

PROPOSED SUBSTITUTE

AGENDA OF ITEMS TO BE CONSIDERED BY THE COMMITTEE ON FINANCE AND PERSONNEL

DATE: October 28, 2020

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: October 28, 2020
CCFN 200821

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>DOA-INFORMATION TECHNOLOGY & MANAGEMENT DIVISION</u>											
8207	Systems Integration Manager	1IX	10/10/20	1	0	1	0	0		Int	x-3
8208	IT Support Specialist-Senior	2GN	10/3/20	6	5	1	0	0		Int/Ext	x-2a
8209	UCC Customer Service Rep. IV	6JN	1/11/20	2	1	1	0	0		Int	x-2a
<u>DEPT. OF CITY DEVELOPMENT</u>											
8210	Economic Development Specialist	2GX	10/24/20	5	4	1	0	0	60% CDBG	Int/Ext	x-2b
<u>COMPTROLLER</u>											
8187	Accounting Program Assistant II	6KN	10/18/20	3	2	1	0	0		Int/Ext	x-2b
8216	Auditor	2FX	10/26/20	6	5	1	0	0		Int/Ext	x-2b
8131	Accounting Specialist	2GX	7/26/20	59	55	1	3	0		Int	x-2b
<u>DEPT. OF EMPLOYEE RELATIONS</u>											
8206	Human Resources Analyst	2DN	10/18/20	1	0	1	0	0		Int/Ext	x-2b
<u>FIRE AND POLICE COMMISSION</u>											
8215	Fire & Police Comm. Staffing Serv. Mgr.	1IX	11/1/20	1	0	1	0	0		Int/Ext	x-2b
<u>FIRE DEPARTMENT</u>											
8204	Functional Applications Analyst-Senior	2JX	10/1/20	1	0	1	0	0		Int/Ext	x-1
8205	Fire Cadet	6BN	9/3/20	52	51	1	0	0		Int/Ext	x-1
8167	Fire Captain	4J	9/9/20	48	47	1	0	0		Int	x-1
8170	Fire Lieutenant	4E	10/18/20	139	138	1	0	0		Int	x-1
8171	Fire Dispatcher-Senior	2FN	10/4/20	6	5	1	0	0		Int	x-1
<u>HEALTH DEPARTMENT</u>											
8191	Office Assistant IV	6HN	10/1/20	1	0	1	0	0		Ext	x-2b
8211	Disease Intervention Specialist	2AN	6/16/19	2	1	1	0	0		Int	x-2b
8134	Clinic Office Coordinator	5FN	8/9/20	3	2	1	0	0		Int/Ext	x-2b
8068	Environmental Health Coordinator	2FN	7/28/20	8	6	1	0	1		Int/Ext	x-2b
8136	Environmental Health Coordinator	2FN	9/8/20	8	6	1	0	1		Int/Ext	x-2b
8089	Environmental Health Spec. (2 pos.)	3LN	7/28/20	17	16	2	0	0		Int/Ext	x-2b
8088	Public Health Nurse 1	2DN	8/19/20	29	19	1	0	9		Ext	x-2b
8142	Public Health Nurse 1	2DN	9/23/20	29	19	1	0	9		Ext	x-2b
8144	Public Health Nurse 1	2DN	7/1/20	29	19	1	0	9		Ext	x-2b
8163	Disease Intervention Spec. Supv.	1EX	6/30/19	1	0	1	0	0		Ext	x-2b
8169	Health Project Assistant	5FN	6/4/18	6	3	1	0	2		Ext	x-2b
<u>LIBRARY</u>											
8195	Associate Library Director-Operations	1JX	9/23/20	2	1	1	0	0		Int/Ext	x-2b
8196	Library Public Services Area Mgr.	1HX	11/1/20	2	1	1	0	0		Int/Ext	x-2b
8198	Library Technician II	6EN	10/24/20	8	5	1	0	2		Ext	x-2b
8199	Library Technician III	6FN	10/10/20	3	2	1	0	0		Int/Ext	x-2b
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
8176	Program Assistant II	5FN	2/1/21	10	8	1	0	1		Int/Ext	x-2b
<u>POLICE DEPARTMENT</u>											
8201	Crime and Intelligence Manager	1FX	11/29/20	3	1	1	0	1		Int	x-1
8200	Facilities Manager	1HX	10/18/20	1	0	1	0	0		Int/Ext	x-3
8202	Police Services Specialist-Investigator	5EN	5/26/19	43	37	1	0	5		Int	x-2b

