

COMMUNITY DEVELOPMENT GRANTS ADMINISTRATION
APPLICATION EXECUTIVE SUMMARY – FUNDING YEAR 2017

Milwaukee Youth Council – Youth Services Proposal
Total Funds Available: \$99,845

Total Amount Requested (CDBG FUNDS) \$ \$15,000

(Note: Minimum Allocation is \$15,000)

Applicant Organization Name: Community Relations-Social Development Commission

Organization Address: 1730 W. North Avenue City Milwaukee Zip 53205

Contact Person: Pamela Johnson Title Program Services Director

Contact Person's
Telephone Number: 414-906-2709 Fax Number: 414-906-2721

E-Mail Address: pjohnson@cr-sdc.org

Is applicant a 501 (C)(3) organization? Yes _____ No X

Is applicant a faith-based organization? Yes _____ No X

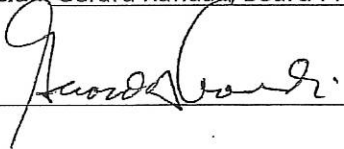
Federal Employer Identification Number 39-1033230

Executive Director: George P. Hinton Phone Number 414-906-2720

Board President: Gerard Randall Phone Number 414-988-9034

Proposal submission(s) must be authorized and signed by an official of the Board of Directors.

Name and title of Board Official: Gerard Randall, Board President

Signature of Board Official: 

NOTICE:

A false statement or misrepresentation in the proposal to obtain grant funds and if funds are awarded, the funds and contract will be in default and the City may declare all of any part of the funds paid out immediately due and repayable to the City and the contract voided.

PART 1: PROGRAM DESIGN & SPECIFICATIONS

If you need more space in any section, you may attach additional pages

1) HOUSEHOLDS/CLIENTS SERVED

a) Describe the specific target population to be served, including target low income level and special needs populations, as applicable.

Community Relations- Social Development Commission (SDC) requests an investment from the City of Milwaukee Youth Council to support mental health and ATODA (Alcohol, Tobacco and Other Drug Abuse) workshops to under-resourced youth, ages 14-19, who live in the lowest socio-economic zip codes (53205 and 53206) in Milwaukee. The program is implemented within SDC's Counseling and Wellness Clinic (located at 1730 W. North Avenue) and at our partnering schools, North Division High School (1011 W. Center Street) and Hopkins Lloyd Community School (1503 W Hopkins St). Workshops and presentations are age-appropriate classroom or large forum activities.

The poverty rate for youth who live in this targeted area is enormous. In the 53206 zip code 65.7% of children under age 18 live in households with incomes below federal poverty levels (US Census, American Fact Finder 2015 estimates). In the 53205 zip code the poverty rate is 58.9%. We're concerned about this population because statistics indicate an overwhelming majority of people with mental and psychosocial disabilities are living in poverty. According to the CDC, people who live below federal poverty levels are three times more likely to have serious psychological distress compared to those who live above poverty levels.

The National Council on Drug Abuse cites that while "drug use and addiction have no single cause, the risk factors for drug use includes poverty. A person in an impoverished situation may abuse drugs or alcohol as a way to cope with the dangerous environment they live in, a way to deal with financial stresses or a way to cope with physical or emotional abuse. Many times, drugs and alcohol are easily accessible in impoverished neighborhoods where some people actually sell drugs in hopes of overcoming poverty".

b) Specify the total number of youth to receive direct services by your program.

By the end of the funding period, SDC will provide direct services to at least 150 students at North Division and 50 students at Hopkins Lloyd School. We will also provide one-on-one counseling services to at least 20 youth.

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(For CDGA Use Only)

Comments:

2) OUTREACH:

a) Describe in a narrative, your agency's outreach and all of the methods that will be used to inform youth about your program.

SDC's Counseling and Wellness Clinic has an existing relationship with the administrative and teaching staff at North Division High School and Hopkins-Lloyd schools. Students who are enrolled in the school will be required to attend the monthly workshops as part of their school curriculum. To encourage involvement of parents in the Community Resource Fair, SDC will distribute informational flyers through the students. We will also invite families to participate through messages posted on our social media sites including Facebook, Twitter, Instagram, and the SDC website.

DO NOT WRITE BELOW
(For CDGA Use Only)

Comments:

Describe in detail ALL OF THE FOLLOWING:

3) The specific ACTIVITY to be performed:

In partnership with Hopkins Lloyd Community School and North Division High School, SDC would like to implement a series of monthly mental health and ATODA (Alcohol, Tobacco and Other Drugs) workshops and presentations to middle and high school youth. Workshops are presented to schools as interactive activities. They teach youth effective coping tools to address stress caused by common scenarios. The project parallels the Youth Council's priorities by providing **at-risk youth with services addressing mental health**.

We consider youth to be "at risk" when they:

- Are involved in the juvenile justice system.
- Are involved in substance abuse, either themselves or by family members.
- Experience trauma or domestic violence.
- Demonstrate negative or hazardous behaviors.
- Live in poverty or in low socio-economic neighborhoods.
- Live in a physically unhealthy environment (homes are unsanitary, have lead (Pb) paint, infested with rodents, or are in a deteriorating condition).
- Struggle with meeting academic proficiencies and report they are unlikely to pursue post-secondary education or vocational training to prepare for a future career.
- Have limited job readiness skills to join the workforce for the first time.
- Have limited access to healthy and affordable recreational or socialization activities.

