



Business Operations Division
Emerging Business Enterprise Program

Tom Barrett
Mayor

Rhonda U. Kelsey
City Purchasing Director

Ossie C. Kendrix, Jr.
Manager

June 21, 2011

Honorable Members of the Common Council
Common Council
City Hall, Room 205
200 East Wells Street
Milwaukee, WI 53202

Dear Honorable Members:

I'm seeking your approval to introduce a communication file by "Title Only" in regards to the Prompt Payment Policy Update, which is to be presented to the CED Committee.

Thank you in advance for your consideration.

Sincerely,

Ossie C. Kendrix, Jr.
Manager

Cc: Rhonda Kelsey, City Purchasing Director