNAIRE  
RELATED EXPERIENCE

**III. D.**

**Describe your experience with coordinating transportation, utility, and general infrastructure needs as required in the review of paving or projects commercial, industrial, and residential developments.**

As a CE I and CE II I was responsible for coordination of encroachment and obstruction removal and /or modification with respect to the City' annual Paving and Maintenance Programs. This entailed review of the projects and plans associated with the programs for hollow walks, window wells, trapdoors, special privilege items, steps, tree grates and guards, rail facilities and other such items. Upon discovery of such items, I prepared preliminary and final orders for necessary work and counseled the owners as necessary to have the work completed in a timely and coordinated manner. Major projects that I coordinated were the paving of E. Wisconsin Avenue and the implementation of the Grand Avenue/Wisconsin Avenue Rehabilitation project. Over 80% of the walks in these projects are hollow, thus creating challenges in providing for municipal utilities and sidewalk amenities.

As a MCE-Sr, my responsibilities still include coordination of paving encroachments and obstructions.

As a MCE-Sr, my responsibilities include the preparation, review and coordination of estimates, scheduling of transportation improvements, amenity installations and utility services and developer responsibilities for Tax Incremental Districts (TID), Business Improvement Districts (BID), Out of Program work for subdivisions and other site specific commercial, industrial, and residential developments. Some of the larger such projects include the following:

- Hyatt Regency Hotel
- 411 E. Wisconsin avenue(WINMAR)
- 330 E. Kilbourn(towers)
- Schlitz Park
- Park East Redevelopment(EAST POINT COMMONS)
- Marquette University (CAMPUS TOWNE)
- O'Donnell Park
- Downtown Transit Center
- Bradley Center
- 4<sup>th</sup> & Highland Parking structure
- 8<sup>th</sup> & State Parking structure
- 100 East Wisconsin(FAISON)
- 1000 North Water
- Milwaukee County Jail
- Riverlinks
- Wisconsin Center District
- Arena Rehabilitation Project
- MATC Campus Rehabilitation
- Marcus Center for the Performing Arts Rehabilitation
- Miller Park
- Historic Third Ward Condominiums
- Historic Third Ward parking structure(s)
- Historic Third Ward Riverwalk
- State Correctional Facility(10<sup>th</sup> & State)
- Milwaukee Art Museum and Dock Wall project
- Humboldt Yards
- Beer Line "B"
- Park Place
- Metro Center

QUESTIONNAIRE  
RELATED EXPERIENCE  
**III. D.**

- Marquette Playfield
- Menomonee Valley Wetlands Implementation
- Florida Yards/E. National Ave Redevelopment project
- Brewers Hill
- The Crescent
- High bridge
- The Blatz Condo Conversion
- Yankee Hill
- Steel Tech
- Williams Steel
- Wisconsin & Southern Repair facility

QUESTIONNAIRE  
RELATED EXPERIENCE

III. E.

**Describe your experience with providing highway, mass transit, and general transportation planning liaison with other governmental agencies.**

As a CE I and CE II, I was responsible for maintaining liaison with the various railroads doing business in the City of Milwaukee. This was primarily done with respect to defective crossing complaints by way of ASR's or direct citizen contact. During my 8 years in these positions I built a good working relationship with three RR's built on trust and reasonableness. By this I mean that I didn't send all complaints formally to the RRs, but only those that actually created a hazardous or unusual ride. Rail crossings are by nature rougher than pavement and one can expect a degree of roughness when traversing a crossing. By making certain reasonable judgements, the railroads responded more readily to those situations really needing attention. I was also responsible for maintaining liaison with the WISDOT and Milwaukee County as it relates to permit applications on state and county highways for city paving projects. Another of my liaison activities was the processing of Milwaukee County Transit Bus Shelter permits. During the initial shelter installation program, I worked with MCTS on placement criteria and processing procedures resulting in adoption of a resolution by the Common Council allowing placement of the shelters in the public way by permit. We also worked with Building Inspection on a standard set of shelter styles that could then be approved under a blanket permit as it relates to structural characteristics. Such approval minimized permit processing time.

