

Reply to Common Council File No. 031621

From DOA-Budget and Management Division

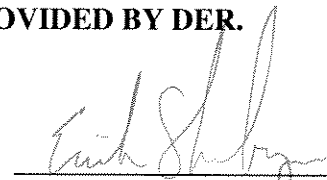
May 13, 2004

Ref: 04017

Common Council File No. 031621 is a communication from the Department of Employee Relations transmitting a communication relative to classification studies approved at the March 11, 2004 City Service Commission meeting.

Dept.	Present Title	Present Salary	Recommended Title	Recommended Salary
DCD	Microcomputer Services Assistant	PR460	Program Assistant I	PR460
ERS	Program Assistant II	PR530	Administrative Services Specialist	SG001
Mayor's Office	Staff Assistant to the Mayor	SG007	Staff Assistant to the Mayor	SG007
Health	New	--	Lead Risk Assessor III	PR553
Health	New	--	Program Assistant II	PR530
Water Works	New	--	Project Manager	SG008, Step 8

**RECOMMENDATION: WE DEFER TO THE
RECOMMENDATION PROVIDED BY DER.**



Erick D. Shambarger
Budget & Management Analyst- Lead

EDS:eds

FINANCE: 031621sr.doc