The project will operate on a six-month schedule (January-June 2018) with monthly workshops that are age-appropriate. Workshops will address tough issues and realistic stressors at-risk youth encounter. Youth will learn about the factors that contribute to mental health and wellness. This project will provide youth with the tools they need to eliminate stressors, and respond to peer pressure. Some interactive activities include role playing. Frequently a young person doesn't know what to do or say during a stressful situation. Role playing helps them develop a strategy to navigate the situation safely. SDC staff will also provide confidential support if youth feel they may need additional help. This will be accomplished by offering private space to talk to a Family Advocate, or an AODA or Mental Health Counselor. This resource is also promoted with the distribution of cards that includes a telephone number to call after the workshops are completed.

In addition to private counseling, youth are also invited to talk to clinic staff or their teachers if they feel they need more support. SDC will provide instructional sessions to classroom teachers at each school. This will help teachers recognize and address aggressive behaviors in the classroom.

The subject matter of each workshop is supported by evidence-based methodologies and curriculum. Instructors use the Phoenix/New Freedom includes modules to reduce high risk behaviors and emphasizes the development of coping skills and anger management. SDC has used this curriculum with a high rate of success when helping youth to become positively engaged in the community. The six-month series of workshops will include:

- 1. January- Emotional/Mental Health and Stressors:** In this workshop youth learn how chronic stress begins to negatively affect physical and mental health. The workshop focuses on stress management. Youth examine the ways people cope with stress and distinguish between positive and negative reactions.

2. **February- Alcohol, Tobacco, and Other Drug Abuse (ATODA):** This workshop is within Wisconsin's Model for a Comprehensive K-12 AODA Program. Youth learn to decrease exposure to tobacco and other substances that may cause physical, mental, and emotional harm to themselves, their friends, and their family members. Students receive information to develop personal, interpersonal, and social system capacities as they explore the principles related to alcohol and other drug abuse. Students learn that addiction is a disease. They also learn that addicts need ongoing treatment and support options to manage substance abuse.
3. **March-Anger and Conflict Resolution:** Controlling anger is important in every aspect of life. Youth are exposed to excessive demonstrations of anger and they are not aware of how losing control destroys future opportunities. Anger can be a damaging force that costs people their jobs, personal relationships, and even their lives when it gets out of hand. This workshop will teach constructive ways to handling anger.
4. **April- Alternative Therapies:** Youth learn about activities that can help them reduce stress in their lives through various mind/body activities. This workshop is an interactive psychodrama to help youth incorporate role play as a method in gaining a greater perspective on emotional concerns, conflicts, or other areas of difficulty. The workshop is safe activity where youth can feel free to express emotion and share ideas with their peers. SDC will hire consultant Thomas Hines to engage and guide youth in developing personalized creative outlets through spoken word. Youth will also learn about the availability of other mind-body activities that may peak their interest. This includes yoga, art, dance, and drumming circles.
5. **May-Impact of Mental Health and Substance Abuse on our Community:** What are the real costs of substance abuse, violence, and trauma? This workshop examines the impact harmful behaviors have on self, family and the community. The workshop addresses everything, from physical and mental health to costs associated with lost jobs, and increasing incidents of crime and violence. At the end of the workshop, youth understand violence and trauma affect everybody. Substance abuse affects more than the addict or user. Youth may wish to talk about how their family members have affected the quality of life of others. SDC will have frank discussions of the reality of rising substance abuse trends including the opioid crisis and dangerous "purple drank" mixtures.
6. **June- Community Mental Health Fair:** As a year-end event youth and their families will have the opportunity to see the theatrical production of the play "Pieces, In My Own Voice" (youth version) produced by the Milwaukee National Alliance on Mental Illness (NAMI). *Pieces* is a thought-provoking theatrical production depicting the lives of people living with a mental health diagnosis. After this presentation a question and answer discussion about mental health/ATODA awareness and the importance of reducing stigma about it in our community will be led by mental health professionals. As a resource fair, informational booths feature the availability of resources and services for youth and their families. SDC will invite a variety of community providers and organizations to provide information.

Moreover, the Community Emotional and Mental Health Fair will offer families access to counseling services at the SDC Counseling and Wellness Clinic. Families will learn about the availability of other wraparound services which will also include a comprehensive family needs assessment. The Family needs assessment will allow SDC staff to develop family-based wraparound services and referrals to a number of community services. This includes referrals housing, education, health, career enhancement, job placement, adult basic education, senior services, recreational services, and financial capability services.

4) The GOALS of the program:

The goals of the AODA and Mental Health Services program are two-fold, addressing both prevention and treatment goals.

Goal 1: Prevention. Inform and educate youth and their families about the consequences of substance use/abuse, violence. Youth will understand the role of stressors and develop coping skills.

Objectives

1-1: By the end of the funding period, 200 youth (middle, and high school), and their parents are able to identify the consequences of substance use and risky behaviors. Participants are able to implement coping strategies as an alternative to using tobacco, drugs, alcohol, or anger.

1-2: By the end of the funding period, 200 youth will obtain information about the predatory practices of tobacco/alcohol companies and youth-focused alcohol/tobacco/drug prevention efforts.

1-3: By the end of the funding period, 50 parents/guardians of youth will receive information and increased awareness tools on risk related to AODA issues.

Goal 2: Treatment. Under-resourced youth and their families have access to counseling and services that help them address substance abuse or other risky behaviors and influences.