During my 8 months as a CE III in the Parking Division, I was responsible for reporting to the Milwaukee Parking Commission on various matters and carrying out their recommendations. Although not governmental, I also maintained a liaison with our parking structure and lot operators in addressing various problems and concerns.

As a MCE-Sr many of the duties for which I am responsible revolve around maintaining liaison with other City departments, Milwaukee County DPW, Parks, and Transit System, State of Wisconsin Department of Transportation (WISDOT) and Office of the Commissioner of Railroads (OCR), SEWRPC, Federal Highway Administration (FHWA), Federal Transit Administration (FTA), the 3 Railroads doing business in the City of Milwaukee as well as the Greater Milwaukee Visitors and Convention Bureau, the Metropolitan Milwaukee Association of Commerce, and major event venues in the City of Milwaukee such as the Bradley Center, Wisconsin Center District, Miller Park, World Festivals, inc. and State Fair Park. Examples of the type of liaison undertaken are as follows:

- Early in my time as a MCE-Sr I was responsible for coordinating the various elements associated with the MMSD's DEEP TUNNEL project. These included traffic management plans for shaft locations, ground water monitoring wells, settlement monitoring and subsequent repairs, and control structure siting.
- I represented the City's interests with the WISDOT on various Freeway rehabilitation and restoration projects as it relates to traffic mitigation activities. The inception of including mitigation funding for local activities was a result of our efforts in the N-S I-94 rehabilitation project from the Highrise to the Mitchell interchange in the late eighties. Since that time local mitigation funding has become a more routine and beneficial component of all major freeway projects, including the Highrise Bridge Rehabilitation, I-794 Rehabilitation, the E-W I-94 Rehabilitation and the upcoming US 45 Rehabilitation project.
- I represented the City's interest with the WISDOT in various multi-agency studies involving the coordination of freeway operations with that of local streets. I currently sit on the Freeway Incident Management Team (FIMT) of the Traffic Incident Management Enhancement (TIME) initiative focused on improving incident detection, verification, response, clearance, and evaluation in order to provide for greater safety of responding agencies, quicker treatment of injuries, and faster return of normal operations to the transportation system. The benefit for the City of Milwaukee is the minimization of traffic diversion to local streets and its resultant

QUESTIONNAIRE  
RELATED EXPERIENCE

III. E.

congestion. I also participated in the initial Signal Integration Study-the forerunner to the Integrated Corridor Operations Program (ICOP) aimed at identifying parallel arterial routes to the freeway system and attempting to coordinate multi-jurisdictional signal system operations in the event of a necessary freeway traffic diversion.

- I currently represent the City's interests on behalf of the City Engineer on the Deployment committee, the Multi-Modal Operations work group and the Incident Management work group of the Gary Chicago Milwaukee (GCM) ITS Priority Corridor Initiative being a 3 state program to address the implementation of Intelligent Transportation System elements in the major transportation corridor between Gary, Indiana and Milwaukee, Wisconsin. In conjunction with this initiative, I also participated in the VMS/HAR Task Force to develop standards for equipment and language in the use of Variable Message Signs and Highway Advisory Radio in the Corridor.
- I was the City's Project Manager on the initial Light Rail Corridor Feasibility study working in conjunction with the WISDOT and Milwaukee County. I acted as the City's representative at public informational meetings on the project as well as administered the Consultant contract. I was responsible for review of deliverable reports to document the work.
- I coordinated the City's efforts in the E-W transportation Corridor AA/DEIS and MIS to determine transportation system alternatives to address growing congestion and mobility needs. I also participated on the Ridership committee to assure that projections of transit ridership were realistic and defensible.
- I was part of the team that worked in conjunction with the WISDOT to review AMTRAK operations resulting in the enhancement of rail service between Milwaukee and Chicago through the use of state assisted funding.
- I was also part of the 3- state team that made the initial investigation of High Speed Rail in the Chicago -Milwaukee- Minneapolis travel corridor. A number of off shoot high-speed rail initiatives have continued work on this endeavor.
- I was responsible for coordinating the City's participation with the WISDOT in a Retrofit Freeway Noise Barrier study to determine where freeway noise barriers might be effective in improving noise levels along the freeway system. Based on the results of the study, I was responsible for making application for barrier projects, coordinating neighborhood meetings with the WISDOT, preparing resolutions for Council approval and assisting in keeping the public and Local Alderman informed of scheduling.
- My liaison activities With the WISDOT also include coordinating city review of all freeway maintenance projects and advising on city utility concerns, traffic matters, and public concerns as it may relate to materials haul routes or noise variances.
- Liaison responsibilities with Milwaukee County include coordinating bus shelter permits, review of all highway and park road projects for utility, traffic, and public concerns, and review of issues involving Mitchell International Airport as it relates to the Expansion plan as well as the Noise abatement program. Responsibilities also included coordinating the City's activities in implementing the MetroLink Express Bus Project including O'Donnell Park, the Downtown Transit Center and outlying transit stations. Additionally, I coordinated the City's involvement in the recently completed Milwaukee County Jail. I was most recently involved in the county's project to provide an improved seawall and boardwalk along the Milwaukee Art Museum lake frontage.
- Liaison activities with Milwaukee County also include issues involving The Oak Leaf Trail bicycle facility. We have coordinated routing changes for safety purposes, signage of the trail on city streets, and reviewed proposals for use of city lands and prepared legislation to permit said usage.
- Liaison with other State agencies has included the Department of Facilities Development in a number of UW-Milwaukee campus improvements and the Office of the Commissioner of Railroads in numerous rail crossing and safety matters. I have appeared before the

