

- 1. Draft program initiative name and definition language for review**  
**Assigned to:** Brook Stanley and Tammy Rivera  
**Task:** Create 2–3 options for the initiative's name and definition that incorporate the full committee discussion — including the "community-led" framing, the biopsychosocial model, the exclusion of police PR/auxiliary work, and placing "non-policing" in the definition rather than the title.  
**Due:** Before June 9, 2026
- 2. Produce best-practices comparison matrix**  
**Assigned to:** Beka Bein (Legislative Reference Bureau)  
**Advisory support:** Brook Stanley  
**Task:** Synthesize ALL models already distributed (Eau Claire, Chicago, Seattle, Boston, Evanston, King County, New York, Philadelphia, African-American Roundtable, PB Project Handbook) into a visual, side-by-side matrix — not just narrative summaries. Include steering committee use, budget ranges, voting ages/processes, etc.  
**Due:** May 26, 2026
- 3. Draft project timeline**  
**Assigned to:** Christlyn Frederick-Stanley and Ashley Harrell  
**Task:** Create a working timeline working *backward* from the November 2026 Common Council deadline, showing key milestones for methodology, rulebook, outreach, and implementation.  
**Due:** Before June 9, 2026
- 4. Verify funding rules and carryover deadline**  
**Assigned to:** Nik Kovac and Bill Christianson  
**Task:** Confirm (a) which budget year the levy dollars were appropriated (2024 vs 2025), (b) the exact three-year carryover rule, and (c) whether encumbrance/allocation by November 2026 or 2027 satisfies the requirement to avoid losing funds.  
**Due:** Before June 9, 2026
- 5. Develop a working group structure draft**  
**Assigned to:** Jamaal Napoleon  
**Task:** Draft 3–4 potential workgroup options (based on the work areas emerging from the best-practices matrix) so the committee can assign focused work and meet the November deadline.  
**Due:** Before June 9, 2026
- 6. Provide content for public outreach materials**  
**Assigned to:** Committee as a whole (On-going)  
**Task:** Develop the messaging, content, and survey questions for the public-facing website and brochures. Staff will build/host the tools, but the committee is responsible for the substance to ensure it is community-led, not city marketing.  
**Due:** Ongoing and after June 9, 2026 meeting