Objectives:

2-1: Determine need for counseling services among under-resourced youth by end of funding period.

2-2: Use every available resource to improve the health and well-being of youth who are at-risk for substance abuse or violent behaviors.

2-3: Provide substance abuse or co-occurring disorder outpatient treatment including individual, group and or family counseling.

Description for Goal 2:

2-1: SDC staff uses ASAM evidence-based assessment tool, Screening, Brief Intervention, and Referral to Treatment (SBIRT) to determine treatment needs.

2-2: SDC family advocates conduct initial intake/case management assessments and refer individuals with anger management or other co-occurring for clinical assessment and/or treatment and other community services including, wraparound and schools.

2-3: If deemed appropriate, SDC's Counseling and Wellness Clinic staff and/or supervised clinical interns will provide a range of outpatient substance abuse or co-occurring disorder counseling including treatment planning, individual, group and/or family counseling services. SDC Counseling and Wellness Clinic AODA counselors will develop individualized treatment plans. Progress on the treatment plan or revisions in the treatment plan as needed are monitored and documented. These tools will be administered by SDC Counseling and Wellness Clinic Counselors.

2-4: SDC's Counseling and Wellness Clinic licensed staff provide a range of outpatient substance abuse or co-occurring disorder counseling services including treatment planning, individual group and or family counseling Services. SDC counseling and wellness clinic AODA counselors will develop individualized treatment plans. Progress on the treatment plan or revisions in the treatment plan, as needed are monitored and documented. Upon completion of the individualized treatment plan, clients will exhibit behaviors consistent with ATODA risk-

reduction or elimination and/or improvement in utilizing coping strategies to manage stressors. Follow-up information will be gathered through evidenced-based surveys, and collateral reporting by family or others engaged in treatment (where possible).

5) Outcomes:

- a. **Describe the expected outcomes, (results, impact or change) expected to come about as a result of your program and describe how these contribute to one or more of CDGA's long term outcomes which are: 1) Reduce Crime; 2) Increase Property Values; 3) Increase Economic Vitality; and, 4) Improve Quality of Life.**

As students participate in workshops, they will learn that they have access to SDC's comprehensive mental health and ATODA treatment and prevention services.

Outcomes for Goal 1:

1-1: At least 200 individuals attend workshops, presentations, or discussions and will learn about stressors that can influence mental health and Alcohol Tobacco and Other Drug (ATODA) behaviors. Indicators include the number of participants who attend presentations will be recorded by staff.

1-2: at least 50 high school youth will complete surveys indicating their understanding of the impact of drug use and mental health stressors. Surveys will be distributed and collected at each workshop.

Outcomes for Goal 2:

2-1: At least 20 youth self-identify need for treatment or are referred to SDC Counseling and Wellness Clinic or other community resource, depending on specific needs.

2-2: At least 10 youth and their families benefit from SDC outpatient counseling services, or are referred to outside services for treatment. Youth and their families achieve decreased exposure to substance use/abuse and at-risk behaviors. This will be verified through psychosocial /ATODA interviews, case management/wraparound services, and other programming.

The project's long-term outcomes will support the City of Milwaukee's long-term outcomes to:

- **Improve the Quality of Life** of students, their families, and the neighborhood where they live;
- **Reduce Crime** as students acquire more effective ways to address stress and trauma in their lives.

BUDGET & RESOURCES LEVERAGED

Include a proposed budget for your program utilizing the enclosed budget forms.

The budget forms are on pages 16-18

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Comments:

PART 2: EXPERIENCE

1. AGENCY EXPERIENCE:

Describe your agency's specific experience in providing the service for which funding is requested.

SDC's Counseling and Wellness Clinic has been approved as a Community Substance Abuse Services (CSAS)-Outpatient Treatment facility by the State of Wisconsin, DHS 75.13, and Mental Health Outpatient Clinic DHS 35 (Certification Number 2373). SDC employs two licensed AODA counselors who are able to offer individual and group counseling; case management and coordination; integrated referrals; individual and family consultations; and advocacy and support for youth who are enrolled in any Youth Services program.

Every year the Wellness Clinic serves over 1000 youth, many of whom are typically referred to SDC by the District Attorney, the State Public Defender Office, Milwaukee Municipal Court, Children's Court, the Milwaukee Police Department, or other juvenile authorities, school officials, community based organizations, and parents. As such youth in our programs are juvenile law offenders, substance users, or they are considered at-risk for these behaviors.

There are two core components to the Counseling and Wellness Clinic:

- **Prevention/Education:** SDC staff conducts workshops and other presentations to inform and educate youth and their families about the consequences of substance use/abuse, violence, and role of stressors and coping skills for those stressors. Our goal is to expand prevention activities beyond youth who are referred to the program. To do this, we are connecting with middle and high schools and community recreation centers to offer workshops or distribute information about substance abuse, and emotional/mental health issues.
- **Treatment/Counseling:** SDC's Counseling and Wellness Clinic programs are designed to incorporate the mental health and ATODA educational components within a comprehensive service plan as designed through a formal Psychological/Social Assessment. If a client requires a higher level of care beyond that which our agency services are able to provide, the SDC's clinical staff will assist with consultation and referral to supportive services within the community. SDC offers one-on-one counseling, small group sessions, and family counseling opportunities.

Comments:

2. STAFF EXPERTISE:

Describe your agency's specific staff experience in providing the service for which funding is requested. (Include education, years of experience etc.)

