

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: October 9, 2013

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: October 9, 2013

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

| I.D. No. | Department and Position | Pay Range | Date Vacant | Number of Positions With Same Title | | | | | CSC Status and/or Funding Source | Int/Ext Fill | Code |
|---|---|-----------|--------------------|-------------------------------------|------------------------|-------------------------|------------------|------------|----------------------------------|--------------|------|
| | | | | Auth. | Filled excl. this pos. | Recomm. Authori- zation | Vac. Prev. Appr. | Other Vac. | | | |
| <u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u> | | | | | | | | | | | |
| 13122 | <u>ASSESSOR</u> Chief Assessor | 1LX | 10/13/13 | 1 | 0 | 1 | 0 | 0 | | Int/Ext | x-2b |
| 13123 | <u>HEALTH DEPARTMENT</u> Community Health Education Asst. | 5BN | 8/15/13 | 1 | 0 | 1 | 0 | 0 | | Int/Ext | x-2b |
| 13124 | <u>DEPT. OF NEIGHBORHOOD SERVICES</u> Electrical Inspector II | 3QN | 10/5/13 | 8 | 7 | 1 | 0 | 0 | | Ext | x-2a |
| 13125-26 | Office Assistant III (2 positions) | 6FN | 10/26/13 8/4/13 | 18 | 14 | 2 | 2 | 0 | | Int/Ext | x-3 |
| 13135 | <u>POLICE DEPT.</u> Systems Analyst Senior | 2IX | 8/15/13 | 1 | 0 | 1 | 0 | 0 | | Int/Ext | x-2b |
| 13136 | Office Supervisor II | 2CN | 10/22/13 | 3 | 1 | 1 | 0 | 1 | | Int | x-2b |
| 13127 | <u>DPW-INFRASTRUCTURE SERVICES</u> Electrical Worker | 7FN | 7/28/13 | 3 | 2 | 1 | | | 50% O&M, 50% Capital | Int | x-2b |
| 13096 | <u>DPW-OPERATIONS DIVISION</u> Program Assistant I | 5EN | TBD | 1 | 0 | 1 | 0 | 0 | | Int/Ext | x-2b |
| <u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u> | | | | | | | | | | | |
| 13129 | <u>EMPLOYEES' RETIREMENT SYSTEM</u> Pension Investment Analyst Sr. | 2OX | 7/23/13 | 2 | 1 | 1 | 0 | 0 | Pension Trust | Int/Ext | x-6 |
| 13130 | <u>DEPT. OF NEIGHBORHOOD SERVICES</u> Plumbing Inspector II | 3PN | 9/29/13 | 16 | 14 | 1 | 1 | 0 | Reimbursable | Ext | x-6 |

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel Committee Meeting: October 9, 2013

| Department Account Name | Amount of Transfer | | Reason |
|---|--------------------|----------|---|
| | From | To | |
| <u>FIRE DEPARTMENT</u> Operating Expenditures Equipment | \$42,460 | \$42,460 | The transfer provides funding to complete the insourcing of turn out gear repair. The change was initiated during 2013, but after the adoption of the 2013 budget. The 2014 proposed budget includes funds to continue this change in procedure. The change is estimated to save approximately \$90,000 on an annual basis. |

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous Items