



IMPORTANT NOTICE: A \$25 FILING FEE MUST ACCOMPANY THIS APPEAL, WITHIN 30 DAYS OF ASSESSED CHARGES.

Checks should be made payable to: City of Milwaukee and a copy of the bill should be included with your appeal

IMPORTANT NOTICE FOR CUSTOMERS PAYING BY CHECK

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

IF THE CHARGES HAVE ALREADY APPEARED ON YOUR TAX BILL, THIS APPEAL CANNOT BE FILED

PLEASE READ CAREFULLY:

This Board may only determine if the City Department followed proper administrative procedures. It cannot hear appeals as to whether a Building Order is valid or not (those must be appealed to the Standards and Appeals Commission).

TO: Administrative Review Appeals Board
City Hall, Rm. 205
200 E. Wells St.
Milwaukee, WI 53202
(414) 286-2221

DATE: 1/21/26

RE: 319 E. BOLIVAR AVE.
(Address of property in question)

Under ch. 68, Wis. Stats., s. 320-11 of the Milwaukee Code of Ordinances, this is a written petition for appeal and hearing.

I am appealing the administrative procedure followed by DEPT. OF PUBLIC WORKS
(Name of City Department)

Amount of the charges \$ 205.15

Charge relative to: ORDINANCE NO. 116-8

I feel the City's procedure was improper due to the following reasons and I have attached any supporting evidence, including city employee's names/dates which I spoke to regarding this issue and copies of any city orders received:

I just bought this house in August, and am new to the area. I split my time between here and Ohio because of my work commitments, and I was not aware of this ordinance and requirement. I have kept the sidewalks clear of snow since this occurrence, now that I know of this ordinance. I am respectfully asking you to waive this fine for this first offense. Thank you for your consideration

Eric Shirley
Signature

ERIC SHIRLEY
Name (please print)

319. E. BOLIVAR AVE. MILWAUKEE, WI 53207
Mailing address and zip code

717-818-6080
Daytime phone number



Department of Public Works - Operations Division
 Zeidler Municipal Building - -
 TELEPHONE:

Make check payable to the City of Milwaukee. Check payments must be payable in U.S. dollars and be drawn on a U.S. bank. Payment receipt is only valid after check payment clears all banks.
 When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

January 08, 2026

SHIRLEY REVOCABLE TRUST
 111 HARRIES ST 201
 DAYTON, OH 45402

Record ID: PWCF-25-10596
 Violation: Sidewalk Snow/Ice
 Address: 319 E BOLIVAR AV
 Taxkey: 5940426000
 Notice Date: 12/16/2025
 Amount Due: \$205.15

Your property has been found in violation of City of Milwaukee Ordinance No. 116-8, sidewalks to be kept clean. **\$205.15 is now due. Future violations of this ordinance will result in escalating fees.**

Please take action now to pay this special assessment.

Pay Online

(Credit /Debit Card or E-Check)
milwaukee.gov/dpwpayment
 Enter the Record ID # found on the coupon below.

Pay In Person

(Cash or Check only)
 Present coupon below with payment during normal working hours:
 OFFICE OF THE CITY TREASURER
 AT CITY HALL

Pay by Mail

(Check or Money Order only)
 Send coupon below with check or money order to:
 OFFICE OF THE CITY TREASURER
 200 E WELLS ST

If not paid within 30 days, an additional \$10 administrative fee will be incurred and added to your next property tax bill. If you fail to pay the full amount of your property tax bill, including the special assessments and charges, your property will be eligible for in rem tax foreclosure action by the City of Milwaukee under Section 75.521, Wisconsin State Statutes, or you may be subject to a personal civil action by the City of Milwaukee under Section 74.53, Wisconsin State Statutes.

To appeal these charges, print the appeal application available online at milwaukee.gov/appealform. You may also request an appeal application by calling (414) 286-CITY(2489). Return the appeal application along with the \$25 appeal filing fee to the Administrative Review Appeals Board, 200 E Wells St, Rm 205, **within 120 days** of the date of this letter.

By law, written notification to property owners/tenants in violation of this ordinance is not required. As a courtesy, a notice was posted on your property (unless that property is a vacant lot) for compliance. To sign up for email notifications of Forestry and Sanitation Services property violations; visit milwaukee.gov/enotify and subscribe to location based service notifications.

If you have any questions regarding these charges, please contact the City of Milwaukee Call Center at (414) 286- CITY

Please detach and return with payment for City of Milwaukee DPW Snow Removal Charge

A \$10 late fee will be added if not paid by: 02/07/2026

Bill To SHIRLEY REVOCABLE TRUST Record ID PWCF-25-10596
 111 HARRIES ST 201
 DAYTON, OH 45402

Make Checks City of Milwaukee Amount Due \$205.15
 Payable To

Mail To Office of the City of Treasurer In person payments can be made at:
 PO Box 514062 Office of the City of the Treasurer
 Milwaukee, WI 53203-3462 City Hall, Room 103
 200 E Wells Street

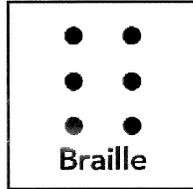
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To appeal these charges, print the appeal application available online at city.milwaukee.gov/ImageLibrary/Groups/ccClerk/PDFs/ARAB_FORM.pdf (select departments, city clerk). You may also request an appeal application by calling (414) 286-CITY. Return the appeal application along with the \$25 appeal filing fee (check should be made payable to 'City of Milwaukee') to the Administrative Review Appeals Board, 200 E Wells St, Rm 205, **within 120 days** of the date of this letter.

If you have any questions regarding these charges, please contact the City of Milwaukee Call Center at (414) 286-CITY (2489). You can search for current charges against your property and pay online at <https://milwaukee.gov/lms>.

TRADUCCION EN ESPAÑOL Si Ud, necesite ayuda para la traducción, de esta información, comuníquese con el 'Centro Hi
LUS HMOOBYog koj xav tau kev pab txhais cov lus no, thov hu mus rau koomhaum Hmong/American Friendship Associatio

This material is available in alternative formats for individuals with disabilities upon request. Please contact ADA Coordinator,



Receipt of ARBA Fee

Date:	2/3/2026
Received Of:	Shirley Revocable Trust Eric Shirley
Property at:	319 E Bolivar Ave
Received By:	Joanna Urtiz
Check # (If Applicable):	Ck#1065
Amount:	\$25.00