

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000018510**

Background:

User Department:	Fire and Police Commission
Purchasing Agent:	Shavon Winters
Contract Description:	Vendor Service Contract for Administrative Investigation Management (AIM) Use of Force Consultant Services
Vendor Name and Location:	Steven G. Brandl (Fort Myers, FL)
Contract Term:	01/01/2022 – 12/31/2024, with two (2) options to renew for one (1) year
Requisition # and Date Received:	Req. # 0000020811 & Rec'd 10/28/2024
Original Contract Amount:	\$74,000.00
Expenditures to Date:	\$74,000.00
Current Contract Amount:	\$74,000.00

History of Contract Amendments:

Date	Item	Term	Cost
12/08/2021	Original Contract: Vendor Service Contract for Administrative Investigation Management (AIM) Use of Force Consultant Services F&P Approval Presentation Date: 12/08/2021	01/01/2022 through 12/31/2024	\$74,000.00
Pending	Amendment #1: Extend the contract term for one (1) year, from 01/01/2025 through 12/31/2025, exercising the first (1 st) of two (2) options to renew and increase the contract total by \$24,000.00 from \$74,000.00 to \$98,000.00.	01/01/2025 through 12/31/2025	\$24,000.00
Total (including the pending amendment)			\$98,000.00

Purpose of Contract Amendment:

It is recommended that the Fire and Police Commission's (FPC) Vendor Service Contract for Administrative Investigation Management (AIM) Use of Force Consultant Services with Steven G. Brandl be amended to extend the contract term for one (1) year, from 01/01/2025 through 12/31/2025, exercising the first (1st) of two (2) options to renew and increase the contract total by \$24,000.00 from \$74,000.00 to \$98,000.00, in accordance with the Request for Pricing signed 10/07/2024 to continue this work with FPC.

Background:

Professor Steven G. Brandl has previously worked with the Milwaukee Police Department (MPD) and studied their data. He is a recognized expert witness on police department procedures and has also worked with the data of other police departments. He worked with the FPC for ten (10) years under prior contracts from 2010 through 2020, analyzing the Use of Force (UOF) data and recommending best practices for reporting data.

City Purchasing Director

Date

F&P Approval Presentation Date: 11/20/2024