

December 3, 2002

To the Honorable, the Common Council

Dear Council Members:

Previously, on local Federal/State aid street and bridge improvement projects, the Wisconsin Department of Transportation (WISDOT) would authorize us to undertake preliminary engineering work after the execution of a project agreement. Recently, WISDOT has informed us that in addition to the project agreement, we must also enter into a contract with WISDOT for us to do the preliminary engineering on these projects. This is due to statutory requirements and the WISDOT's accounting procedures. We have worked with WISDOT staff and have developed a master contract which would cover several projects over a specified time period. The terms of the master contract are acceptable to us.

We have, therefore, prepared the attached resolution which authorizes and directs the Commissioner of Public Works and the City Comptroller to execute master contracts with the WISDOT for preliminary engineering work on Federal/State aid projects in the future.

Very truly yours,

Jeffrey S. Polenske, P.E.
City Engineer

Mariano A. Schifalacqua
Commissioner of Public Works

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Attachment
c: Mr. W. Martin Morics
Mr. Grant Langley

(MP\FEDERALSTATEAID-RB)