



Department of Administration  
Budget and Management Division

**Cavalier Johnson**  
Mayor

**Sharon Robinson**  
Administration Director

**Dennis Yaccarino**  
Budget and Management Director

April 19, 2022

MEMORANDUM

TO: Chris Lee, Staff Assistant  
Finance and Personnel  
Office of the City Clerk

FROM: Dennis Yaccarino, Budget and Management Director  
DOA-Budget & Management Division

SUBJECT: Communication File regarding amending the 2022 Positions Ordinance to add American Rescue Plan Act (ARPA) funded positions in various departments

We are submitting this communication file requesting changes to the 2022 Positions Ordinance to create positions that will be funded through American Rescue Plan Act (ARPA) projects approved in CCFN 210894. New positions are needed to implement the In Rem House Rehabilitation project in the Department of City Development and the Lead Abatement Project in the Health Department. We are requesting this file be heard at the March 16 Finance & Personnel Committee meeting.

Please amend the 2022 Positions Ordinance to add the following positions and footnotes:

| <u>Dept./Position Title</u> | <u>Add</u> |
|-----------------------------|------------|
|-----------------------------|------------|

DEPARTMENT OF CITY DEVELOPMENT  
GENERAL MANAGEMENT AND POLICY DEVELOPMENT DECISION UNIT

Housing Development

|                                        |   |
|----------------------------------------|---|
| Community Outreach Liaison (RG)        | 1 |
| Housing Rehabilitation Specialist (RG) | 1 |
| Real Estate Specialist (RG)            | 1 |

(RG) Position funded by ARPA. Position authority will terminate upon expiration of ARPA funding.



Dept./Position Title

Add

HEALTH DEPARTMENT

ENVIRONMENTAL HEALTH DIVISION

Home Environmental Health

|                                        |   |
|----------------------------------------|---|
| Home Environmental Health Manager (RG) | 2 |
| Lead Risk Assessor III (RG)            | 4 |
| Environmental Health Coordinator (RG)  | 2 |
| Public Health Nurse Coordinator (RG)   | 1 |
| Public Health Nurse 3 (RG)             | 2 |
| Public Health Social Worker 3 (RG)     | 2 |
| Public Health Strategist (RG)          | 1 |
| Office Assistant III (RG)              | 1 |

(RG) Position funded by ARPA. Position authority will terminate upon expiration of ARPA funding.

EP:cei

users1/civy/positions ord/2022/22poa4 ARPA-amended.doc