The project is supported by SDC's Counseling and Wellness Clinic staff:

Sheila Sampton, MSW, CAPSW, ICS, MAC, CSAC. Ms. Sampton is SDC's Wellness Clinic Supervisor. Ms. Sampton has over 25 years of experience in the health and human services field. She holds a Master's degree in Social Work and a Bachelor's degree in Educational Policy, Community Studies. She is also certified as an Advanced Practice Social Worker (APSW), an Independent Clinical Supervisor, a Mental Health/AODA Functional Screener, a Masters Addiction Counselor (MAC), and a Clinical Trauma Professional. Ms. Sampton is also a member of the Milwaukee Task Force for Mental Health.

Patricia Edwards, AODA Specialist: Patricia Edwards, the AODA Specialist is a licensed AODA outpatient clinical counselor. Ms. Edwards holds an Associate degree in Clinical Substance Abuse Therapist, and has 22 years of experience in human services. She has worked at SDC's Counseling and Wellness Clinic since 2000. She is an approved AODA provider for Milwaukee County Children's court, a certified Clinical Trauma Professional (2017), a Clinical Substance Abuse Counselor License (# 14032, 2005-present), a certified wraparound provider, and an active Foster Parent.

Family Advocates: In addition to primary staff, SDC's Counseling and Wellness Clinic is supported by a team of Family Advocates. Family Advocates support youth and their families by connecting them to community wraparound services and recreational activities. Family Advocates operate under the direction of the Youth Services Supervisor, Willie Mae Hill: Ms. Hill has a Master's degree in Human Services Organizational Management and Leadership and BA in Sociology. In addition to these degrees, Ms. Hill is certified in Youth Development, and is a Certified Family Mediator. Ms. Hill has over 25 years of human services experience and has been with SDC since 2001. Ms. Hill oversees the work of a team of Family Advocates.

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Comments:

3. FINANCIAL/ORGANIZATIONAL/BOARD & ADMINISTRATIVE STRUCTURE

Describe all of the following about your agency:

- a. **Financial structure:** Financial Management of SDC is provided by SDC's Finance Department under the supervision of Finance Director Patrick Kirslenohr, Certified Public Accountant (CPA). SDC uses Financial Edge Purchase Order software (April 2011) to manage the purchase process for the entire agency. SDC has a cost allocation plan approved by the Board of Commissioners and an indirect cost rate approved by the Department of Housing and Urban Development (HUD). The Finance Department's day to day operations are guided by the SDC Fiscal Policies and Procedures Manual which includes external and internal reporting requirements, direct cost allocation procedures, purchasing policies and procedures, consultant and contracted services policies and procedures, delegate agencies policies and procedures, payroll policies and procedures, property and equipment control, and record retention policy.
- b. **Organizational & Administrative structure:** SDC is a long-serving Community Action Agency that has provided services to low-income families since its creation in 1964. The purpose of Community Action Agencies (CAAs) is to address poverty through advocacy, research, and the establishment of poverty reduction programs. For over 50 years, SDC has served as a planner, coordinator, and provider of human service programs for low-income individuals and families in Milwaukee County. As a quasi-government agency, the SDC is accountable to meeting federal guidelines, requirements, policies and procedures through administrative and quality assurance staff that oversee programs and report on outcomes and grant expenditures. The agency is led by CEO, George Hinton who represents SDC in all federal, state, local, and private activities. SDC coordinates its program and fiscal activities under federal, State and local requirements that include (but not limited to) the OMB Uniform Circular, and Generally Accepted Accounting Practices (GAAP). Mr. Hinton is supported by an administrative staff of a Program Services Director, A Finance Director, Marketing and Communications Director, Human Resources Manager, a Quality Assurance Manager, and a Facilities Manager.
- **Board structure:** As an Intergovernmental Agency and as a Community Action Agency, SDC is governed by a Board of Commissioners (the "Commission"). The mission of the Commission is to study the causes and effects of poverty and to develop and implement strategies, programs and services to meet the unmet needs of the community. The Commission is comprised of 18 citizens residing in the County, each of whom holds the title of Commissioner. The Commission is nonpartisan and includes representatives of faith-based and minority groups. One-third of the Commissioners are representatives of public officials and agencies and are referred to as "Public Sector Representatives." These Public Sector Representatives as established by Chapter 77 of the General Ordinances of Milwaukee County and by Section 320-23 of the Code of Ordinances of the City of Milwaukee are appointed as follows: A Commissioner appointed by the Mayor; A Commissioner appointed by the County Executive ;A Commissioner appointed by the Governor of the State of Wisconsin; A Commissioner appointed by the Superintendent of Milwaukee Public Schools; A Commissioner appointed by the President of Milwaukee Area Technical College; and A Commissioner appointed by the Chancellor of the University of Wisconsin-Milwaukee

One-third of the Commissioners are representatives of private agencies and organizations in the County and are referred to as "Private Sector Representatives." These Private Sector Representatives as established by Chapter 77 of the General Ordinances of Milwaukee County and by Section 320-23 of the Code of Ordinances of the City of Milwaukee are appointed as follows: One Commissioner appointed by United Way; One Commissioner appointed by the Interfaith Conference of Greater Milwaukee; One Commissioner appointed by the Hispanic Chamber of Commerce; One Commissioner appointed by the African American Chamber of Commerce; One Commissioner appointed by the Milwaukee County Labor Council, AFL-CIO; and One Commissioner appointed by the Greater Milwaukee Committee.

