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Office of the City Clerk

Ronald D. Leonhardt
City Clerk

Carolyn Hill Robertson
Deputy City Clerk

January 12, 2005

Honorable Common Council
Room 205, City Hall

Dear Council Members:

The City Clerk's Office requests the following amendments to the Positions Ordinance (File 040459):

COMMON COUNCIL-CITY CLERK

LEGISLATIVE REFERENCE BUREAU DIVISION

Legislative Research Section

Legislative Research Supervisor.....	1
Legislative Research Analyst-Senior.....	2 3
Legislative Fiscal Analyst-Lead.....	2 1

Fiscal Review Section

Fiscal Review Manager.....	1
Legislative Fiscal Analyst-Lead.....	2 3
Fiscal Review Analyst-Sr.....	2 1

This request results from the recent promotion of James Carroll from Fiscal Review Analyst-Sr to Legislative Fiscal Analyst-Lead and the need to balance staffing between the Fiscal Review Section and the Legislative Research Section.

Respectfully,

Ronald D. Leonhardt
City Clerk

Cc: Carolyn Hill Robertson
Barry Zalben
Marianne Walsh

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