



July 21, 2020

The Board of
Fire and Police Commissioners
200 East Wells Street, Room 706
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following OFFICE ASSISTANT II (Pay Range 6EN):

KELLY J. CARR

to the position of Administrative Assistant II (Pay Range 6HN), effective Sunday, August 9, 2020.

This position will be underfilling the position of Administrative Assistant III (Pay Range 5FN) for a minimum period of six months. Ms. Carr's promotion to the Administrative Assistant III will be contingent upon her satisfactory work performance and the recommendation of the Chief of Police.

Ms. Carr was appointed to the Department as an Office Assistant I on April 10, 2017, and was assigned to the Neighborhood Task Force. On November 5, 2017, she was promoted to Office Assistant II and remained assigned to the Neighborhood Task Force. On March 25, 2018, she was assigned to the Specialized Patrol Division. On April 19, 2020, Ms. Carr was assigned to the Office of the Chief, Criminal Investigation Bureau. Her training and experience qualifies her for the position. She has been recommended for promotion by her commanding officer.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Carr to the position of Administrative Assistant II.

Respectfully Submitted,


ALFONSO MORALES
CHIEF OF POLICE

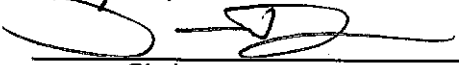
AM:cwh
F&P: 3/18/2020 (AA III vacant position)
C: Payroll Supervisor Santiago

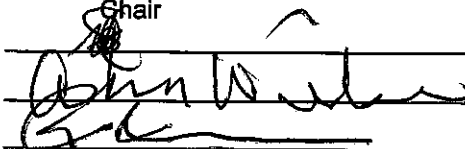
Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
<http://www.milwaukee.gov/police>

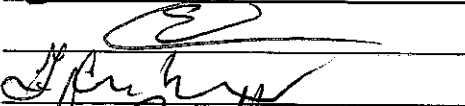
Alfonso Morales
Chief of Police

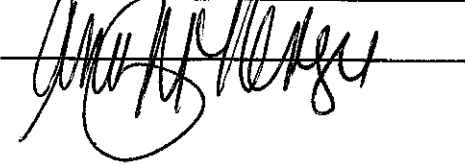
(414) 933-4444

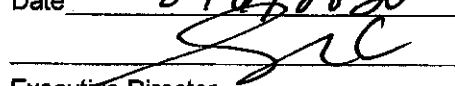
Approved by the BOARD OF FIRE & POLICE COMMISSIONERS:



Chair






Date 8/6/2020


Executive Director