

**AGENDA OF ITEMS TO BE CONSIDERED  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: October 22, 2008

TIME: 9:00 A.M.

PLACE: Committee Room 301-B  
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: October 22, 2008

CSC-Status - Under Civil Service Unless Noted as Exempt (E)

Funding Source - 100% Operating Budget Unless Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill
				Authorized	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.		
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>										
<u>COMPROLLER</u>										
8421	Accounting Program Asst. III	440	NA	1	0	1	0	0		ext
<u>FIRE DEPARTMENT</u>										
8425	Deputy Chief	865	10/12/08	7	6	1	0	0		Int
8426	Battalion Chief	863	11/16/08	20	19	1	0	0		Int
8427	Fire Captain	857	11/16/08	55	54	1	0	0		Int
8428-29	Fire Lieutenant (2 positions)	856	11/16/08 10/22/08	159	157	2	0	0		Int
8430	Heavy Equipment Operator	853	11/16/08	186	185	1	0	0		Int
8431	Office Assistant II	410	10/5/08	2	1	1	0	0		Int/Ext
<u>HEALTH DEPARTMENT</u>										
8422-23	Public Health Nurse (2 positions)	666	TBD 10/16/08	63	50	2	6	5		Int/Ext
8424	Public Health Nurse	666	9/27/08	63	50	1	6	6		Int/Ext
<u>LIBRARY</u>										
8432	Personnel Analyst Sr.	5	TBD	1	0	1	0	0		Int/Ext
<u>MUNICIPAL COURT</u>										
8433	Network Analyst Sr.	591	9/5/08	1	0	1	0	0		Int/Ext
<u>POLICE DEPARTMENT</u>										
8434-38	Captain of Police (5 positions)	839	9/22/08 9/22/08	25	19	5	0	1		Int
8439-41	Lieutenant of Detectives (3 positions)	836	TBD	36	33	3	0	0		Int
8442	Administrative Lieutenant of Police	836	10/15/07	1	0	1	0	0		Int
8443-44	Office Assistant III (2 positions)	425	4/20/08 8/24/08	27	21	2	0	4		Int
8445-69	Police Aide (25 positions)	480	NA	51	26	25	0	0		Ext
<u>DPW-INFRASTRUCTURE SERVICES</u>										
8470	Electrical Mechanic	978	9/23/08	57	53	1	0	3		Int/Ext
8471-72	Electrical Worker (2 positions)	974	9/10/08 4/8/07	28	26	2	0	0		Int
<u>DPW-OPERATIONS DIVISION</u>										
8301	Office Assistant II	410	7/13/08	2	0	1	0	0	0	Int/Ext
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>										
<u>DOA-COMMUNITY BLOCK GRANT ADMIN.</u>										
8473	Grant Monitor	6	10/18/08	7	6	1	0	0	CDBG	Int/Ext
<u>EMPLOYEES' RETIREMENT SYSTEM</u>										
8474	Records Technician II	410	9/21/08	1	0	1	0	0	Pension Trust	Int/Ext
<u>HEALTH DEPARTMENT</u>										
8475	Public Health Nurse	666	10/30/08	63	50	1	6	6	CDC	Int/Ext

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8476	<u>LIBRARY</u> Management Librarian	7	1/1/09	5	3	1	1	0	Blind & Handicapped	Int/Ext
8477	<u>DPW-PARKING FUND</u> Communication Assistant III	445	TBD	16	14	1	1	0	Parking Fund	Int
8478	<u>DPW-WATER WORKS</u> Water Distribution Scheduling Mgr.	8	10/19/08	2	1	1	0	0	Water Works	Int
8479	Water Distribution Field Supervisor	5	8/1/08	8	7	1	0	0	Water Works	Int
8480	Water Plant Steamfitter/HVAC Spec.	287	7/12/08	5	4	1	0	0	Water Works	Int
8481-82	Communications Asst. V (2 positions)	460	9/17/08 11/1/08	5	3	2	0	0	Water Works	Int/Ext

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel Meeting: October 22, 2008

Department Account Name	Amount of Transfer		Reason
	From	To	
Dept. of Employee Relations Worker Comp Employer Compl Basic Plan Claims Worker's Compensation	\$25,000.00 \$750,000.00	\$775,000.00	Funding will be used to cover anticipated shortfalls in the worker's compensation claims account and maintain enough fund liquidity to make monthly payments. At the end of the third quarter, approximately 90% of the budget has been expended. This is one of two transfers that is anticipated before year end. The worker's compensation account is projected to be \$1.5 million over budget in 2008.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters