

Steven L. Mahan

Experience

**City of Milwaukee, Department of Administration
Community Block Grant Administration**
Director

Milwaukee, WI
2002 - Present

- Responsible for preparing all funding applications for receipt by the City of Milwaukee as an entitlement community.
- Responsible for allocation, administration and oversight of Federal Funding sources (Community Development Block Grant, HOME Investment Partnership, Emergency Shelter Grant, Housing Opportunities for Persons With AIDS, Weed & Seed, Juvenile Accountability Block Grant, Enterprise Communities /Enterprise Zones, Renewal Communities and Section 108 Loan program).
- Congressional liaison for City of Milwaukee as Participating Jurisdiction for receipt of State and Federal allocations.
- Ensure compliance and eligibility of all funded programs under Federal and State regulatory reporting requirements.
- Brief and educate Common Council members on matters pending before council committees regarding Community Development funding and other issues.
- Supervision of Thirteen (13) staff persons.

City of Milwaukee, Office of the Mayor
Staff Assistant to the Mayor-Senior

Milwaukee, WI
2000 – 2002

- Liaison to City Departments, Congressional delegation (State and Federal), Community Based Organizations, Faith Community and Shelters
- Executive Board Appointee to City of Milwaukee Deferred Compensation Board, Neighborhood Improvement Development Corporation, Safe and Sound, Inc., Milwaukee Community Service Corp. and Milwaukee Secure Detention Community Facility.
- Housing and Neighborhood Commercial development constituent relations
- Organizer and Facilitator for the “Mayor’s Commission on Crime” quarterly meetings
- Mayoral speech representative for Proclamations and Ribbon Cuttings.
- Complaint Intake Advisor for the Equal Employment Opportunity/Affirmative Action Plan

**City of Milwaukee, Department of Administration
Community Block Grant Administration**
Program Officer-Senior

Milwaukee, WI
1998 – 2000

- Monitor for 3.6 million in Federal allocated funds
- Auditor for activity and fiscal disbursements of 27 federally funded agencies (compliance, policy and procedure practices)
- Agency liaison to United Way and Red Cross
- Provide technical assistance to micro-businesses seeking funding.

Harambee Ombudsman Project, Inc.
Deputy Director/Comptroller

Milwaukee, WI
1993-1998

- Responsible for financial management of all agency programs funded by County, City, State and Federal funds
- Program and Fund development
- Grant proposal writing
- Budget preparation and fiscal management
- Supervision of management staff
- Responsible for payroll

Education

University of Wisconsin-Milwaukee
MBA Program

Milwaukee, WI
2000 - Present

Rust College
BBA, Business Administration/ Marketing

Holly Springs, Miss.
1991

University of Mississippi
Athletic Rider program

Oxford, Miss
1990 -1991

Milwaukee Area Technical College
Real Estate Law

Milwaukee, WI
1997

Wisconsin Certification Board
Registered Alcohol and Drug Counselor II
(RADCI)

Waukesha, WI
1997

Community Involvement

Alpha Phi Alpha Fraternity Inc.
Delta Chi Lambda chapter , Treasurer
Go-to- High School, Go-to- College Program, Mentor

2004 - Present
1995 – Present

Helen Bader Foundation
Homework First Program, Mentor

2001 - Present

City of Milwaukee Election Commission
Polling Station Inspector

2002 - Present