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<u>DPW-ADMINISTRATIVE SERVICES</u>											
7763	Human Resources Asst.	5IN	06/20	2	1	1	0	0		Int	x-2b
7765	Safety Specialist-Senior	2FX	2/22/20	3	2	1	1	0		Int/Ext	x-2b
<u>DPW-INFRASTRUCTURE SERVICES</u>											
8180	Infrastructure Repair Worker (3 pos.)	8FN	2/9/20	40	37	3	3	0		Int	x-2b
8181	Infras. Repair Crew Leader (3 pos.)	8IN	3/7/20 10/18/19 9/13/20 10/4/20 10/18/20	15	12	3	0	0		Int	x-2b
8186	Office Assistant III	6FN	10/4/20	1	0	1	0	0	50% Capital	Int/Ext	x-2b
8212	Accounting Assistant II	6HN	11/1/20	1	0	1	0	0	40% Capital	Int/Ext	x-2b
7718	Office Assistant IV	6HN	2/1/20	1	0	1	0	0	60% Capital	Int/Ext	x-2b
8164	Bridges & Public Buildings Inspector	3LN	10/4/20	3	2	1	0	0	80% Cap., 10% Reimb.	Int/Ext	x-2b
8174	Street Repair Supervisor	1AX	10/4/20	3	2	1	0	0	100% Reimbursable	Int	x-2b
8177	Equipment Mechanic I	7BN	11/1/20	2	0	1	1	0	60% Capital	Int/Ext	x-2b
<u>DPW-OPERATIONS DIVISION</u>											
8135	Operations Division Director	1MX	12/9/20	1	0	1	0	0		Int	x-3
8150	Communications Assistant III	6HN	9/19/20	2	1	1	0	0		Int/Ext	x-2b
8151	Equipment Parts Assistant (2 pos.)	6IN	5/3/20 6/4/20	7	4	2	1	0		Int/Ext	x-2b
8154	Fleet Maintenance Technician	7HX	8/22/20	17	15	1	1	0		Int/Ext	x-2b
8155	Vehicle Services Technician (2 pos.)	7ON	2/17/20 4/2/20	59	55	2	1	1		Int/Ext	x-2b
8156	Office Assistant IV	6HN	11/4/19	3	2	1	0	0		Int/Ext	x-2b
8178	Sanitation Yard Attendant	8DN	10/21/19	14	13	1	0	0		Int	x-2b
8188	Sanitation Supervisor	1AX	10/24/20	21	17	1	3	0		Int/Ext	x-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>HEALTH DEPARTMENT</u>											
8217	Nutritionist	2DN	6/14/20	5	4	1	0	0	WIC grant	Int/Ext	x-6
<u>DPW-WATER WORKS</u>											
8192	Water Repair Worker (3 positions)	8LN	6/27/20 8/22/20 9/20/20	47	43	3	1	0	Water Works	Int/Ext	x-6
8193	Water Chemist (2 positions)	2EN	10/8/20 10/17/20	10	8	2	0	0	Water Works	Int/Ext	x-6
8194	Engineering Drafting Tech. IV	3NN	10/19/20	7	5	1	1	0	Water Works	Int/Ext	x-6
8213	Network Coordinator Associate	2EX	11/1/20	2	0	1	1	0	Water Works	Int/Ext	x-6

SCHEDULE B - FUND TRANSFERS

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Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>HEALTH DEPARTMENT</u> Salaries & Wages Operating Expenditures	600,000	600,000	Additional funds are requested due to the need for temporary staff needed to address regular operating vacancies within the department as well as covering funds transferred out for equipment needs.
<u>DPW-TRANSPORTATION FUND-CAPITAL IMPROVEMENTS PROGRAM</u> Macarthur Square Renovation Single-space parking meters	400,000	400,000	Request to use the balance in the MacArthur Square Renovation capital account to upgrade 80% of the parking meters to 4G. The existing smart meters operate with a 2G or 3G modem on T-Mobile's network. T-Mobile has indicated that it will not guarantee 2G/3G service beyond 12/31/2020.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous