



CERTIFICATE OF APPROPRIATENESS APPLICATION FORM

Incomplete applications will not be processed for Commission review.
Please print legibly.

1. **HISTORIC NAME OF PROPERTY OR HISTORIC DISTRICT:** (if known)
Mervin Marks House

ADDRESS OF PROPERTY:
2542 N. Terrace Ave. Milwaukee, WI 53211

2. **NAME AND ADDRESS OF OWNER:**

Name(s): Michele and Jay Berman

Address: 2542 N. Terrace Ave

City: Milwaukee State: WI ZIP: 53211

Email: j.berman5@icloud.com

Telephone number (area code & number) Daytime: 414-839-7886 Evening: 414-839-7886

3. **APPLICANT, AGENT OR CONTRACTOR:** (if different from owner)

Name(s): Community Roofing

Address: 1776 N. Water Street

City: Milwaukee State: WI ZIP Code: 53202

Email: amber@communityroofing.com

Telephone number (area code & number) Daytime: 414-332-1139 Evening:

4. **ATTACHMENTS:** (Because projects can vary in size and scope, please call the HPC Office at 414-286-5712 or 414-286-5722 for submittal requirements)

A. **REQUIRED FOR MAJOR PROJECTS:**

Digital photographs of affected areas & all sides of the building

Sketches and Elevation Drawings in PDF form. New construction, major storefront remodels, etc., must provide one set of D or E size drawings and sections

Material and Design Specifications (please attach)

B. **NEW CONSTRUCTION ALSO REQUIRES:**

Floor Plans (show fenestration and approximate wall locations, final floor plans are not required)

Site Plan showing location of project and adjoining structures and fences

PLEASE NOTE: **YOUR APPLICATION CANNOT BE PROCESSED UNLESS BOTH PAGES OF THIS FORM ARE PROPERLY COMPLETED.**

5. DESCRIPTION OF PROJECT:

Tell us what you want to do. Describe all proposed work including materials, design, and dimensions. Additional pages may be attached via email.

Scope of work included in Community Roofing Proposal

Rip off existing rubber roof

Repair rotten wood on soffits

Replace rubber roof to new guidelines for membrane roofs. we will have a new painted aluminium parapet cap to hang over the edges

6. SIGNATURE OF APPLICANT (owner signature required for demolition):


Signature



Please print or type name



Date

This form and all supporting documentation MUST arrive by 4:00 pm (11:59 pm via email) on the deadline date established to be considered at the next Historic Preservation Commission Meeting. Any information not provided to staff in advance of the meeting will not be considered by the Commission during their deliberation. Please call if you have any questions and staff will assist you.

Email Form to: hpc@milwaukee.gov

Historic Preservation Commission
841 N. Broadway, Rm. B1
Milwaukee, WI 53202

PHONE: (414) 286-5712 or 286-5722

www.milwaukee.gov/hpc

Or click the **SUBMIT** button to automatically email this form, if using an app such as Outlook or Apple Mail.
The submit button does not work with web-based email interfaces.

SUBMIT