

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: February 17, 2005

TIME: 9:00 A.M.

PLACE: Committee Room 301-B

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill
				Authorized	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.		
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>										
<u>DEPT. OF ADMINISTRATION</u>										
<u>INFORMATION & TECHNOLOGY MANAGEMENT DIVISION</u>										
4694	Computer Operator III	520	12/19/04	1	0	1	0	0		int/ext
<u>ASSESSOR</u>										
5001	Senior Property Appraiser	588	1/29/05	30	27	1	0	2		ext.
<u>COMMON COUNCIL-CITY CLERK</u>										
5032	Code Information Specialist	540	2/1/05	1	0	1	0	0		int
5037	Council File Specialist	455	3/5/05	2	1	1	0	0		int
<u>DEPT. OF EMPLOYEE RELATIONS</u>										
5002	Office Assistant III	425	12/20/04	2	0	1	0	1		int/ext
<u>LIBRARY</u>										
5003	Library Reference Assistant	504	1/30/05	19	17	1	1			int/ext
<u>MUNICIPAL COURT</u>										
5004	Office Assistant II	410	7/16/04	6	3	1	2	2		ext
<u>POLICE DEPARTMENT</u>										
5005-09	Detective (5 positions)	806	1/13/05 1/17/05 3/16/05 2/14/05	247	242	5	0	0		int
5010-11	Computer Operator II (2 positions)	505	1/26/05	9	8	2	0	0		int
5012-16	Office Assistant II (5 positions)	410	NA	79	61	5	0	13		int/ext
5017-21	Police District Office Asst. (5 pos.)	410	1/16/05	79	45	5	0	29		int/ext
5022	Custodial Worker II	215	3/2/05	43	41	1	0	1		ext
<u>DEPT. OF PUBLIC WORKS</u>										
<u>INFRASTRUCTURE SERVICES</u>										
5023	Electrical Services Mgr. Sr.	11	1/2/05	1	0	1	0	0		int
<u>OPERATIONS DIVISION</u>										
4671	Sanitation District Manager	7	12/18/04	6	5	1	0	0		int/ext
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>										
<u>DEPT. OF CITY DEVELOPMENT</u>										
5036	Comm. & Residential Rehab. Mgr.	9	11/11/00	1	0	1	0	0	CDBG	int
<u>EMPLOYEES' RETIREMENT SYSTEM</u>										
5038	Accounting Assistant II	445	2/12/05	2	1	1	0	0	Pension Trust	int/ext
<u>LIBRARY</u>										
5024	Audio Machine Technician	425	2/12/05	2	1	1	0	0	Grant	int

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	<u>DEPT. OF PUBLIC WORKS</u>									
	<u>PARKING FUND</u>									
5033	Parking Meter Technician	245	12/5/04	3	2	1	0	0	Parking Fund	int/ext
5034-35	Communication Asst. III (2 pos.)	445	1/4/05 2/15/05	16	13	2	0	1	Parking Fund	int/ext
	<u>SEWER MAINTENANCE FUND</u>									
5025	Engineering Technician II	602	1/6/05	5	4	1	0	0	Sewer Maint. Fund	int/ext
	<u>WATER WORKS</u>									
5026	Sr. Water Treatment Plant Operator	291	2/13/05	24	23	1	0	0	Water Works	int
5027	Water Treatment Plant Operator	252	TBD	14	12	1	1	0		ext
5029	Network Coordinator Associate	4	2/5/05	2	0	1	1	1		int/ext
5030	Water Chemist II	542	1/30/05	10	9	1	0	0		int/ext
5031	Machine Repairperson	287	NA	17	15	1	1	0		int/ext

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel

Meeting: February 17, 2005

Department Account Name	Amount of Transfer		Reason
	From	To	
Fire Department 2004 Salaries and Wages 2004 Operating Expenditures	\$70,000.00	\$70,000.00	To pay 4th qtr. IRI's issued by DPW due to unanticipated apparatus repairs and fire house maintenance in 2004.
Police Department 2004 Equipment 2004 Operating Expenditures	\$25,041.36	\$25,041.36	Fuel costs were over budget.
Dept. of Public Works 2004 Administrative Services - Operating Expenditures 2004 Operations Division - Operating Expenditures	\$150,000	\$150,000	Cost for fuel was higher than anticipated.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters