

Fire Department

Aaron Lipski
Chief

Joshua Parish
Assistant Chief

David Hensley
Assistant Chief

Schuyler Belott
Assistant Chief



April 20, 2026

To the Honorable
The Board of Fire and Police Commissioners
200 East Wells Street, Room 705
Milwaukee, Wisconsin 53202

Dear Commissioners:

The department is in the process of revising all sworn job descriptions. The attached group includes sworn positions at the EMS Division, including the Mobile Integrated Healthcare (MIH) and Milwaukee Overdose Response Initiative (MORI) Programs, in the Bureau of EMS, Training, and Education. The job descriptions included, in rank order, are:

- | | |
|------------------------------------|-------------------------------------|
| Deputy Chief, Fire* | MORI Supervisor* |
| EMS Education Coordinator* | MIH Program Supervisor* |
| EMS Instructor Coordinator* | MIH Program Operations Coordinator* |
| EMS Technical Resource Specialist* | MORI Lead Assistant* |
| MIH Program Manager* | MORI Practitioner* |

**Exempt Positions*

The primary revisions are under F., Minimum Qualifications Required, and are as follows, for all positions:

- Adding verbiage that members must retain their Paramedic License during tenure in these positions, or their EMT-B License, for MIH Program Operations Coordinator and MORI Practitioners.
- Adding verbiage that members must maintain a valid Wisconsin Driver’s License throughout employment.
- Adding, “All certifications, credentialing, licenses, and registrations required for the position must be maintained throughout employment and without restriction(s), unless there is express consent given by the Fire Chief.”
- Adding, if not already there, “Must have a working knowledge of computer programs and software applicable to job duties.” (Many of these titles require proficiency.)

For management (Chief Officers), the following additions have been made:

- All Chief Officers now have verbiage indicating that they may be required to complete additional training and/or education at the discretion of the Fire Chief as a part of the promotion.

For Local 215 positions (non-Chiefs), the additional revisions are:

- Adding, “Must meet and remain current with all qualifications as established by the department, and approved by the City of Milwaukee Fire and Police Commission.”




- Adding, "May be required to obtain additional education, training or certification in healthcare and/or management discipline(s) as determined by the Fire Chief."

Many of these additions were made to bring the descriptions in line with the current performance, practices, or expectations contained in other documents, such as previously approved FPC job announcements.

Additional training or education references are intended to future-proof the positions, or to make clear the department expectation to update legacy training as necessary. Our training academy and current practices continue to support members receiving training locally or nationally, whether for maintaining or advancing skills or for promotion. Additionally, multiple members in different operational areas must acquire or maintain specialized licensing by other bodies as a part of their employment. The changes make clear the expectation to keep said licensing in good standing, as it pertains to the job or position, and we continue to make accommodations for exceptional unavoidable cases such as military leave or unforeseeable emergencies. These changes formally hold the membership and management accountable to support the development and maintenance of the knowledge, skills, and abilities of department members.

The job descriptions are also attached for your review. Alterations are highlighted in yellow. Any questions or concerns regarding these revisions can be directed to Assistant Chief Joshua Parish, Support Bureau, at (414) 286-8946.

Respectfully,



AARON LIPSKI
Chief

AL/JP/jlb
Enclosures
FPC\Misc\Job Descriptions\Job Descriptions for EMS Division 0426

Approved by the BOARD OF FIRE AND POLICE COMMISSIONERS

Executive Director

Date: _____