



Department of Employee Relations

Cavalier Johnson

Mayor

Jackie Q. Carter

Employee Relations Director

Molly King

Employee Benefits Director

Nicole Fleck

Labor Negotiator

April 2, 2026

To: The City Service Commission
 From: Andrea Knickerbocker, Human Resources Manager
 Subject: Probationary Period Recommendations for Studied Position(s)

The following positions are being recommended for study at the April 8, 2026 meeting of the City Service Commission. Accordingly, we make the following recommendations related to the probationary period.

Department of Administration

Current	Recommended
Epidemiologist PR 2KX: (\$70,501 - \$101,665) FN: Minimum Rate \$80,664 (One position previously in Health Department)	Epidemiologist-Senior PR 2LX: (\$75,162 - \$108,380) FN: Minimum Rate \$88,730 (One Position)
Not applicable as the position is currently vacant	

Department of Public Works - Administrative Services Division

Current	Recommended
New Position (One New Position)	DPW Financial Administration Director PR 1QX (\$132,713 – \$191,365) (One Position)
Not applicable as this is a new position and vacant.	

Milwaukee Health Department

Current	Recommended
Community Outreach Specialist PR 2GN (\$54,619 - \$78,768) FN: Recruitment rate is \$65,112 (2 Grant Funded Positions)	FIMR Coordinator PR 2IN (\$62,041 - \$89,460) FN: Recruitment rate is \$78,021 (One Grant Funded Position)
	FIMR Case Abstractor PR 2IN (\$62,041 - \$89,460) FN: Recruitment rate is \$78,021 (One Grant Funded Position)

Community Health Administrative Specialist 3 PR 5KN (\$63,038 - \$81,162) FN: Recruitment rate is \$63,530 (4 Positions [One is grant funded])	Health Administrative Specialist 3 PR 5KN (\$63,038 - \$81,162) FN: Recruitment rate is \$63,530 (4 Positions [One is grant funded])
Community Health Administrative Specialist 2 PR 5JN (\$60,036 - \$77,296) FN: Recruitment rate is \$60,501 (Underfill Title)	Health Administrative Specialist 2 PR 5JN (\$60,036 - \$77,296) FN: Recruitment rate is \$60,501 (Underfill Title)
Community Health Administrative Specialist 1 PR 5IN (\$57,620 - \$74,186) (Underfill Title)	Health Administrative Specialist 1 PR 5IN (\$57,620 - \$74,186) (Underfill Title)
One New Position 2026 Budget	Public Health Youth Apprentice PR 9MN (\$33,110 - \$35,536) (One Position)
Not applicable as these are either vacant positions (Community Outreach Specialist - two positions), title change recommendations (Community Health Administrative Specialist 1, 2, 3 – four positions) or a new position that is vacant (Public Health Youth Apprentice – one position).	

Port Milwaukee

Current	Recommended
Administrative Assistant III PR 5IN (\$57,620 – \$74,186) (One Vacant Position)	Administrative Services Coordinator PR 5KN (\$63,038 – \$81,162) FN: Recruitment rate is at \$64,264 (One Vacant Position)
Not applicable as the position is vacant.	