QUESTIONNAIRE  
RELATED EXPERIENCE

III. E.

Commission on many occasions to provide testimony on defective crossing actions, adequacy of protective device investigations, establishment of rail service in conjunction with business needs and Transportation Economic Assistance (TEA) grants, and crossing abandonment actions.

- My liaison responsibilities still include working with the 3 railroads doing business in the City as it relates to citizen complaints. Additionally, I have been involved in various negotiations with both CP Rail and Union Pacific with respect to coordination with other initiatives. One of those with CP Rail involved the establishment of an Interim Bike Trail on the south side of the Menomonee Valley. Another involved development of a wetland in the western reaches of the Menomonee Valley. I also negotiated with the Union Pacific Railroad with respect to the removal and modification of bridge facilities along E. National Avenue and with respect to rail work to allow for Sewer relay work.
- I was responsible for staffing the Milwaukee Transportation Commission and the Pedestrian Mobility Task Force. Major issues taken up by the Bodies included the Light Rail studies and the Wisconsin Avenue Closure/Marquette Campus Plan.
- My responsibilities also include staffing the City of Milwaukee Bicycle Task Force, implementing a number of initiatives in coordination with the City Bicycle Plan, Milwaukee County Trail Plan, and the SEWRPC Bicycle Plan.
- My responsibilities also include staffing the Skywalk Design Task Force and the Special Committee on Air and Subterranean Space Leases.
- I was Project Manager in conjunction with the WDNR on the design and implementation of the Menomonee Valley Conservation Project. This project involved a \$1,000,000 grant -50% state, 50% local to develop a pilot project for recreational and educational purposes on a vacant site previously used as a construction staging area. Hawley Road Environmental School will use the site as an outdoor classroom and will maintain a butterfly garden on the site.
- I was responsible for administration of contracts on behalf of the RACM and DCD for 2 Bradley Center parking structures and the Taxman Riverwalk.
- I was responsible for review and recommendation of all agreements, plans, specifications, estimates, changes, and payment requests associated with the RIVERLINKS project and the Historic Third Ward Riverwalk initiative
  - I was part of the Team named as an Innovation Award winner in 1998 for the RIVERLINKS project
- I was responsible for review services on behalf of DCD as it relates to the 1000 N. Water Street Retail, Parking and Tower Condominium project
- My responsibility requires me to work closely with the DCD and Development Center staff to coordinate DPW infrastructure components of development initiatives

My 23 years in the Special Projects / Planning and Development units has caused me to maintain a liaison with nearly every City Department at one time or another as well as with a multitude of border municipalities, State, and Federal agencies that are too numerous to recall or to mention in detail.



QUESTUINNAIRE  
RELATED EXPERIENCE  
III. F.

