

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Sole Source Contract
Contract #E15989**

Background:

User Department:	Office of Small Business Development
Purchasing Agent:	Ann Patz
Contract Description:	VSC for Workforce Compliance Software
Vendor Name and Location:	LCPtracker, Inc. (Orange, CA)
Contract Term:	01/01/2018 - 12/31/2018 with four (4) options to extend one (1) year
Requisition # and Date Rec'd:	Req #17174 Rec'd 01/28/2020
Original Contract Amount:	\$28,000.00
Expenditures to Date:	\$56,000.00
Current Contract Amount:	\$56,000.00

History of Contract Amendments:

Date	Item	Term	Cost
05/08/2018	Original Contract: E15989 – VSC for Workforce Compliance Software for a period of one (1) year from 01/01/2018 through 12/31/2018 with the option to extend for four (4) additional one (1) year periods upon mutual consent, and an estimated contract total of \$28,000.00. F&P Committee Review Not Required	01/01/2018 through 12/31/2018	\$28,000.00
11/21/2018	Amendment #1: Increase the estimated contract total by \$28,000.00 from \$28,000.00 to \$56,000.00 and extend the contract term for one (1) year from 01/01/2019 through 12/31/2019, exercising the first (1 st) of four (4) options to extend for one (1) year. F&P Committee Approval 11/21/2018	01/01/2019 through 12/31/2019	\$28,000.00
Pending	Amendment #2: Increase the estimated contract total by \$32,200.00 from \$56,000.00 to \$88,200.00 and extend the contract term for one (1) year from 01/01/2020 through 12/31/2020, exercising the second (2 nd) of four (4) options to extend for one (1) year.	01/01/2020 through 12/31/2020	\$32,200.00
Total (including the pending amendment)			\$88,200.00

Purpose of Contract/Amendment:

The purpose of this amendment is to increase the estimated contract total by \$32,200.00 from \$56,000.00 to \$88,200.00 in accordance with the Invoice #IR-11835, dated 12/10/2019 (Exhibit 1); and City of Milwaukee Custom Report SOW dated 01/13/2020 (Exhibit 2). Also, to extend the contract term for one (1) year from 01/01/2020 through 12/31/2020, exercising the second (2nd) of four (4) options to extend for one (1) year.

Background:

LCPtracker is the leading software solution for construction site compliance management, certified payroll and workforce reporting. Additionally, it generates audits, creates logs and correspondence, and also offers seventy (70) standardized reports. LCPtracker is both the manufacturer and sole provider of the web-hosted prevailing wage and labor compliance tracking software which was adopted by Common Council in Resolution File #131298 in 2014. There is a continuing need to maintain the software license in order to continue operations using this specific software product.

The estimated contract total, including amendments one (1) and two (2) is \$88,200.00.

City Purchasing Director

Date

F&P Approval Date: 02/26/2020