As established by Chapter 77 of the General Ordinances of Milwaukee County and by Section 320-23 of the Code of Ordinances of the City of Milwaukee, one-third of the Commissioners are representatives of low income residents in the County and are referred to as "Representatives of the Low Income Section." Milwaukee County is divided into six (6) districts, each containing approximately equal numbers of low income residents based on the data of the most recent federal census.

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Comments:

4. ACCOMPLISHMENTS

A) Existing Agencies (Currently Funded by CDGA):

Please summarize your performance during the past two years including stated goals and actual accomplishments realized to date. Accomplishment numbers are subject to verification by CDGA.

NOTE: If you are currently funded and are applying for a new activity for which you are not currently funded, you must provide THIRD PARTY documentation of your accomplishments for the new activity for which you are applying. This may include written statements from current funding sources, agency annual reports, etc.

NOTE: A written narrative alone by the applicant does not qualify as documentation of accomplishments.

The Social Development Commission currently receives funds from CDGA to operate the Neighborhood Improvement Project (NIP) and Employment Services to adults. As these programs are not related to the request we are making to the Youth Council, we will report on our outcomes from a similar program (Youth Diversion) funded by the State of Wisconsin Department of Justice. Below is a narrative of the goals and outcomes of the program. We have also attached copies of the final reports submitted to the DOJ. These reports summarize activities from the past two years including the 2016-2017 fiscal year (July-June), and the 2015-2016 fiscal year.

2016-17: The goals of our Youth Diversion programs includes an expected outcome *“to refer 150 youth in need of anger management, ATODA services, and/or outpatient mental health services to SDC Health and Wellness Clinic and encourage youth to follow and finish the program”*. During the funding period, SDC was able to exceed the goals with 162 youth completing the program.

2015-16: The goals of our Youth Diversion Programs include an expected outcome *“To refer 100 youth at-risk or in need of ATODA services to SDC’s ATODA counselor and encourage youth to follow through with these and finish these services”*. During the funding period, SDC exceeded the goals of the program serving 102 youth.

The reports to the State of Wisconsin Department of Justice confirming these accomplishments are attached to this application.

B) New Groups (not currently funded by CDGA):

Please summarize your performance during the past two years including stated goals and actual accomplishments realized to date. New groups must include THIRD PARTY documentation verifying the stated accomplishments. This may include written statements from current funding sources, agency annual reports, etc.

NOTE: A written narrative alone by the applicant does not qualify as documentation of accomplishments.

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Comments:

REVIEWER'S SUMMARY

NOTES:

AGENCY BUDGET: EXPENSES

Organization: Community Relations-Social Development Commission

Program Name: Counseling and Wellness Clinic

Show a proposed budget for the program for which you are applying. Include all committed and pending funds for your program.

CATEGORY	Requested CDBG Funds	Committed Funds (list source)	Pending Funds (list source)
Personnel	\$4,000	WI Dept of Justice \$8,000	
Fringe Benefits	\$1,440	\$2,880	
Occupancy/Utilities	\$0	\$0	
General Services (training, travel, printing, advertising, memberships)	\$300	\$0	
Supplies (office products, postage, computer and cleaning supplies, etc.)	\$3,000	\$0	
Contractual Services (accounting, legal, consulting, insurance)	\$3,200	\$0	Families Moving Forward \$1,500
Equipment(Purchase/Rental)	0	\$0	
Other Costs(Describe) Food (\$1,500) Indirect (\$1,560)	\$3,060	WI Dept of Justice \$1,434	
TOTAL COSTS	\$15,000.00	\$12,314	\$1,500

TOTAL AGENCY BUDGET: REVENUE
(inclusive of **all** programs operated by your agency)

Organization Community Relations-Social Development Commission

Show a three year history of **actual revenue** received by your agency for the three year period shown.
If more space is needed continue with another page.

CATEGORY	2015 Actual	2016 Actual	2017 To date
Government Grants (List Sources)			
A. US Department of Agriculture Child Care Food Program (Pass-Through Wisconsin Department of Public Instruction)	\$2,704,887	\$2,576,641	\$1,670,166
B. US Department of Agriculture Summer Food Service Program for Children (Pass-Through Wisconsin Department of Public Instruction)	\$238,726	\$110,106	\$57,014
C. US Department of Housing and Urban Development NIP Admin (Pass-Through City of Milwaukee Block Grants Administration, CDBG)	\$80,300	\$65,700	\$53,026
D. US Department of Housing and Urban Development – Lead Hazard Reduction	\$1,000,000	\$0	\$0
E. US Department of Housing and Urban Development Housing-Neighborhood Improvement Program (NIP) (Pass-Through City of Milwaukee Community Block Grants Administration, HOME)	\$269,500	\$370,300	\$13,572
F. US Department of Housing and Urban Development – VITA (Pass Through City of Milwaukee)	\$0	\$0	\$25,000
G. US Department of Treasury- IRS VITA	\$82,029	\$81,971	\$85,000
H. US Department of Education Basic Skills (Pass-Through Milwaukee Area Technical College)	\$7,961	\$0	\$0
I. Department of Health and Human Services Low-Income Energy Assistance (Pass-Through Milwaukee County Department of Health & Human Services)	\$1,485,338	\$0	\$0
J. US Department of Health and Human Services Community Service Block Grant (Pass-Through Wisconsin Department of Children and Families)	\$1,981,157	\$2,180,926	\$1,243,209
K. Corporation for National and Community Service Senior Companion Program	\$291,200	\$285,542	\$165,481
L. State of Wis. Department of Justice Assistance Youth Gang Diversion	\$414,100	\$330,810	\$191,594
M. State of Wisconsin Department of Justice Assistance AODA Treatment/Education Project	\$281,600	\$285,439	\$148,595
N. State of Wisconsin Department of Health Services Senior Companion Program	\$83,853	\$73,103	\$44,979
O. State of Wisconsin Department of Administration Weatherization	\$5,240,252	\$4,511,313	\$3,210,627
P. US Department of Labor Workforce Investment Act (WIA) (Pass-MAWIB)	\$116,286	\$0	\$0
Q. State of Wisconsin Department of Administration Skills Enhancement	\$18,722	\$13,572	\$11,572
R. US Department of Health and Human Services Transitional Jobs (Pass-Through Milwaukee WIB)	\$88,500	\$44,950	\$25,500
S. US Department of Housing and Urban Development CDBG Youth Council Award	\$10,000	\$0	\$0