**Describe your experience with reviewing transportation and public way impacts in processing permits.**

I have been involved in the processing of permits during my entire 23-year career with City. As a CE I and CE II in Special Projects one of my primary responsibilities was review of all types of permits as part of the Special Studies Team. As a CE III in the Parking Division, we also reviewed permits more specifically as it related to impacts on metered spaces. As a MCE-Sr, now in Planning and Development, I continue to be responsible for the review and processing of all Building Permits and Public Way Permits through the DPW.

The Special Studies Team has historically been the first and last stop on the permit routing sheet. We were responsible for initial review to determine if the application/plan contained sufficient information to accommodate review by the other DPW agencies as well as if any characteristics raised any "red flags" that might be modified to assure a more positive and successful review resulting in the issuance of a permit. We also acted as the "watch dog" to see that all reviewing agencies made appropriate comments and that there were no conflicting comments to confuse and delay timely processing of the permit.

With respect to Building Plans, general review is conducted of encroachments/obstructions in the public way (as it relates to various sections of the Milwaukee Code of Ordinances CH. 115, 116, 244, and 245), site drainage characteristics (MCO 252), loading dock facilities, driveway locations, grades, and sight obstructions.

With respect to Public Way permits, reviews consist of impacts to city infrastructure, materials used in the public way, encroachments, support of the ROW during excavations, preparing permission for permanent foundation encroachments, vertical clearance issues, assessing whether other city agencies need to be involved in the review, such as Sanitation (garbage/snow removal), Structures (impacts on Bridge facilities), assessing impacts on pedestrian mobility, and determining whether other governmental agencies (State, County DPW/Parks) or other municipalities also need to issue a permit for the work. Frequent communication exists with the State permit section and the County DPW permit sections during the course of our work.

Review of permits also includes: assessing impacts on special events such as parades, runs or festivals; consideration of American Disability Act (ADA) clearance, ramping and grade issues; consideration of any council legislative actions (special privileges, air/subterranean leases, special permission agreements, permissory resolutions) or Board of Zoning Appeals (BOZA) rulings; consideration of Historic Districts or the need for review by the Historic Preservation Officer; and assuring any special requirements are included such as bonds, insurance certificates, affidavits of compliance (in the case of Telecommunications carriers) or Engineer's/Architect's seals (in the case of structural projects such as Hollow Walks)

Duties as it relates to permits also include assisting the client in "walk-thru's" and counseling on minor design changes that may avert the need for special Council or Board actions, thus avoiding delays and unnecessary costs on the part of the client.

I was a member of the team that assisted in the start-up of the City Development Center and am on the team that assesses its operation and develops improvements to better serve our clients. A number of processes have been implemented to improve permit processing such as the Development Roundtable to identify "fatal flaws" or long lead time issues an early stage, the BOZA consent agenda process for insignificant issues or items all departments are in agreement with, and the Zoning Administrative Group (ZAG) as a pre-BOZA review to advise on changes to or additional information needs for proposed development to minimize impacts and speed the review process.

QUESTIONNAIRE  
RELATED EXPERIENCE  
III. G.

**Describe your experience with reviewing and coordinating traffic impacts and mitigation efforts on local streets.**

As a CE I and CE II in Special Projects, I had many occasions to address traffic and mitigation efforts as it relates to review of contractor and utility permits. One of the elements of review was the degree to which the roadways were used or disturbed and the development of traffic management plans. Traffic and mitigation efforts were also a consideration in the review of major developments as it relates to contractor phasing and staging areas. I participated in many negotiations with developer/contractors on ROW needs and assisted in the development site occupancy plans to minimize the impacts on pedestrian and vehicular traffic. Said plans many times contained time of day work restrictions, site access restrictions, covered pedestrian walkways, approval of haul routes, establishment of detour routes, institution of one way operations for contractor deliveries, and coordination with special events. In the event of extraordinary occupancy requirements (greater than 20 ft of roadway or 1/3 the roadway width, whichever is less), I have prepared council legislation to allow said occupancy as required by the Code of Ordinances. As a MCE-Sr in Planning and Development, I continue to be responsible for these same activities. Some examples of the major developments requiring such measures include: the Bradley Center, 2 Bradley Center parking structures, the Milwaukee Center, the Grand Avenue parking structures, 1000 N. Water Street, 100 E. Wisconsin, construction of numerous skywalks in the CBD, the Wisconsin Center, traffic control plans for the MMSD Deep Tunnel project, the McKinley Beach Restoration, etc.

