

**AGENDA OF ITEMS TO BE CONSIDERED  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: October 29, 2025

TIME: 9:00 A.M.

PLACE: Committee Room 301-B  
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

## SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service  
Unless Noted as Exempt (E)Finance & Personnel Committee Meeting: October 29, 2025  
CCFN 251051Funding Source - 100% Operating  
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/ Ext Fill
				Auth.	Filled excl. this pos.	Recomm. Authori- zation	Vac. Prev. Appr.	Other Vac.		
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>									
	<u>DEPT. OF ADMINISTRATION-INFORMATION AND TECHNOLOGY MANAGEMENT DIVISION</u>									
11983	Finance Specialist	2GX	1/3/26	1	0	1	0	0		Int
	<u>ASSESSOR'S OFFICE</u>									
12030	Assessment Services Assistant 3	6KN	11/9/25	4	3	1	0	0		Int/Ext
	<u>CITY CLERK</u>									
12033	License Specialist III	5JN	1/3/26	2	1	1	0	0		Int
	<u>DEPT. CITY DEVELOPMENT</u>									
12017	Accounting Program Assistant III	5GN	10/26/25	1	0	1	0	0	50% CDBG-DCD Own Occupied 100% Reimbursable	Ext
12018	Real Estate Development Specialist	2LX	4/3/25	4	3	1	0	0		Ext
12019	Real Estate Dev. Specialist - Senior	2MX	11/23/25	1	0	1	0	0		Ext
	<u>COMPTROLLER</u>									
12035	Accounting Specialist	2JX	2/27/26	4	3	1	0	0		Int/Ext
	<u>HEALTH DEPARTMENT</u>									
11992	Public Health Nurse Leader	2KN	9/27/25	9	6	1	1	1	50% FFHV	Int/Ext
12007	Public Health Nurse Leader	2KN	8/30/25	2	0	1	0	1		Int/Ext
12008	Public Health Social Worker 3	2HN	9/17/25	8	7	1	0	0		Int/Ext
12009	Consumer Environ. Health Insp. 4	3SN	10/5/25	17	14	1	2	0	Exempt	Int/Ext
12012	Deputy Commish. of Community Health	1PX	5/25/25	1	0	1	0	0		Int/Ext
12020	Public Health Nurse 3 (2 Positions)	2IN	7/7/24	5	2	2	0	1		Int/Ext
			4/19/24							
12022	Public Health Nurse 3	2IN	9/21/25	5	2	1	0	2	50% WI Family Planning	Int/Ext
12023	Public Health Nurse 3	2IN	TBD	1	0	1	0	0		Int/Ext
12027	Public Health Nurse 3	2IN	10/12/25	7	5	1	0	1		Int/Ext
12025	Public Health Assistant Lab. Director	1JX	10/12/25	2	1	1	0	0	30% ARPA	Int/Ext
11999	Lead Project Inspector 2	7IN	NA	2	1	1	0	0		Int/Ext
12000	Comm. Health Admin. Specialist 3	5KN	NA	4	2	1	0	1		Int/Ext
	<u>LIBRARY</u>									
12014	Custodial Worker 2 (2 Positions)	8BN	10/27/24	26	17	2	0	7		Ext
			10/19/24							
12034	Human Resources Assistant	5JN	11/1/25	2	1	1	0	0		Ext
	<u>POLICE DEPARTMENT</u>									
11969	Police Sergeant (5 Positions)	4GN-831	2/2/25	217	201	5	0	11		Int
			2/22/25							
			3/16/25							
			6/9/25							
			5/21/25							
11970	Police Lieutenant (3 Positions)	4LN-836	9/29/25	57	52	3	0	2		Int
			9/29/25							
			9/21/25							
12003	Police Officer (40 Positions)	4B-801	NA	134	112	40	0	0		Int/Ext
12005	Police Facilities Assistant Manager	1JX	TBD	1	0	1	0	0		Int/Ext
	<u>DPW-INFRASTRUCTURE SERVICES DIVISION</u>									
12016	Program Assistant II	5IN	4/15/25	2	1	1	0	0		Ext

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12011	<u>DPW-OPERATIONS DIVISION</u> Yard Attendant	8DN	TBD	22	21	1	0	0		Int/Ext
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>									
12006	<u>EMPLOYEE'S RETIREMENT SYSTEM</u> Disability Specialist-Senior	2KX	10/12/25	2	1	1	0	0	Pension Trust	Int
11995	<u>HEALTH DEPARTMENT</u> Home Environmental Health Coordinator	2HN	8/17/25	6	4	1	0	1	100% ARPA	Int/Ext
12024	Public Health Strategist (2 Positions)	2IX	10/10/25	7	5	2	0	0	100% ARPA 25/26; 60% MCH/Title V	Int/Ext
12026	Community Health Dietician 2 (4 Pos.)	2JN	10/10/25 8/25/23 7/16/24 8/9/24 8/17/24	5	1	4	0	0	100% WIC	Int/Ext
12001	<u>DPW - SEWER MAINTENANCE FUND</u> Sewer Crew Leader (7 Positions)	8LN	9/17/18 2/16/18 2/29/24 7/12/25 8/16/24 6/20/25 10/10/25	24	17	7	0	0	Sewer Maintenance Fund	Int
11986	<u>DPW-WATER WORKS</u> Human Resources Representative	2KX	10/10/25	1	0	1	0	0	Water Works	Int/Ext
12013	Water Field Supervisor	1FX	10/25/25	12	11	1	0	0	Water Works	Int
12010	Equipment and Tool Mechanic 3	7DN	10/11/25	1	0	1	0	0	Water Works	Int/Ext

## SCHEDULE B - FUND TRANSFERS

Finance and Personnel Committee Meeting: October 29, 2025  
CCFN 251051

Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>DEPARTMENT EMERGENCY COMMUNICATIONS</u>			
911 & Phone System Upgrade	\$5,687		Funds will be used to purchase software that enhances and streamlines the operations staff's efficiency and effectiveness.
CMS Upgrade	\$51,288		
Dispatch Software		\$56,975	
Telephone Switch Hardware Upgrade	\$69,545		Funds will be used to upgrade the phone system.
NICE/WORD System		\$69,545	
<u>DPW - TRANSPORTATION</u>			
Surface and Tow Lot Repaving	\$353,170		Funds for repaving the tow lot are now being accounted for in a different account, transfer would provide funding for more urgent parking needs such as replacing fleet and providing equipment for additional Parking Enforcement Officers.
Parking EV Fleet		\$353,170	

## SCHEDULE C - GENERAL MATTERS

1. Miscellaneous