T. US Department of Housing and Urban Development CDBG Youth Employment Services	\$0	\$29,611	\$0
U. US Dept of Housing and Urban Development Adult CDBG Employment Services	\$0	\$13,484	\$28,052
V. State of Wisconsin Department of Children and Families — Project Gain	\$300,000	\$286,127	\$0
W. Milwaukee County Youth Employment Program- YEP	\$0	\$0	\$38,859
X. Milwaukee County Child Support Services- Pathways to Fatherhood	\$25,000	\$0	\$0
Y. Corporation for National and Community Services- Foster Grandparent Program	\$0	\$0	\$37,723
Z. State of Wisconsin- Foster Grand Parent Program	\$0	\$0	\$10,842
AA. Milwaukee County - MIPPA	\$9,500	\$9,120	\$14,361
BB.			
SUBTOTAL	\$14,728,911.00	\$11,268,715.00	\$7,075,172.00
FOUNDATION GRANTS (List Sources)			
A. Greater Milwaukee Foundation	\$75,000	\$10,000	\$25,000
B. Helen Bader Foundation	\$30,000	\$0	\$0
C. Forest County Potawatomi	\$20,000	\$30,000	\$30,000
D. Herb Kohl Charities	\$1,000	\$0	\$0
E. WHEDA Foundation	\$18,784	\$10,000	\$0
F. Northwestern Mutual Foundation	\$0	\$0	\$3,000
G. US Bank	\$2,000	\$2,000	\$0
H. Finish Line Foundation	\$5,000	\$0	\$0
I. M & S Clinical Services- Families Moving Forward	\$14,444	\$12,000	\$5,858
J. Wheaton Franciscan	\$0	\$3,500	\$0
K. Ralph Evinrude Foundation	\$0	\$5,000	\$0
L. We Energies Foundation	\$0	\$1,500	\$2,000
M. PNC Bank	\$0	\$0	\$1,500
N. Green Bay Packers Foundation	\$0	\$1,700	\$0
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SUBTOTAL	\$166,228.00	\$75,700.00	\$67,358.00
OTHER REVENUE (List Sources)			
A. WE Energies LIP	\$225,000	\$0	\$0
B. MPS- Community Engagement	\$12,487	\$0	\$5,000
C. Excess Meal Revenue	\$167,137	\$124,205	\$52,214
D. Guaranty Bank Funding for VITA services	\$5,000	\$5,000	\$5,000
E. Associated Bank – VITA	\$15,000	\$0	\$15,000
F. United Way	\$0	\$30,000	\$4,100
G. Landmark Credit Union	\$1,000	\$1,000	\$1,000
H. Aurora Health	\$0	\$10,000	\$0
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J.			
SUBTOTAL	\$425,624.00	\$170,205.00	\$82,314.00
TOTAL REVENUE	\$15,320,763	\$11,514,620	\$7,224,844

Attachments

- SDC is a current CDGA agency. Corporate documents are already on file

Attached here are:

- Board of Commissioners Roster
- Reports of the Youth Diversion program to the Wisconsin Department of Justice, showing agency accomplishments
 - Fiscal Year 2015-16
 - Fiscal Year 2016-17

**Board of Directors Roster for Agencies with Grants
Administered by Community Development
Grants Administration**

Organization Name: Community Relations-Social Development Commission

Organization DUNS Number 071152912

Date Completed: October 12, 2017

Program Year: 2017

NAME & TITLE	RACE	ADDRESS-INCLUDE CITY, STATE & ZIP	TERM EXPIRATION
NAME: Gerard Randall	AA	735 W. Wisconsin Avenue, Milwaukee WI 53233	March 2018
TITLE: Board Chair & Milwaukee Public Schools			
NAME: Stephanie Findley	AA	2821 N. 4 th Street Milwaukee WI 53212	March 2018
TITLE: Vice Chair & American Chamber of Commerce			
NAME: ViAnna Jordan	AA	3216 N. 7 th Street Milwaukee WI 53212	June 2019
TITLE: Secretary & District 4			
NAME: Jason Fields	AA	5686 N. 60 th Street Milwaukee WI 53218	March 2018
TITLE: Treasurer			
NAME: Alma Ramirez	H	3143 S. 23 rd Street Milwaukee WI 53215	June 2019
TITLE: Member at Large & District 5			
NAME: Kurt Waccholz	W	MATC 700 W. State Street Milwaukee WI 53233	March 2018
TITLE: Commissioner & MATC			
NAME: Vacant			
TITLE: Commissioner- Mayor Appointment			
NAME: Sara Van Winkle	W	1739 N. 49 th Street Milwaukee WI 53208	March 2017
TITLE: Commissioner & Interfaith Conference			
NAME: Vincent Bobot	W	1919 W. Henry Avenue Milwaukee WI 53221	June 2019
TITLE: Commissioner & District 6			
NAME: Daniel Gomez	H	1021 W. National Avenue Milwaukee WI 53217	June 2020
TITLE: Commissioner & Hispanic Chamber of Commerce			