As a MCE-Sr, my responsibilities include working with the WISDOT on mitigation efforts for all major freeway rehabilitation projects to address the issue of freeway traffic diversion and resultant congestion on local streets or intrusion into neighborhoods. Some of the measures taken have been to:

- Advise city utilities and programming units well in advance of projects to allow coordination of utility rehabilitation programs and city paving and maintenance work to be undertaken on major diversion routes at times other than when the freeway work is taking place.
- Review and establish alternate travel corridors and detour routes.
- Advise permitting agencies of any restrictions on work in the public ways during the freeway project. Restrictions typically may include Emergency work only, peak hour restrictions, or no restrictions.
- Solicit cooperation of business with respect to limiting loading operations during peak hours on critical routes.
- Solicit cooperation from the operating railroads to limit crossing blockage during the peak hours.
- Solicit cooperation from Field Operations (formerly B&B) as it relates to bridge openings.
- Work with the traffic section to establish signal and signage changes to accommodate differing traffic patterns during freeway work.
- Coordinate with Special Events such as Summerfest, Circus parade, 3<sup>rd</sup> of July fireworks etc.
- Work with the Milwaukee Police Department (MPD) to determine need for extra patrols or additional crossing guards

My responsibilities as a MCE-Sr also include participation on several task forces and working groups for the purpose of transportation efficiency, safety, and management. These include the Traffic Incident Management Enhancement (TIME) program, the Gary Chicago Milwaukee (GCM) Intelligent Transportation System (ITS) Priority Corridor, and the Signal Integration /Integrated Corridor Operations Project (ICOP) all focused on improving freeway operations thus minimizing diversion to the local streets system due to congestion and efficiently managing the diversion should it occur to minimize neighborhood intrusion.

My responsibilities include assessing traffic generation as a result of major development projects and recommending various transportation system modifications to accommodate such traffic. Work includes review of existing traffic and geometric conditions, landuse characteristics, traffic projections and proposed treatments to minimize impacts of traffic and parking requirements on the surrounding neighborhoods.

QUESTIONNAIRE  
RELATED EXPERIENCE

III. G.

These same methods are employed in the review of zoning variances in which non-permitted uses are proposed. Our office processes some 500+/- such requests annually.

My responsibility as it relates to traffic impacts and mitigation on local streets also includes assessing the benefits of application of urban design principles and traffic calming techniques. Such techniques may include traffic circles/roundabouts, curb bump-outs, pavement narrowing, textured pavements, establishing parking, assessing changing one way patterns to two way and vice-versa, re-establishing the grid system where possible or considering vacation of right of way (while maintaining public pedestrian, bicycle or even vehicular access if possible through easements) where prudent. These techniques have been employed in a number of business districts in recent years with successful results. Some examples of projects include Old World Third Street, Wisconsin Avenue, Milwaukee Street, Downer Avenue, Brady Street, The Historic Third Ward, East Point Commons, Humbolt Yards, East Pointe Pick n' Save and Lisbon Avenue. Treatments are planned in a number of yet to be completed projects including E. North Avenue, Capitol Court Rehabilitation, and Fond du Lac Avenue.

Over the years, I have been involved in a number of major projects that could have had significant impacts on the transportation system and in turn required innovative measures to mitigate impacts. One such project was the Marquette University proposal to close W. Wisconsin Avenue through the Campus from 12<sup>th</sup> street to 16<sup>th</sup> street. A combination of roadway modifications and transit improvements was developed that would minimize the impacts of such a closure. This project was never implemented however, do to cost considerations. Another major project that is perceived to require major mitigation efforts is the demolition of the Park East freeway. We will work closely with the WISDOT, Milwaukee County our Consultant, and the Community to carry out this project to everyone's benefit.

QUESTIONNAIRE  
ADDITIONAL QUALIFICATIONS  
I. V.

