

Department of Administration
Purchasing Division

Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E000008944

Background:

User Department:	Milwaukee Health Department (MHD)
Purchasing Agent:	Ann Patz
Contract Description:	Vendor Service Contract for Computer Hardware and Software Maintenance of Laboratory Information System (LIS)
Vendor Name and Location:	Soft Computer Consultants, Inc. (Clearwater, FL)
Contract Term:	03/20/2009 through 03/19/2012 with the option to extend on yearly basis, as needed, upon mutual agreement
Requisition # and Date Received:	17546 & 05/19/2020
Original Contract Amount:	\$63,700.00
Expenditures to Date:	\$840,932.84
Current Contract Amount:	\$1,277,850.58

History of Contract Amendments:

Date	Item	Term	Cost
04/08/2009	Original Contract – Vendor Service Contract for Computer Hardware and Software Maintenance of Laboratory Information System (LIS)	03/20/2009 through 03/19/2012	\$63,700.00
05/23/2010	Amendment #1: Increased the estimated contract total by \$66,720.12 from \$63,700.00 to \$130,420.12.	N/A	\$66,720.12
12/29/2010	Amendment #2: Increased the estimated contract total by \$127,355.38 from \$130,420.12 to \$257,775.50.	N/A	\$127,355.38
04/25/2012	Amendment #3: Increased the estimated contract total by \$64,247.18 from \$257,775.50 to \$322,022.68 and extended the contract for a period of one (1) year from 03/20/2012 through 03/19/2013.	03/20/2012 through 03/19/2013	\$64,247.18
01/17/2013	Amendment #4: Increased the estimated contract total by \$71,403.12 from \$322,022.68 to \$393,425.80 and extended the contract for a period of one (1) year from 03/20/2013 through 03/19/2014. Approval waived by F&P Committee on: 01/30/2013	03/20/2013 through 03/19/2014	\$71,403.12
04/03/2014	Amendment #5: Increased the estimated contract total by \$78,611.07 from \$393,425.80 to \$472,036.87 and extended the contract for a period of one (1) year from 03/20/2014 through 03/19/2015. This amendment was <u>not</u> presented to F&P Committee.	03/20/2014 through 03/19/2015	\$78,611.07
02/18/2015	Amendment #6: Increased the estimated contract total by \$73,587.66 from \$472,036.87 to \$545,624.53 and extended the contract for a period of one (1) year from 03/20/2015 through 03/19/2016. Approval waived by F&P Committee on: 02/25/2015	03/20/2015 through 03/19/2016	\$73,587.66
01/28/2016	Amendment #7: Increased the estimated contract total by \$76,623.72 from \$545,624.53 to \$622,248.25 and extended the contract for a period of one (1) year from 03/20/2016 through 03/19/2017. Approval waived by F&P Committee on: 02/03/2016	03/20/2016 through 03/19/2017	\$76,623.72

03/15/2017	Amendment #8: Increased the estimated contract total by \$84,051.56 from \$622,248.25 to \$706,299.81 and extend the contract for a period of one (1) year from 03/20/2017 through 03/19/2018. Approval waived by F&P Committee on: 03/22/2017	03/20/2017 through 03/19/2018	\$84,051.56
10/25/2017	Amendment #9: Increased the estimated contract total by \$60,000.00 from \$706,299.81 to \$766,299.81. (This specific amendment was funded by the 2017-18 Epidemiology and Laboratory Capacity (ELC) - Building and Strengthening Epidemiology, Laboratory and Health Information Systems Capacity grant from the Department of Health Services – Resolution #170760.) Approval waived by F&P Committee on: 11/01/2017	N/A	\$60,000.00
03/15/2017	Amendment #10: Increased the estimated contract total by \$83,399.98 from \$766,299.81 to \$849,699.79 and extended the contract for a period of one (1) year from 03/20/2018 through 03/19/2019. Approval waived by F&P Committee on: 03/22/2017	03/20/2018 through 03/19/2019	\$83,399.98
10/28/2018	Amendment #11: Increased the estimated contract total by \$30,075.00 from \$849,699.79 to \$879,774.79. Approval waived by F&P Committee on: 12/12/2018	N/A	\$30,075.00
05/01/2019	Amendment #12: Increased the estimated contract total by \$96,226.81 from \$879,774.79 to \$976,001.60 and extend the contract for a period of one (1) year from 03/20/2019 through 03/19/2020. Approval waived by F&P Committee on: 05/01/2019	03/20/2019 through 03/19/2020	\$96,226.81
11/19/2019	Amendment #13: Increase the estimated contract total by \$301,848.98 from \$976,001.60 to \$1,277,850.58 and extend the contract for a period of three (3) years from 03/20/2020 through 03/19/2023. Approval waived by F&P Committee on: 11/19/2019	03/20/2020 through 03/19/2023	\$301,848.98
Pending	Amendment #14: Increase the estimated contract total by \$55,700.00 from \$1,277,850.58 to \$1,333,550.58.	N/A	\$55,700.00
Total (including the pending amendment)			\$1,333,550.58

Purpose of Amendment:

The purpose of this amendment is to increase the estimated contract total of the Milwaukee Health Department's Vendor Service Contract for Computer Hardware and Software Maintenance of LIS with Soft Computer Consultants, Inc. by \$55,700.00 from \$1,277,850.58 to \$1,333,550.58.

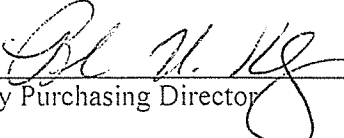
This increase will cover the one time purchase of the software license to upgrade module "SoftWebPlus" for web result viewing for partners utilizing MHD lab testing services in the amount of \$46,700.00 and one (1) year of maintenance fees in the amount of \$750 per month or \$9,000.00 for the year, (6-1-2020 to 05-31-2021) for a total of \$55,700.00; in accordance with vendor's quote task #MILWA-02280-4 dated 04/30/2020. This module will allow for secure result transmission, faster test result receipt, and reduced staff time in fielding result phone inquiries. This will directly support COVID19 response as the amount of test reports going out of the lab has significantly increased; including the City employee testing efforts. Futuristically, this will allow the lab to better market its services as clients are seeking high tech solutions to result management (as opposed to paper fax).

Justification for Waiver:

In 1995, the MHD Lab purchased the Laboratory Information System (LIS). The LIS uses proprietary software developed and maintained by SCC Soft Computer and the hardware is specified and maintained by SCC to run their software. To date, this system has been successful for the MHD Lab and utilized for ordering, recording, testing, and reporting patient test results. The program provides additional support as a data repository system for archiving and generating data reports. The system is integral in best practices associated with being HIPAA complaint and supports by KHC clinical services and fee-for service testing; it also houses all clinical and

environmental test results that are retrieved routinely for annual reports and other data analysis. The LIS supports cost savings initiatives by allowing the ability to perform in-house billing/invoice management.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

5-21-2020
Date

F&P Waiver Presentation Date: 06/10/2020

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source
Contract #E0000017457**

Background:

User Department:	Health
Purchasing Agent:	Ann Patz
Contract Description:	Vendor Service Contract for Sanitation Hand Wash Sinks
Vendor Name and Location:	Service Sanitation Wisconsin, Inc., - Gary, Indiana
Contract Term:	Six (6) Months
Requisition # and Date Received:	0000017457 05/13/2020
Original Contract Amount:	\$66,600.00
Expenditures to Date:	0
Current Contract Amount:	\$66,600.00

Purpose of Contract:

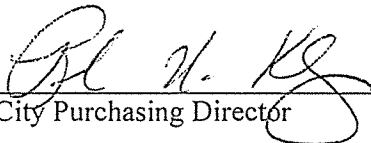
The purpose the of this contact is to allow the City of Milwaukee Health Department to dispense with the competitive bidding process and enter into a Vendor Service Contract for Sanitation Hand Wash Sinks at COVID -19 Shelter Sites with Service Sanitation Wisconsin, Inc. for an estimated contract total of \$66,600.00 for a term of six (6) months.

Justification for Waiver:

The Health Department is setting up shelter sites throughout the city. These sites need to be equipped with proper hand washing stations. These stations will be placed at each site to prevent the spread of COVID-19. The stations that will be provided have been identified as an approved method of hand sanitation.

Given the urgent need for proper hand washing stations due to the COVID-19 Pandemic, the Health Department is setting up shelter sites throughout the city and they need to be equipped with proper hand washing stations. These sink stations have been approved as a method of hand sanitation and will be placed at each site to prevent the spread of COVID-19.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

5.18.2020
Date

F&P Waiver Presentation Date: June 10th, 2020