



**Milwaukee Police Department**

Police Administration Building  
749 West State Street  
Milwaukee, Wisconsin 53233  
<http://www.milwaukee.gov/police>

May 24, 2023

**Jeffrey B. Norman**  
Chief of Police

(414) 933-4444

The Board of  
Fire and Police Commissioners  
200 East Wells Street, Room 706  
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and appoint, subject to your approval, the following individual:

Te’Nese N. Tolbert

to the position of Human Resources Assistant (Pay Range 5IN) in this Department to fill an anticipated vacancy.

The personnel transaction involved in this appointment constitutes a transfer to the Milwaukee Police Department from another City department (Milwaukee Health Department). The effective date of this appointment will be Sunday, June 11, 2023. This appointment is contingent upon Ms. Tolbert successfully completing a background investigation and drug screening.

Sincerely,

JEFFREY B. NORMAN  
CHIEF OF POLICE

JBN:sw  
cc: Payroll Supervisor Santiago  
F&P: 05/24/2023 (Anderson, Carl)

I hereby certify that the above agenda item has been approved by the Commission:

\_\_\_\_\_  
Executive Director

Date: \_\_\_\_\_