



The Board of Ethics

January 3, 2019

To the Honorable, the Common Council

Honorable Members:

The Ethics Board conducts an annual review of “Y” footnotes located in the Position Ordinance. The “Y” footnote indicates that the position must submit an annual Statement of Economic Interest with the Ethics Board in compliance with Milwaukee Code of Ordinances s. 303 which states:

“it is the intent of the Common Council that any elected city official, any person appointed to elective office, any candidate for city elective office, all heads of departments, all division superintendents in the department of public works and their assistants, all full-time appointed exempt management city employees, and other designated city officials and employees, including but not limited to those whose responsibilities involve the: sale or lease of real estate, receipt of monies, purchasing of supplies, issuing of permits or licenses, assessment of property, inspection of property, construction of public works, settlement of claims, preparation or awarding of contracts, retention of outside service, or performance of professional legal services for the city shall be required to file a statement of economic interests as provided for in s. 303-11.”

We are requesting to add the “Y” footnote to the following positions in the Positions Ordinance:

Department of City Development

Commercial Corridor Development

Economic Development Specialist

Office of the Commissioner

Development Projects Manager

Economic Development Specialist – Lead

Marketing and Communications Officer

Real Estate Development

Real Estate Specialist

Assistant Director – Redevelopment Authority

Development Projects Coordinator

Department of Public Works

Infrastructure Services – Transportation Infrastructure

Engineer In Charge

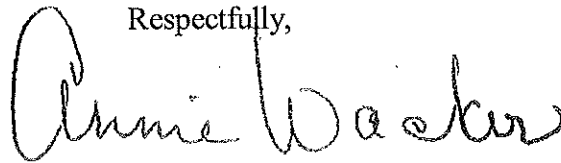
Infrastructure Services – Transportation Operations

Engineer In Charge

Water Works – Business Organization

Water Systems and Project Manager

Respectfully,

A handwritten signature in cursive script that reads "Annie Wacker". The signature is written in black ink and is positioned to the left of the typed name.

Annie Wacker, Chair
Ethics Board

Kuether-Steele, Molly

From: Armstrong, Vanessa A.
Sent: Friday, December 14, 2018 10:10 AM
To: Kuether-Steele, Molly
Subject: DCD Annual Y Footnote Review

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Molly,

For DCD, under Commercial Corridor Development, there is one Economic Development Specialist position that doesn't have the Y distinction. It should have Y as well as the X, similar to the other three positions in that section. I'm guessing this position wasn't updated when it was added to the 2017 budget.

There were some RACM positions that were transferred to the City earlier this year, which should have the Y as well. These positions are either exempt management employees or have responsibilities involving the lease or sale of real estate. I've indicated the sections and the positions that should be updated below:

- Office of the Commissioner:
 - Development Projects Manager
 - Economic Development Specialist – Lead
 - Marketing and Communications Officer
- Real Estate and Development:
 - Real Estate Specialist
 - Assistant Director – Redevelopment Authority
 - Development Projects Coordinator

I also noticed under the Finance and Administration section that there is a Lead Accountant – RACM and Lead Accountant Senior. These positions were both reclassified to DCD Accountant Lead a few years ago.

Thanks, Vanessa

From: Marcoux, Rocky
Sent: Tuesday, December 11, 2018 9:44 AM
To: Armstrong, Vanessa A.
Cc: Brown, Martha
Subject: Fwd: Annual Y Footnote Review

Sent from my iPhone

Begin forwarded message:

From: "Kuether-Steele, Molly" <Molly.Kuether-Steele@milwaukee.gov>
Date: December 11, 2018 at 9:13:18 AM CST
To: Department Heads <DepartmentHeads@milwaukee.gov>
Subject: Annual Y Footnote Review

Kuether-Steele, Molly

From: Thomas, Dan
Sent: Tuesday, December 11, 2018 12:52 PM
To: Kuether-Steele, Molly; Crowbridge, Dawn
Cc: Polenske, Jeffrey S.
Subject: RE: Annual Y Footnote Review

Follow Up Flag: Follow up
Flag Status: Flagged

Molly,

The positions listed perform all (or in some cases many) of the following duties; receipt of monies, purchasing of supplies, issuing of permits or licenses, assessment of property, inspection of property, construction of public works, settlement of claims, preparation or awarding of contracts, retention of outside service,

As a result of the ordinance requiring these employees submit a Statement of Economic Interests we believe that adding these positions is proper.

Dan

Dan M. Thomas M.P.A., J.D.
Administrative Services Director
Department of Public Works
City of Milwaukee
841 N. Broadway, Rm. 501
Milwaukee, WI 53202

Office: 414.286.3307
Cell: 414.708.6982
Fax: 414.286.0403

From: Kuether-Steele, Molly
Sent: Tuesday, December 11, 2018 12:36 PM
To: Crowbridge, Dawn
Cc: Polenske, Jeffrey S.; Thomas, Dan
Subject: RE: Annual Y Footnote Review

Hi Dawn,

The Ethics Board will also need the reasoning/justification for why these positions require the Y footnote.
Thank you

Molly Kuether-Steele
Staff Assistant
City Clerk's Office
City of Milwaukee
414.286.2775

From: Crowbridge, Dawn
Sent: Tuesday, December 11, 2018 11:57 AM
To: Kuether-Steele, Molly
Cc: Polenske, Jeffrey S.; Thomas, Dan
Subject: RE: Annual Y Footnote Review

The following management positions are exempt and should have a "Y" designation

Page 89
Infrastructure Services – Transportation Infrastructure
Engineer In Charge

Page 93
Infrastructure Services – Transportation Operations
Engineer In Charge

Page 112
Water Works – Business Organization
Water Systems and Project Manager

From: Polenske, Jeffrey S.
Sent: Tuesday, December 11, 2018 9:49 AM
To: Thomas, Dan; Crowbridge, Dawn
Subject: FW: Annual Y Footnote Review

I don't believe we have any changes but please review and let me know.

Jeffrey S. Polenske, PE | Commissioner of Public Works | City of Milwaukee Department of Public Works
841 North Broadway, Room 501 | Milwaukee, WI 53202 | (414)286-3301 | jpolen@milwaukee.gov

From: Kuether-Steele, Molly
Sent: Tuesday, December 11, 2018 9:13 AM
To: Department Heads
Subject: Annual Y Footnote Review

To: All Department Heads
From: Annie Wacker, Chair
Ethics Board
RE: Annual review of "y" footnotes in the Position Ordinance

Dear Department Heads,