**Briefly add anything else not covered above that you feel will add to your qualifications.**

I believe that I have been in training for this position my entire career. My 23 years with the City Of Milwaukee and in particular the Special Projects/Planning and Development units has exposed me to multiple facets of City, County and State governments as well as nearly all City departments and a multitude of private sector entities. The preceding sections of this questionnaire detail the work experience I have gained. My position has also afforded me the opportunity to be involved in a number of other duties that serve to broaden my experience.

- I served as an emergency snow plow chaser for a number of years and then 6 years as the Bureau of Engineers' Snow Duty Coordinator.
- I have appeared before the Common Council Utilities and Licenses, Zoning and Development, and Public Improvements committees as well as the City Plan Commission on a variety of files.
- I have served as an expert witness in 2 cases –one being a Hollow Walk Injury case and the other being a Freeway Traffic Accident involving a city vehicle.
- I have been deposed on a number of occasions and have prepared responses on a number of interrogatories.
- I have worked with the City Attorney on many Railroad issues and have testified before the commissioner of Railroads on crossing condition matters, spur track and crossing establishment, crossing abandonment and adequacy of protective devices.
- I have, over the past 14 years, assisted the Human Resources staff in conducting on-site as well as off-site evaluations and interviews of potential Civil Engineer I candidates at the UW-Platteville, UW-Milwaukee and University of Wisconsin campuses.
- I have sat on a State DOT Examination Board for the position of Statewide Outdoor Advertising Sign Coordinator
- I have acted as an Office Security Officer and am currently 9<sup>th</sup> Floor Security Officer

I have a good work record as it relates to on time attendance and sick leave usage. I have taken no sick leave since at least 1987(except for some family leave for the birth of our 3<sup>rd</sup> son in 1997); a period of 13 years.

I try to do my job by the old adage "Treat others as you would like to be treated" and try to work with my supervisors, peers, unit work team and most of all our clients (our citizens) on a personal level rather than as the "Bureaucratic Machine". As such I believe I have developed a good working relationship with our Alderpersons, other governmental agencies, other city departments and DPW personnel and have gained the respect of my supervisors, peers and my unit work team. I have attached some letters of appreciation that some have taken the time to write.

In addition to the vast experience I have gained over my 23-year career thus far with City, I have also been active in my community. I have been an active member of my parish at St. Charles Borromeo for 13years and most recently at St. Romans for 2 years. I served as soccer coordinator for 2 years being responsible for league registration, collection of player fees, securing coaches, coordinating equipment and uniform distribution and collection and addressing any parental concerns for grades K through 5 (100 +/- kids). I was also an active member of the athletic association at St. Charles.

While at St Charles I was and still am active in the Cubscout program. Over the past 6 years I have served as assistant cubmaster(1yr), cubmaster(5yrs) and webelos leader(2yrs). At the district level, I was co-chair (2yrs) and chair (3yrs) for the Cub Winter Event that involved up to 25 packs and a total of 300-400 attendees (scouts and parents). I was awarded the District Service to Youth award in 1999. I am also currently an assistant scoutmaster working on troop outings. In the spring I will be joining the District training staff as a Cubscout Leader Trainer.

QUESTIONNAIRE  
ADDITIONAL QUALIFICATIONS  
I. V.

I am also active in charitable areas. I am a regular on-call blood donor, a Combined Giving solicitor for 14 years, and a UPAF/Visions solicitor. I am also a solicitor for the City's annual Savings Bond Drive.

I served as an ESM Future Cities Mentor at View school in 1994 and have been a School Science Fair Judge with ESM on numerous occasions.

I have been a member of ASCE for 28 years (college chapter treasurer), a member of ESM for 16 years, a member of ITE for 9 years, a member of Theta Tau professional engineering fraternity for 27 years (chapter president) and a member of the Association of Municipal Engineers for 23 years, many of which serving as VP or President.

I believe that, in conjunction with my work related experience, my community related endeavors strengthen my qualifications to perform as the Chief Planning and Development Engineer as it shows that I have taken the time to broaden my horizons, utilize my organizational skills and manage my time to bring positive results to my profession and my community.

Last, but not least, I truly want the job!