NAME: Brian Schupper	W	301 W. Wisconsin Ave Milwaukee WI 53202	March 2018
TITLE: Commissioner & Greater Milwaukee Committee			
NAME: Gary Williams	AA	2400 E. Hartford Avenue Milwaukee WI 53211	March 2018
TITLE: Commissioner & UWM			
NAME: Jim Sullivan	W	901 N. 9 th Street, Room 101 Milwaukee WI 53223	March 2018
TITLE: Commissioner & Milwaukee County Representative			
NAME: Lelah Huntley	AA	7030 N. Presidio Drive Milwaukee WI 53223	June 2019
TITLE: Commissioner & District 1			
NAME: George Mathews	AA	3147A North 47 th Street Milwaukee WI 53216	June 2019
TITLE: Commissioner & District 2			
NAME: Craig Sanders	AA	2869 N. 39th St Milwaukee WI 53210	June 2019
Title: Commissioner & District 3			

The Slate of Officers of the Board Shall Commence on Jan 1 and End on Dec 31.

NOTE: THIS FORM MUST BE SUBMITTED WHENEVER THERE ARE BOARD CHANGES.

Program Name: Individual & Family Strengthening / Youth Services
 Program Director: Pamela Johnson
 Program Supervisor/Manager: Willie Mae Hill
 Funder (Primary & Additional): Wisconsin Department of Justice
 Reporting Interval: Quarterly

OVERALL OUTCOME MEASURES

To provide a supportive network of resources to youth who are identified as at-risk.

Program Measurement	16-Jul	16-Aug	16-Sep	16-Oct	16-Nov	16-Dec	17-Jan	17-Feb	17-Mar	17-Apr	17-May	17-Jun	Total	Percentage Achieving Outcome	Baseline Indicator
Goal 1-1: To create Individual Service Plans (ISPs) for at least 900 youth involved in high risk behaviors and monitor their progress in achieving the plans.															
Projection	75	75	75	75	75	75	75	75	75	75	75	75	900	119%	170
Actual	128	18	116	96	46	7	152	44	121	21	298	23	1070		
Goal 1-2: To provide court and other advocacy services to at least 700 youth referred by Milwaukee Municipal Court, Milwaukee Children's Court, the Milwaukee County District Attorney's Office, education systems, and parents or care givers															
Projection	60	60	60	60	60	60	60	60	60	60	60	60	720	102%	16
Actual	64	51	59	85	53	22	25	63	76	110	93	35	736		
Goal 1-3: To educate 400 youth on core topic areas related to gang prevention															
Projection	35	35	35	35	35	35	35	35	35	35	35	35	420	143%	181
Actual	33	47	70	72	29	21	39	32	90	72	40	56	601		
Goal 1-4: To refer 150 youth in need of anger management, ATODA services, and/or outpatient mental health services to SDC Health and Wellness Clinic and encourage youth to follow and finish these services.															
Projection	13	13	13	13	13	13	13	13	13	13	13	7	150	108%	12
Actual	6	4	14	14	8	4	16	7	36	26	6	21	162		
Goal 2-1: To identify and refer 150 gang-involved youth to Youth Services Gang Prevention workshops. Of those, 60% will successfully complete the 6- week curriculum of Youth Services Gang Prevention															
Projection	8	8	8	8	8	8	8	8	8	8	8	8	96	175%	72
Actual	13	24	17	13	6	18	8	16	7	19	13	14	168		
Goal 2-2: To educate 800 youth about the impact of gang involvement on the community at large.															
Projection	15	15	85	85	85	85	85	85	85	85	85	15	810	159%	479
Actual	15	23	164	114	20	450	108	92	83	32	168	20	1289		
Goal 3-1: To organize and/or arrange alternative educational, recreation, and leisure activities for 600 youth															
Projection	50	50	50	50	50	50	50	50	50	50	50	50	600	196%	575
Actual	98	93	94	204	25	11	146	81	104	11	298	10	1175		
Goal 3-2: To sustain the Youth Services Youth Advisory Board comprise of 6 youth, completing 2 service learning projects per year															
Projection	6	6	6	6	6	6	6	6	6	6	6	6	6	100%	0
Actual	6	6	6	6	6	6	6	6	6	6	6	6	6		
Goal 3-3: To provide 1500 youth with preventive education and training opportunities in the area of Financial Literacy, Career and Employability Skills, Problem Gambling, Media Influence, Healthy Relationships, Conflict Resolution, Pregnancy Prevention, Life skills and college awareness workshops															
Projection	5	5	165	165	165	165	165	165	165	165	165	5	1500	108%	127
Actual	65	81	68	179	45	450	216	92	251	46	50	84	1627		
Goal 4-1: To provide information regarding youth and the challenges they face through parent orientations and information sessions to 250 parents															
Projection	25	25	25	25	25	25	25	25	25	25	25	25	300	103%	9
Actual	20	22	23	60	20	6	29	30	43	14	24	18	309		

