



## Sister Cities Committee

### CHAIR

Alderman Russell W. Stamper, II

### MEMBERS

Al Durtka, Charles Vang, Oscar Tovar, Tiffany Barta



City Hall, 200 E. Wells St., Milwaukee, WI 53202 | (414) 286-2221 | Fax (414) 286-3456 | [www.milwaukee.gov/sistercities](http://www.milwaukee.gov/sistercities)

August 29, 2017

Khay Khong  
Market Development Director  
International Business Development  
201 W. Washington Ave.  
Madison, WI 53703

Pan-African Community Association  
Attn: Fessahaye Mebrahtu  
4063 N. 64<sup>th</sup> St., Unit A  
Milwaukee, WI 53216

RE: Medan, Indonesia 2017 Sister City Relationship Annual Report

Dear Khay and PACA,

According to Section 335-3-7 of the Milwaukee Code of Ordinances, the sister city relationship sponsoring entity shall submit an annual report to the City of Milwaukee, Sister City Committee within 30 days following the anniversary of the date on which the mayor signed the resolution establishing a sister city relationship.

The anniversary date of the sister city relationship with Medan, Indonesia is May 22<sup>nd</sup>, and the deadline to receive your annual report was **June 21, 2017**. Our office has not received your annual report to date.

Attached is an annual report form for your completion. Please submit your completed 2017 Annual Report form detailing current and recent activities, accomplishments, and other relevant information as referenced in the form concerning the sister city relationship, to Chris Lee, 200 E. Wells St., Room 205, Milwaukee, WI 53202.

If you have any questions, please contact the Staff Assistant to the committee, Chris Lee at 414-286-2232 or [clee@milwaukee.gov](mailto:clee@milwaukee.gov).

Failure to submit the annual report may result in the Committee to move termination of the relationship at its next scheduled meeting.

Please note that a benefit of being a part of the City of Milwaukee Sister Cities program is that the Sister Cities International annual membership fee is paid by the City of Milwaukee.

Thank you for your prompt response in this matter.

Sincerely,

Alderman Russell W. Stamper, II, Chair  
Sister Cities Committee

Cc: 140085