Goal 4-2: To provide effective communication information and tools for parents in regards to communication with their child(ren) to 100 parents/guardians

Projection	5	5	10	10	10	10	10	10	10	10	10	10	10	10	5	105	210%
Actual	20	22	23	15	6	4	10	12	30	43	14	14	18	221			
																	116

Internal monthly outcome reports are due by the 5th business day of the following month to Quality Assurance. Here are the due dates for the monthly reports:

- July Report- August 5, 2016
- August Report- September 7, 2016
- September Report- October 7, 2016
- October Report- November 7, 2016
- November Report- December 7, 2016
- December Report- January 9, 2017
- January Report- February 7, 2017
- February Report- March 7, 2017
- March Report- April 7, 2017
- April Report- May 5, 2017
- May Report- June 7, 2017
- June Report- July 10 2017

Funder Progress Reports are to be submitted on a scheduled basis through E-grants and are due to DOJ on: October 12, 2016; January 12, 2017; April 12, 2017 and July 30, 2017 (FINAL).

Programs are required to provide action plans or explanations for goals that are not meeting the achieving percentage that has been internally created at SDC. After the 1st quarter of a programs contract beginning, programs meeting a percentage of 85%-90% are required to provide an explanation to QA. Programs that are below 85% of a goal(s) are required to provide QA with an action plan. Action plans or explanations are due the 5th business day upon receiving notification that particular goal(s) are below the achieving percentages.

Please note, the goal is to prevent for programs to try to meet benchmarks during the ending of the performance year. The final outcome of the program will be reflected on the Program Staff Performance Review.

Important Note: Quality Assurance Manager updated projections for Goal 1-4: To refer to assure we refer 150 Youth.

Program Name: Youth Services
 Program Director: Pamela Johnson
 Program Supervisor/Manager: Carey Courtney/ Willie Mae Hill
 Funder (Primary & Additional): Wisconsin Department of Justice
 Reporting Interval: Quarterly

OVERALL OUTCOME MEASURES

To provide a supportive network of resources to youth who are identified as at-risk.

Program Measurement	Expected to Achieve by end of Contract Period	15-Jul	15-Aug	15-Sep	15-Oct	15-Nov	15-Dec	15-Jan	15-Feb	15-Mar	15-Apr	15-May	15-Jun	Total	Percentage Achieving Outcome	Baseline Indicator	Explanation
Provide Court Advocacy services for at least 900 youth referred by Milwaukee Municipal Court, Children's Court and District Attorney's Office	900	75	75	75	75	75	75	75	75	75	75	75	75	900	59.67%	900	The referrals from Milwaukee Municipal Court drastically decreased over the last half of 2015. The Municipal Judges state that fewer tickets are being issued by City police. Court referrals are low but service to other youth increased. 554 youth were referred from schools for teambuilding activities..
To create Individual Service Plans (ISPs) for at least 900 youth involved in high risk behaviors and monitor their progress in achieving the plans.	900	33	33	33	35	35	35	67	66	70	26	24	80	537	59.67%		
To refer 100 youth at-risk or in need of ATODA services to YFDP ATODA counselor and encourage youth to follow through with these and finish these services	100	29	30	29	32	32	32	53	54	54	154	19	38	556	61.78%		This objective is impacted by objective 1. The limited number of referrals impacts the number of ISPs that can be created. We were unable to provide a Fall Basketball league due to the cut, but we able to add a summer league. May numbers weren't fully tabulated until after May report was submitted
To refer 50 youth in need of anger management and/or outpatient mental health services to YFDP Counselors and encourage youth to follow and finish these services	50	9	9	9	9	9	9	9	9	9	9	9	9	100	102.00%		This number includes the number of intakes for youth who participated in recreation activities.
To provide comprehensive case management to 800 youth involved in high risk behavior for successful completion of their ISPs	800	5	5	5	5	5	5	5	5	5	5	5	5	60	102.00%		This objective is impacted by objective 2. Case management is impacted by the total number of referrals made to the program from court. We were able to provide to the number of referrals received. Outreach attempts were made to schools, offering case management, workshops, and recreation. For this year, schools preferred workshops and recreation. We will continue to attempt to engage schools, churches, and youth serving agencies for case management, as well as, workshops and recreation activities.
To educate youth about the consequences of gang involvement on themselves and their family	150	67	67	67	67	67	67	67	67	67	67	67	67	804	67.00%		
To educate youth about the impact of gang involvement on the community at large	800	13	13	13	13	13	13	13	13	13	13	13	13	156	106.00%		
To provide educational and recreational activities that will assist youth in their growth and development by providing alternative educational and leisure activities for at least 600 unduplicated youth.	600	23	23	25	11	12	11	139	140	138	154	211	19	906	113.25%		No recreation activities in June
To sustain the YFDP Youth Advisory Board.	8	8	8	8	8	8	8	8	8	8	8	8	8	8	100.00%		
To provide 400 youth with financial literacy, pre-job readiness training, problem solving, media influences, and career and college awareness workshops.	400	34	34	34	34	34	34	34	34	34	34	34	34	408	119.50%		

